



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Attend in person
or watch live at
<https://waukesha.legistar.com/Calendar.aspx>

Board of Public Works

Thursday, July 6, 2023

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne, and Joe Pieper

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

A. [ID#23-7159](#) Approve the Minutes of June 22, 2023.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 6-22-23-Draft.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Kevin Reilly, that the Minutes of June 22, 2023, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

5. Discussion and Recommendation to Council Regarding:

A. [ID#23-7164](#) Review and act on Contract Change Order No. 1 with Wil-Surge Electric Inc., for the City Garage Electrical Upgrades Project.

Sponsors: Public Works

Attachments: [23-7164 BPW Agenda Cover Sheet - Change Order 2022 City Garage Electrical Upgrades.docx](#)
[23-7164 CCO1 Wil-Surge-2022 City Garage Electrical Upgrades.docx](#)

Katie Jelacic, P.E., presented this item.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 1 with Wil-Surge Electric Inc., for the City Garage Electrical Upgrades Project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B.** [ID#23-7165](#) Review and act on the Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the Rail Corridor Safety Study Grant, WisDOT Project ID: 1000-78-00.

Sponsors: Public Works

Attachments: [23-7165 BPW Agenda Cvr-Rail Corridor Safety Study Grant SMA.pdf](#)
[23-7165 Letter of Support Bike - Ped Study 11-15-21.pdf](#)
[23-7165 State Agreement for Rail Corridor Safety Study Grant.pdf](#)

Katie Jelacic, P.E., presented this item. Ald. Payne asked if the study will be available. Ms. Jelacic responded that when the study is finished next year it will be presented to the Board.

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Two-Party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation for the Rail Corridor Safety Study Grant, WisDOT Project ID: 1000-78-00, be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C.** [ID#23-7166](#) Review and act on the Consultant Contract for Ruben Drive Pump Station Elimination Design Services project.

Sponsors: Public Works

Attachments: [23-7166 BPW Agenda Cvr-Ruben Dr Pump Station Elimination Design Services.pdf](#)
[Contract-Clark Dietz-Ruben Dr Sanitary Pump Station Elimination Engineering Services](#)

Chris Langemak, P.E., presented this item. Nine proposals were sent out and 5 responded. Clark Dietz ranked the best and has done good work for the City in the past.

A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Consultant Contract with Clark Dietz, Inc., for Ruben Drive Pump Station Elimination Design Services project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

6. Approval of Payments

- A.** [ID#23-7167](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 7-6-23.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

7. Matter of Report

Brandon Schwenn, P.E., reported the successful reopening of W. Broadway that occurred at the end of last week and the City held the ribbon cutting ceremony on June 30th. He thanked everyone in attendance as it was well attended. He stated it was a very positive event and appreciates everyone who helped out and has received positive feedback on the project.

8. Communications and Referrals:

- A. [ID#23-7168](#) Official Notice: Bids to Close on Friday, July 14, 2023, at 11:00 a.m. Railroad Quiet Zone and ADA Sidewalk Improvements

Sponsors: Public Works

Attachments: [Official Notice Railroad Quiet Zone and ADA Sidewalk Improvements.pdf](#)

9. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.