



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Board of Public Works

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Thursday, February 23, 2023

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper, and Kevin Reilly

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No public comments.*

#### 4. Approval of Minutes

##### A. [ID#23-6155](#) Approve Minutes of February 9, 2023.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 2-9-23-Final.pdf](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric Payne, that the Minutes of February 9, 2023, be approved. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

#### 5. Approval of Payments

##### A. [ID#23-6170](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 2-23-23.pdf](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

#### 6. Bids Received:

##### A. [ID#23-6156](#) Bids Received: Friday, February 17, 2023, at 11:00 a.m. Parks Recreation and Forestry Cold Storage Building, 1900 Aviation Drive

The Board of Public Works recommends that the low bid from Ford

Construction Company, Inc., in the amount of \$389,500.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Parks Rec and Forestry Storage Building.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from Ford Construction Company, Inc., for the Parks Recreation and Forestry Cold Storage Building, 1900 Aviation Drive, be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- B.** [ID#23-6157](#) Bids Received: Friday, February 17, 2023, at 11:00 a.m.  
Wisconsin Ave. and WB Moreland Blvd. Bridge Repair and Sealing

**Sponsors:** Public Works

**Attachments:** [Bid 2023 Moreland and Wisconsin Bridge Maintenance.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Vice Chair Steve Kassens, to reject the bid for the Wisconsin Ave. and WB Moreland Blvd. Bridge Repair and Sealing due to the cost. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- C.** [ID#23-6158](#) Quotes Received: Tuesday, February 7, 2023, at 4:00 p.m.  
2023 Construction Castings

The Board of Public Works recommends that the only quote from Neenah Foundry Co., in the amount of \$374,515.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [23-6158\\_BPW\\_Agenda\\_Cvr-2023 Sewer Castings.pdf](#)  
[23-6158 Bid Tab 2023 Castings BPW.pdf](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the only quote from Neenah Foundry Co. for the 2023 Construction Castings be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

## 7. Discussion and Recommendation to Council Regarding:

- A.** [ID#23-6169](#) Review and act on the Consultant Contract for a Space Needs Study for DPW City Garage Project

**Sponsors:** Public Works

**Attachments:** [23-6169\\_BPW\\_Agenda\\_Cvr-Space Needs Study\\_City Garage.pdf](#)

*Katie Jelacic, P.E., presented this item and stated the City has worked with them years ago. Leader in DPW space needs and design. Resume is very good. The storage*

*building will be 5,900 sq. ft.*

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Steve Kassens, that the Space Needs Study for the DPW City Garage project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- B.** [ID#23-6171](#) Approve Storm Water Management Practice Agreement with Dominic J & Elayne M Albanese Living Trust a/k/a Jilly's Car Wash for property located at 2301 Bluemound Rd.

**Sponsors:** Public Works

**Attachments:** [23-6171 BPW Agenda Cr-2301 Bluemound Rd Jillys SW Agreement.pdf](#)  
[SW Agreement 2023-01-10.pdf](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Ald. Joe Pieper, that the Storm Water Management Practice Agreement with Dominic J & Elayne M Albanese Living Trust a/k/a Jilly's Car Wash for property located at 2301 Bluemound Rd. be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- C.** [ID#23-6177](#) Review and act on the Access Agreement with Tetra Tech, Inc., for access to the Clean Water Plant at 600 Sentry Dr., Waukesha, WI, for the installation of monitoring wells.

**Sponsors:** Public Works

**Attachments:** [23-6177 BPW Agenda Cvr-Access Agreement to the CWP.pdf](#)  
[Access Agreement WCWP 2 09 23 Clean.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Access Agreement with Tetra Tech, Inc., for access to the Clean Water Plant at 600 Sentry Dr., Waukesha, WI, for the installation of monitoring wells, be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

## 8. Matter of Report

*Interim Public Works Director Alex Damien updated the Board on the construction projects starting: 1) the downtown project on West Broadway is starting on Friday/Monday and 2) the Delafield project is starting on March 6.*

## 9. Communications and Referrals:

- A.** [ID#23-6176](#) Official Notices: Bids to Close on Friday, March 3, 2023, at 11:00 a.m.
- 1) Horeb Skate Park Reconstruction- Rebid
  - 2) 2023 Sanitary Sewer Lining
  - 3) Concrete Sidewalk Replacement - City Wide

- Attachments:** [3 Official Notice Horeb Skate Park-REBID.pdf](#)  
[3 Official Notice Sanitary Sewer Lining.pdf](#)  
[3 Official Notice Concrete Sidewalk Replacement2023 - City Wide.pdf](#)

## 10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.