



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Transit Commission Meeting

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Thursday, May 19, 2022

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - O'Donnell, Kassens, Michalowski, and E. Payne

**Absent** 1 - Pieper

#### 2. Pledge of Alliance

#### 3. Public Comment

#### 4. Approval of Minutes

[ID#22-4134](#) Approval of Minutes  
April 21, 2022

**Attachments:** [tc 22-04-21-draft](#)

**Kassens moved to approve, seconded by Michalowski; motion carried the following vote:**

**Aye:** 4 - O'Donnell, Kassens, Michalowski and E. Payne

**Absent:** 1 - Pieper

#### 5. Discussion and Recommendation re:

**A** [ID#22-4135](#) Review and Act on Resolution Authorizing the Filing of the 2022 Transit Federal Operating Grant

**Attachments:** [Transit Operating Grant](#)  
[Resolution - 2022 Operating Grant](#)

**Michalowski moved to approve, seconded by Kassens; motion carried the following vote:**

**Aye:** 4 - O'Donnell, Kassens, Michalowski and E. Payne

**Absent:** 1 - Pieper

#### 6. Communications and Referrals

[ID#22-3972](#) 2021 Financial Audit Presentation

**Attachments:** [Board mtg handout 2021](#)

[Waukesha Transit System Utility AUD 12-31-2021 Mgmt Ltr Rpt  
FINAL](#)

[Waukesha Transit System Utility AUD 12-31-2021 FS FINAL](#)

[Waukesha County Operating Assistance Contract Report 12-31-21  
FS FINAL](#)

*Jodi Dobson, Partner, Baker Tilly US, LLP, presented the 2021 Financial Audit.*

## 7. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.