



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, April 17, 2017

6:00 PM Parks Recreation and Forestry

Administration and
Service Center

1. Call to Order

2. Public Comment

3. Approval of Minutes

- A. [ID#17-0632](#) Approve the minutes of the Parks, Recreation & Forestry Board meeting of December 19, 2016.

Attachments: [mn161219 \(Minutes for December 19, 2016\)](#)

A. ID#17-0632 Approve the minutes of the Parks, Recreation & Forestry Board meeting of December 19, 2016.

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

- I. [ID#17-0635](#) To approve proposed Building/Facility Rental Policy amendment associated with organizations, groups or individuals who intend to rent a City of Waukesha building/facility for the purpose of conducting a league, tournament or any other type of organized activity that is offered to the public.

Attachments: [Affidavit Form.pdf](#)

[Proposed Building-Facility Rental Application Policy Amendment.pdf](#)

A motion was made to approve proposed Building/Facility Rental Policy amendment associated with organizations, groups or individuals who intend to rent a City of Waukesha building/facility for the purpose of conducting a league, tournament or any other type of organized activity that is offered to the public. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

4. Matter of Report

- A. [ID#17-0622](#) Eagle Scout Project Presentation (Fox River Sanctuary Overlook) – Jack Ginter

No Action Required

- B. [ID#17-0623](#) Presentation of draft Master Plans for the Cardinal Ridge and Hillcrest

Park sites – Ayres Consulting

Attachments: [17 0411 CardinalRidge MP Report](#)
[17 0411 Hillcrest Missile MP Report](#)
[17 0417 Park Com](#)

No Action Required

5. Discussion/Decision Items

- A.** [ID#17-0624](#) To approve proposed Master Plans for the Meadowview and Missile Park sites.

Attachments: [17 0411 Hillcrest Missile MP Report](#)
[17 0411 MV MP Report](#)

A. ID#17-0624 To approve proposed Master Plans for the Meadowview and Missile Park sites.

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

- B.** [ID#17-0625](#) Approve sales, consumption, and possession of fermented malt beverages (i.e. beer) and wine for the beer garden events to be held at Rivers Crossing Park, Thursday, August 17 and Friday, August 18, 2017, 5:00 p.m. to 9 p.m. and Saturday, August 19 and Sunday, August 20, 2017, 11:00 a.m. to 9:00 p.m. and Bethesda Park, Thursday, August 24 and Friday, August 25, 5:00 p.m. to 9:00 p.m. and Saturday, August 26 and Sunday, August 27, 2017, 11:00 a.m. to 9:00 p.m.

Attachments: [Beer Garden in Parks-City Attorney Memo](#)
[CC Cover Sheet-Beer Garden](#)

A motion was made to recommend approval to allow sales, consumption, and possession of fermented malt beverages (i.e. beer) and wine for the beer garden events to be held at Rivers Crossing Park, Thursday, August 17 and Friday, August 18, 2017, 5:00 p.m. to 9 p.m. and Saturday, August 19 and Sunday, August 20, 2017, 11:00 a.m. to 9:00 p.m. and Bethesda Park, Thursday, August 24 and Friday, August 25, 5:00 p.m. to 9:00 p.m. and Saturday, August 26 and Sunday, August 27, 2017, 11:00 a.m. to 9:00 p.m. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

- C.** [ID#17-0703](#) Approve The Park Foundation of Waukesha Beverage Service Contract for the 2017 Tribute Tuesday Concert Series events to be held at Cutler Park.

Attachments: [Park Foundation-Proposed Contract & Class B App-2017 Tribute Tuesdays](#)
[Council Agenda Cover Sheet-Tribute Tuesday beverage sales](#)

A motion was made to recommend to approve The Park Foundation of Waukesha Beverage Service Contract; and related application to sell fermented

malt beverages and wine during the 2017 Tribute Tuesday Concert Series events to be held at Cutler Park. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

- D. [ID#17-0626](#) To approve Public Event Request received from La Casa Esperanza, Inc. to utilize Frame Park on June 9-11, 2017, to conduct "Fiesta Waukesha" and recommendation to Ordinance & License Committee regarding Class B liquor license and sale of fermented malt beverage and wine.

Attachments: [Fiesta Waukesha-request 2017](#)

A motion was made to approve Public Event Request received from La Casa Esperanza, Inc. to utilize Frame Park on June 9-11, 2017, to conduct "Fiesta Waukesha" and recommendation to Ordinance & License Committee regarding Class B liquor license and sale of fermented malt beverage and wine. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

- E. [ID#17-0627](#) To approve Public Event Request received from the Waukesha Old Car Club to utilize Frame Park on August 13, 2017, and recommendation to Ordinance & License Committee regarding Class B liquor license and sale of fermented malt beverage and wine from 10:00 a.m. to 5:00 p.m. on the date of the event.

Attachments: [Waukesha Old Car Show-request 2017](#)

A motion was made to approve Public Event Request received from the Waukesha Old Car Club to utilize Frame Park on August 13, 2017, and recommendation to Ordinance & License Committee regarding Class B liquor license and sale of fermented malt beverage and wine from 10:00 a.m. to 5:00 p.m. on the date of the event. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

- F. [ID#17-0628](#) Approve the Special Use Agreement regarding the Badgerland Water Ski Club to utilize Frame Park and access the Fox River for scheduled practices and shows during the 2017 spring/summer season.

Attachments: [CC Cover Sheet-Badgerland Water Ski Club Agreement-2017](#)
[2017 Badgerland Contract](#)
[Badgerland Application & Schedule 2017](#)

A motion was made to recommend approval of the Special Use Agreement regarding the Badgerland Water Ski Club to utilize Frame Park and access the Fox River for scheduled practices and shows during the 2017 spring/summer season. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

- G. [ID#17-0629](#) Approve proposed WE Energies Staging Area Agreement associated with the Meadowview Park site (corner of Meadowbrook & Northview Roads)

with proceeds allocated to Meadowview Park Development.

Attachments: [CC Cover Sheet-WE Energies Staging Area Lease-Meadowview Pk-2017](#)
[WE Energies-Meadowbrook Staging Area Lease-2017](#)
[Meadowview Exhibit A](#)

A motion was made to recommend approval of proposed WE Energies Staging Area Agreement associated with the Meadowview Park site (corner of Meadowbrook & Northview Roads) with proceeds allocated to Meadowview Park Development. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

- H. [ID#17-0631](#) Approve proposed 2017 crop land lease agreement associated with Cardinal Ridge undeveloped park site.

Attachments: [CC Cover Sheet-Crop Land Lease Cardinal Ridge 2017](#)
[CROP LAND LEASE-2017 Cardinal Ridge Exhibit A](#)
[CROP LAND LEASE-Cardinal Ridge 2017](#)

A motion was made to recommend approval of proposed 2017 farming lease agreements associated with Meadowview and Cardinal Ridge undeveloped park sites. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

- J. [ID#17-0636](#) To recommend approval of proposed Summer Program Season Recreation Service Contracts.

Attachments: [Council Agenda Cover Sheet-Recreation Service Contracts](#)
[2017 Recreation Service Contracts](#)

A motion was made to recommend approval of proposed Summer Program Season Recreation Service Contracts. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

6. Board President Report
7. Director and Staff Report
8. Adjournment

A motion was made that this meeting be adjourned. The motion carried by the following vote:

Aye: 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano and Mueller

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

Rollcall

Rollcall

Present 7 - Hoppe, Hall, Vehlow, C. Payne, Johnson, Volpano, and Mueller

Absent 1 - Merchle