



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, December 5, 2023

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Presentation to Council
 - A. [ID#23-8247](#) Waukesha Christmas Parade Permanent Memorial Donation from MetalTek

4. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.

5. Approval of Minutes

- A. [ID#23-8251](#) Minutes from November 21, 2023

Attachments: [ccmn231121 draft.pdf](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

3. Other Boards and Commissions

- A. [ID#23-8179](#) Review and act on (recommendation to Common Council) staff request to apply for a 21st Century Community Learning Center Grant at Heyer Elementary School through the Wisconsin Department of Public Instruction.

Attachments: [2022-2023 Community Learning Center End of Year Report](#)
[Community Learning Center Grant Application Request](#)

Legislative History

11/20/23	Parks, Recreation and Forestry Board	approved
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- B. [ID#23-8182](#) Review and act on (recommendation to Common Council) proposed Extension Addendum to Fireworks Event Contract Spielbauer Fireworks Company.

Attachments: [Cover Sheet Fireworks Addendum Spielbauer Fireworks](#)
[2024-25 Extension Addendum Fireworks Event Contract Spielbauer Fireworks \(](#)

Legislative History

11/20/23 Parks, Recreation and approved
 Forestry Board

- C. [ID#23-8183](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with The Elliot Organization to provide glass blowing demonstrations at the 2024 Winter JanBoree community event.

Attachments: [Common Council Cover Sheet -The Elliot Group](#)
[2024 JanBoree Event Vendor Agreement -The Elliott Group.Glass Blowers](#)

Legislative History

11/20/23 Parks, Recreation and approved
 Forestry Board

- D. [ID#23-8184](#) Review and act on (recommendation to Common Council) proposed Recreation Services Contract with Hemken Honey Company (Beekeeping Classes).

Attachments: [Common Council Cover Sheet - Recreation Services Contracts 2024](#)
[Recreation Services Contract 2024 - Hemken Honey Company](#)

Legislative History

11/20/23 Parks, Recreation and approved
 Forestry Board

- E. [ID#23-8185](#) Review and act on (recommendation to Common Council) proposed Recreation Services Contract with Zia's Sweets (Cookie Decorating Classes).

Attachments: [Common Council Cover Sheet - Recreation Services Contracts 2024](#)
[Recreation Services Contract 2024 - Zias Sweets](#)

Legislative History

11/20/23 Parks, Recreation and approved
 Forestry Board

- F. [ID#23-8186](#) Review and act on (recommendation to Common Council) proposed Recreation Services Contract with Essence of Fluidity LLC (Dance Classes).

Attachments: [Common Council Cover Sheet - Recreation Services Contracts 2024](#)
[Recreation Services Contract 2024 -Essence of Fluidity Dance](#)

Legislative History

11/20/23 Parks, Recreation and approved
 Forestry Board

- G. [ID#23-8187](#) Review and act on (recommendation to Common Council) proposed Recreation Services Contract with PeppNation SLC (Sport Conditioning Classes).

Attachments: [Common Council Cover Sheet - Recreation Services Contracts 2024](#)
[Recreation Services Contract 2024 - PeppNation](#)

Legislative History

11/20/23 Parks, Recreation and approved
 Forestry Board

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#23-8218](#) Review and act on a request to use additional ARPA funding for the 2024 Flood Mitigation improvement project in the amount of \$595,000

Attachments: [Cover Sheet - ARPA Fund Request - Flood Mitigation](#)

Legislative History

11/28/23 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. R. Lemke

1. Licenses

- A. [ID#23-8200](#) Invited Other Applications

Attachments: [Invited Other Applications 11-27](#)

A motion was made by Halvensleben, seconded by R. Lemke, to approve the Original Class "B" Beer and "Class C" Wine application for Let it Be LTD.

Legislative History

11/27/23 Ordinance & License approved
 Committee

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

End of Consent Agenda

6. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

- A. [ID#23-8193](#) Approval of poll worker and special voting deputy appointments for the 2024-2025 term
- Attachments:** [Agenda Cover Sheet - poll workers 2024-25](#)
[2024 Poll Worker Appointments.pdf](#)
- B. [ID#23-8252](#) Review and Possible Action on a Five-Year Agreement with Flock Group, Inc. for Flock Safety Platform.
- Attachments:** [Agenda Cover Sheet - Flock Camera Contract](#)
[WI - Waukesha PD - Law Enforcement Agreement 11-30-2023](#)

Reports

7. Other Boards and Commissions
- A. Transit Commission Report - Alex Damien
 - B. Water Utility Commission - Ald. Bartels
 - C. Information Technology Board Report - Ald. Manion
 - D. Landmarks Commission Report - Ald. Rodriguez
 - E. Redevelopment Authority Report - Ald. R. Lemke
 - F. Parks, Recreation & Forestry Board Report - Ald. Wells
 - G. Library Board Report - Ald. Halvensleben
 - H. Cemetery Commission Report - Ald. C. Payne
 - I. Waukesha Housing Authority Report - Ald. Pieper
 - J. Community Development Block Grant Committee Report - Jennifer Andrews
 - K. Public Art Committee Report - Ald. Moltzan
8. Plan Commission - Jennifer Andrews

- A. [ID#23-7510](#) Code Amendments – Chapter 27 Signs and Outdoor Advertising – Staff is recommending changes to sections 27.02 and 27.03 to create a Downtown Perimeter District and define the types and styles of permitted signs within said district.

Attachments: [Cover Sheet - Sign Ordinance 27.02 and 27.03](#)
[27.02 Sign Definitions Redline](#)
[27.03 Permanent Signs Redline](#)
[27.02-Downtown Perimeter District Ordinance](#)
[27.03-Downtown Perimeter District](#)

Legislative History

11/15/23 Plan Commission recommended for Council Agenda

9. Standing Committees

A. Finance Committee Report - Ald. Pieper

- A. [ID#23-7885](#) Review and act on a request to support the Parade Memorial at Grede Park with ARPA funding in the amount of \$600,000

Attachments: [Cover Sheet - ARPA Fund Request - Parade Memorial at Grede Park](#)
[ARPA Funding Nov 2023 Finance](#)
[Handout Nov 2023 finance meeting re ARPA funds](#)

Legislative History

11/28/23 Finance Committee approved

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

- A. [ID#23-8198](#) Invited Bartender Applications

Attachments: [Invited Bartenders 11.27.23 OL](#)

The Bartender Application for Lee H. Johnson is held to the next meeting for a third invite.

A motion was made by Halvensleben, seconded by Wuteska, to approve the Denial of Invited Bartender Kurtis Koch. The

Legislative History

11/27/23 Ordinance & License Committee held

11/27/23 Ordinance & License Committee approved

D. Human Resources Committee Report - Ald. Rodriguez

10. Board of Public Works Report - Alex Damien
11. Director of Public Works Report
12. City Attorney's Report
13. City Administrator's Report
- A. [ID#23-8253](#) City Administrator's Report
Attachments: [Admin Report December 1 2023](#)
14. Mayor's Report & Referrals
15. Referrals
19. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).