



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### City Council

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Tuesday, December 5, 2023

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

*Ald. Bartels appeared via Zoom. Ald. C. Payne arrived at 6:50pm.*

**Present:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

#### 2. Pledge of Allegiance

#### 3. Presentation to Council

- A. [ID#23-8247](#) Waukesha Christmas Parade Permanent Memorial Donation from MetalTek

#### 4. Public Comment

*The following individuals spoke in favor of using ARPA funding for the Parade Memorial:*  
*Tyler Pudleiner, 3033 Silvernail Rd.*  
*Kathy Pudleiner, 3033 Silvernail Rd.*  
*Sandra Feller, 2432 Emslie Dr.*  
*Donna Kalik, 21025 George Hunt Cir. Apt. 1230.*  
*Katalyn Jering, 2431 Emslie Dr.*  
*Jennifer Dunn, Director of Victim Witness Assistance Program with Waukesha County District Attorney's Office.*  
*Daniel Taylor, owner of People's Park and representative of Downtown business owners.*

*The following individual wrote in against using ARPA funding for the Parade Memorial:*  
*Scott Bauman, 1840 Tallgrass Cir.*

#### 5. Approval of Minutes

- A. [ID#23-8251](#) Minutes from November 21, 2023

**Attachments:** [ccmn231121 draft.pdf](#)

**A motion was made by Ald. Moltzan, seconded by Ald. E. Payne, to approve the Minutes from November 21, 2023. The motion carried by the following vote:**

**Aye:** 13 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 2 - Cory C. Payne and Mike Anderson

### **Consent Agenda**

*Ald. R. Lemke removed item ID#23-8218 to be handled under the Finance Committee report. The remainder of the Consent Agenda passed by unanimous consent.*

### **3. Other Boards and Commissions**

- A. [ID#23-8179](#) Review and act on (recommendation to Common Council) staff request to apply for a 21st Century Community Learning Center Grant at Heyer Elementary School through the Wisconsin Department of Public Instruction.

**Attachments:** [2022-2023 Community Learning Center End of Year Report](#)  
[Community Learning Center Grant Application Request](#)

- B. [ID#23-8182](#) Review and act on (recommendation to Common Council) proposed Extension Addendum to Fireworks Event Contract Spielbauer Fireworks Company.

**Attachments:** [Cover Sheet Fireworks Addendum Spielbauer Fireworks](#)  
[2024-25 Extension Addendum Fireworks Event Contract Spielbauer Fireworks Co.](#)

- C. [ID#23-8183](#) Review and act on (recommendation to Common Council) proposed Event Vendor Agreement with The Elliot Organization to provide glass blowing demonstrations at the 2024 Winter JanBoree community event.

**Attachments:** [Common Council Cover Sheet -The Elliot Group](#)  
[2024 JanBoree Event Vendor Agreement -The Elliott Group.Glass Blowers](#)

- D. [ID#23-8184](#) Review and act on (recommendation to Common Council) proposed Recreation Services Contract with Hemken Honey Company (Beekeeping Classes).

**Attachments:** [Common Council Cover Sheet - Recreation Services Contracts 2024](#)  
[Recreation Services Contract 2024 - Hemken Honey Company](#)

- E. [ID#23-8185](#) Review and act on (recommendation to Common Council) proposed Recreation Services Contract with Zia's Sweets (Cookie Decorating Classes).

**Attachments:** [Common Council Cover Sheet - Recreation Services Contracts 2024](#)  
[Recreation Services Contract 2024 - Zias Sweets](#)

- F. [ID#23-8186](#) Review and act on (recommendation to Common Council) proposed Recreation Services Contract with Essence of Fluidity LLC (Dance Classes).

**Attachments:** [Common Council Cover Sheet - Recreation Services Contracts 2024](#)  
[Recreation Services Contract 2024 -Essence of Fluidity Dance](#)

- G. [ID#23-8187](#) Review and act on (recommendation to Common Council) proposed Recreation Services Contract with PeppNation SLC (Sport Conditioning Classes).

**Attachments:** [Common Council Cover Sheet - Recreation Services Contracts 2024](#)  
[Recreation Services Contract 2024 - PeppNation](#)

## **2. Plan Commission**

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

- [ID#23-8218](#) Review and act on a request to use additional ARPA funding for the 2024 Flood Mitigation improvement project in the amount of \$595,000

**Attachments:** [Cover Sheet - ARPA Fund Request - Flood Mitigation](#)

#### **B. Building & Grounds Committee - Ald. E. Payne**

#### **C. Ordinance & License Committee - Ald. R. Lemke**

##### 1. Licenses

- A. [ID#23-8200](#) Invited Other Applications

**Attachments:** [Invited Other Applications 11-27](#)

#### **D. Human Resources - Ald. Rodriguez**

#### **E. Board of Public Works - Alex Damien**

### **End of Consent Agenda**

##### 6. New Business

- A. [ID#23-8193](#) Approval of poll worker and special voting deputy appointments for the 2024-2025 term

**Attachments:** [Agenda Cover Sheet - poll workers 2024-25](#)  
[2024 Poll Worker Appointments.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Manion, to approve the poll worker and special voting deputy appointments for the 2024-2025 term. The motion carried by the following vote:

**Aye:** 13 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 2 - Cory C. Payne and Mike Anderson

- B.** [ID#23-8252](#) Review and Possible Action on a Five-Year Agreement with Flock Group, Inc. for Flock Safety Platform.

**Attachments:** [Agenda Cover Sheet - Flock Camera Contract](#)  
[WI - Waukesha PD - Law Enforcement Agreement 11-30-2023](#)

**A motion was made by Ald. Pieper, seconded by Ald. McElderry, to approve the Five-Year Agreement with Flock Group, Inc. for Flock Safety Platform. The motion carried by the following vote:**

**Aye:** 13 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 2 - Cory C. Payne and Mike Anderson

## **Reports**

### 7. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
  - B. Water Utility Commission - Ald. Bartels
  - C. Information Technology Board Report - Ald. Manion
  - D. Landmarks Commission Report - Ald. Rodriguez
  - E. Redevelopment Authority Report - Ald. R. Lemke
  - F. Parks, Recreation & Forestry Board Report - Ald. Wells
  - G. Library Board Report - Ald. Halvensleben
  - H. Cemetery Commission Report - Ald. C. Payne
  - I. Waukesha Housing Authority Report - Ald. Pieper
  - J. Community Development Block Grant Committee Report - Jennifer Andrews
  - K. Public Art Committee Report - Ald. Moltzan
- ### 8. Plan Commission - Jennifer Andrews

- A. [ID#23-7510](#) Code Amendments – Chapter 27 Signs and Outdoor Advertising – Staff is recommending changes to sections 27.02 and 27.03 to create a Downtown Perimeter District and define the types and styles of permitted signs within said district.

**Attachments:** [Cover Sheet - Sign Ordinance 27.02 and 27.03](#)

[27.02 Sign Definitions Redline](#)

[27.03 Permanent Signs Redline](#)

[27.02-Downtown Perimeter District Ordinance](#)

[27.03-Downtown Perimeter District](#)

*Ordinances #2023-17 & #2023-18*

**A motion was made by Ald. Wells, seconded by Ald. Moltzan, to approve the Code Amendments - Chapter 27 Signs and Outdoor Advertising - Staff is recommending changes to sections 27.02 and 27.03 to create a Downtown Perimeter District and define the types and styles of permitted signs within said district. The motion carried by the following vote:**

**Aye:** 13 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 2 - Cory C. Payne and Mike Anderson

## 9. Standing Committees

### A. Finance Committee Report - Ald. Pieper

- A. [ID#23-7885](#) Review and act on a request to support the Parade Memorial at Grede Park with ARPA funding in the amount of \$600,000

**Attachments:** [Cover Sheet - ARPA Fund Request - Parade Memorial at Grede Park](#)

[ARPA Funding Nov 2023 Finance](#)

[Handout Nov 2023 finance meeting re ARPA funds](#)

**A motion was made by Ald. McElderry, seconded by Ald. Halvensleben, to approve the Parade Memorial at Grede Park with ARPA funding in the amount of \$600,000. The Mayor broke the tie vote with his Aye vote.**

**Aye:** 7 - Daniel Manion, Dean D. Lemke, Jack Wells, Rick R. Lemke, Frank McElderry, Alicia Halvensleben and Paul Wuteska

**Nay:** 7 - Joe Pieper, Peter Bartels, Cassandra Rodriguez, Eric E. Payne, Elizabeth Moltzan, Cory C. Payne and Mike Chrisien

**Absent:** 1 - Mike Anderson

- A. [ID#23-8218](#) Review and act on a request to use additional ARPA funding for the 2024 Flood Mitigation improvement project in the amount of \$595,000

**Attachments:** [Cover Sheet - ARPA Fund Request - Flood Mitigation](#)

**A motion was made by Ald. Pieper, seconded by Ald. Moltzan, to approve the request to use additional ARPA funding for the 2024 Flood Mitigation improvement project in the amount of \$595,000. The motion carried by the following vote:**

**Aye:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

A. [ID#23-8198](#) Invited Bartender Applications

**Attachments:** [Invited Bartenders 11.27.23 OL](#)

**A motion was made by Ald. R. Lemke, seconded by Ald. Chrisien, to approve the denial of Invited Bartender Application for Kurtis Koch. The motion carried by the following vote:**

**Aye:** 14 - Joe Pieper, Peter Bartels, Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Frank McElderry, Mike Chrisien, Alicia Halvensleben and Paul Wuteska

**Absent:** 1 - Mike Anderson

D. Human Resources Committee Report - Ald. Rodriguez

10. Board of Public Works Report - Alex Damien

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

A. [ID#23-8253](#) City Administrator's Report

**Attachments:** [Admin Report December 1 2023](#)

14. Mayor's Report & Referrals

15. Referrals

19. Adjournment

*The meeting adjourned at 7:06pm.*

Shawn Reilly, Mayor  
City of Waukesha

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