



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Building and Grounds

Monday, November 6, 2023

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Eric E. Payne, Mike Chrisien, Mike Anderson, and Cory C. Payne

Absent 1 - Cassandra Rodriguez

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

A. [ID#23-7920](#) Approve the October 2, 2023, Building and Grounds meeting Minutes.

Attachments: [B&G Meeting Minutes 10-2-23-FINAL](#)

A motion was made by Ald. Mike Chrisien, seconded by Ald. Cory Payne, that the October 2, 2023 Minutes be approved. The motion carried by the following vote:

Aye: 4 - Eric E. Payne, Mike Chrisien, Mike Anderson and Cory C. Payne

Absent: 1 - Cassandra Rodriguez

5. Discussion and Recommendation re:

A. [ID#23-7723](#) To study whether the intersection of Hoover Avenue and Garfield Avenue should be converted to an all-way stop intersection.

Attachments: [23-7723_Hoover & Garfield intersection review](#)

Ald. Cory Payne asked about the reason for the referral. The reason for the referral was because of a notice of increased traffic on Hoover Avenue with the Waukesha STEM Academy - Elementary Campus now at the location of the previous Whittier Elementary School. While an increase of traffic may be true during the pick-up and drop-off times of the STEM Academy, the number of vehicles present does not rise to the level of concern or warranting an all-way stop controlled intersection.

A motion was made by Ald. Mike Anderson, seconded by Ald. Cory Payne to upgrade the existing pedestrian crossing signage at the intersection of Hoover Avenue and Garfield Avenue per staff's recommendation be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Eric E. Payne, Mike Chrisien, Mike Anderson and Cory C. Payne

Absent: 1 - Cassandra Rodriguez

- B.** [ID#23-7921](#) The placement of stop signs on Bennett Drive and speed limit signs on Timber Ridge Drive, both within the Timber Ridge subdivision.

Attachments: [23-7921 Timber Ridge subdivision signs](#)

A motion was made by Ald. Mike Anderson, seconded by Ald. Mike Chrisien to install stop signs at both locations where Bennett Drive intersects Timber Ridge Drive, install a 25mph speed limit sign entering the Timber Ridge subdivision from Center Road, and install a 25mph speed limit sign for eastbound Timber Ridge Drive at Marie Circle be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Eric E. Payne, Mike Chrisien, Mike Anderson and Cory C. Payne

Absent: 1 - Cassandra Rodriguez

- C.** [ID#23-7922](#) Please create a no parking zone across the street from 243 Collins Street from North Street to the driveway of 633 East North Street. The driveway for 633 East North Street is on Collins Street.

Attachments: [23-7922 Collins Street no parking zone](#)

There is a truck and trailer that regularly parks in the proposed area for the no parking zone which makes navigating through Collins Street to/from North Street cumbersome with Collins Street being a narrower street. The northeast side of Collins Street is already posted as no parking along the entire roadway.

A motion was made by Ald. Eric Payne, seconded by Ald. Mike Anderson to establish a no parking zone on the southwest side of Collins Street from East North Street to the driveway of 633 East North Street be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Eric E. Payne, Mike Chrisien, Mike Anderson and Cory C. Payne

Absent: 1 - Cassandra Rodriguez

6. Communications and Referrals

- A.** [ID#23-7923](#) Current Building and Grounds Budget.

7. Adjournment

Meeting was adjourned by unanimous consent.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).