



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, February 20, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne, and Joe Pieper

2. Pledge of Allegiance

3. Public Comment

No public comments.

4. Approval of Minutes

A. [ID#25-00249](#) Approve Minutes of February 6, 2025.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 02-06-25-Final.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Minutes of February 6, 2025, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

5. Bids Received:

A. [ID#25-00251](#) Bids Received: Friday, February 14, 2025, at 11:00 a.m 2025 Concrete Sidewalk Replacement - City Wide

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$361,045.00, be awarded.

Sponsors: Public Works

Attachments: [Concrete Sidewalk Replacement - BT.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Low bid from State Contractors, Inc., for the 2025 Concrete Sidewalk Replacement - City Wide project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B. [ID#25-00252](#) Bids Received: Friday, February 14, 2025, at 11:00 a.m
Bethesda Court and Park Avenue Utility and Street Improvements

The Board of Public Works recommends that the low concrete bid from LaLonde Contractors, Inc., in the amount of \$798,923.40, be awarded.

Sponsors: Public Works

Attachments: [Bethesda Court and Park Avenue Utility and Street Improvements - BT CONCRETE.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low concrete bid from LaLonde Contractors, Inc., for the Bethesda Court and Park Avenue Utility and Street Improvements project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

6. Discussion and Recommendation to Council Regarding:

- A. [ID#25-00265](#) Review and act on the utility easement between KEBB CS-WA, LLC, and the City of Waukesha for the property located at 704 N. Grand Avenue (Cobblestone Hotel).

Sponsors: Public Works

Attachments: [25-00265-BPW Agenda Cv-Cobblestone Hotel Utility Easement.pdf](#)
[25-00265-Utility Easement Agreement - draft - 2025-01-31.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the utility easement between KEBB CS-WA, LLC, and the City of Waukesha for the property located at 704 N. Grand Avenue (Cobblestone Hotel), be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B. [ID#25-00266](#) Review and act on the Developer's Agreement between the City of Waukesha and Bielinski Homes, Inc., for the property located north of Madison Street between Pebble Creek and Fiddler's Creek Drive.

Sponsors: Public Works

Attachments: [25-00266-BPW Agenda Cv-Older Farm Subdivision Developers Agreement.pdf](#)
[25-00266-Older Farm Subdivision Agreement \(Final OC CL 1 2.10.2025\) \(02152667x7A794\).pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Developer's Agreement between the City of Waukesha and Bielinski Homes, Inc., for the property located north of Madison Street between Pebble Creek and Fiddler's Creek Drive, be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

7. Discussion and Authorization re:

- A. [ID#25-00253](#) Review and act on the requests from Gary Kline, Susan Madonia, and Fred Werdermann for one-time sewer credits.

Sponsors: Public Works

Attachments: [25-00253-Sewer Credits.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, to approve the one-time sewer credits for Gary Kline, Susan Madonia, and Fred Werdermann. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

8. Matter of Report

Director Damien provided an update on the trash and recycling contractor stating the new garbage carts delivery has begun. To date, 5,000 have been delivered. The contractor is working towards the south and expects to complete the city in approximately 5 weeks. Reminder to residents to continue using the old carts until March 31.

9. Communications and Referrals:

- A. [ID#25-00256](#) Official Notices: Bids to Close on Friday, February 28, 2025, at 11:00 a.m.
1) Concrete Pavement Patching and Concrete Sawing - City Wide
2) W. Sunset Dr. and Oakdale Dr. Traffic Signal Improvements

Official Notice: Bids to Close on Friday, March 14, 2025, at 11:00 a.m.

1) Clean Water Plant Phase 3 Improvements

Attachments: [3 Official Notice Concrete Street Patching 2025.pdf](#)

[3 Official Notice Sunset and Oakdale Traffic Signal.pdf](#)

[3 Official Notice CWP Phase 3 Improvements.pdf](#)

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).