



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Transit Commission Meeting

Thursday, October 9, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Kevin Reilly, Eric Payne, Steve Kassens, and Chad O'Donnell

Absent 1 - Joe Pieper

2. Pledge of Allegiance

3. Public Comment

No public comments.

4 Public Hearing - Proposed Service Changes Effective January 12, 2026

A motion was made by Ald. Eric Payne, seconded by Kevin Reilly, to open the public hearing at 5:41p.m.. The motion carried by the following vote:

Aye: 4 - Kevin Reilly, Eric Payne, Steve Kassens and Chad O'Donnell

Absent: 1 - Joe Pieper

4 Public Hearing - Proposed Service Changes Effective January 12, 2026

Brian Engelking, Transit Manager, presented the item. No public in attendance or correspondence received related to the change.

A motion was made by Ald. Eric Payne, seconded by Kevin Reilly, to close the public hearing at 5:51p.m.. The motion carried by the following vote

Aye: 4 - Kevin Reilly, Eric Payne, Steve Kassens and Chad O'Donnell

Absent: 1 - Joe Pieper

5. Approval of Minutes

A. [ID#25-02222](#) Approval of Minutes July 17, 2025

Attachments: [Transit Commission Minutes 7-17-25-Final](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Minutes of July 17, 2025, be approved. The motion carried by the following vote:

Aye: 4 - Kevin Reilly, Eric Payne, Steve Kassens and Chad O'Donnell

Absent: 1 - Joe Pieper

6. Discussion and Recommendation to Council Regarding:

A. [ID#25-02223](#) Review and Act on Proposed Service Changes Effective January 12, 2026

Attachments: [TC-25-02223-Service Changes January 2026](#)
[hearing notice service changes January 2026](#)
[Route 1 & 6 Route Descriptions 1-12-26](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the Proposed Service Changes Effective January 12, 2026, be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kevin Reilly, Eric Payne, Steve Kassens and Chad O'Donnell

Absent: 1 - Joe Pieper

B. [ID#25-02224](#) Review and Act on Bus Engine Bid from Cummins Sales and Service

Sponsors: Transit

Attachments: [TC-25-02224-Bus Engine Bid](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the Bus Engine Bid from Cummins Sales and Service be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kevin Reilly, Eric Payne, Steve Kassens and Chad O'Donnell

Absent: 1 - Joe Pieper

7. Communications and Referrals:

A. [ID#25-02225](#) Study of Waukesha Metro Transit

Sponsors: Transit

Attachments: [TC-25-02225-Study](#)

Brain Engelking, Transit Manager, reported that the Southeastern Wisconsin Regional Planning Commission (SEWPRC) has agreed to conduct a study for free on Waukesha Metro to see if current structure is the most effective and cost efficient. Waukesha Metro has been around for 44 years and has not been studied.

8. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).