

WAUKESHA WATER UTILITY

2/19/2015

P.O. Box 1648
Waukesha, WI 53187-1648


To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the GENERAL FUND of the WAUKESHA WATER UTILITY.

Approved:

President

Secretary



General Manager



Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
37482	AB DATA	544.14	Stuffing, sorting, mailing quarterly water bill (S2)
37483	ACE REDI MIX	7,902.00	Slurry and Concrete
37484	AMERICAN COPPER & BRASS, LLC	79.72	Brass bushings & ball hose bibb
37485	AMERICAN LEAK DETECTION	1,265.00	Leak detection in Oakmont Subdivision
37486	AUER STEEL	4.18	Storm Collar Dura-Vent
37487	AUTOMOTIVE PARTS & EQUIP CORP	38.55	Silicone, flex form cool hose, & V-belt
37488	BAKER TILLY VIRCHOW KRAUSE, LLP	2,219.00	Accounting services for 2014 audit
37489	BATTERIES PLUS LLC	24.00	Batteries
37490	BGR GOVERNMENT AFFAIRS, LLC	4,543.62	February funding assistance and development
37491	BUBRICK'S COMPLETE OFFICE	621.37	Office Supplies, Bookcase, & Coat Racks
37492	BUELOW VETTER BUIKEMA OLSON &	3,261.00	Attorney Fees
37493	BYTRONICS, INC.	100.00	Monthly support for tickets processed through DigTrack
37494	CASPERS TRUCK EQUIPMENT	605.81	Fender & bracket kits for Truck #83
37495	CERTIFIED PRODUCTS, INC	1,036.00	Disposal of Excess Soils
37496	CHALLENGER BATTERY	196.00	Batteries for CAT #56
37497	CITY OF WAUKESHA/GARAGE	2,948.91	Equipment and vehicle fuel for December 2014
37498	CITY OF WAUKESHA/TREASURER	3,358.32	Zonar Fleet Management
37499	CITY OF WKSHA/RETIREMENT FUND	19,554.28	January WI Retirement
37500	CONSOLIDATED DOORS, INC.	190.00	Repair overhead door at West Avenue
37501	D & G ELECTRIC MOTOR SERVICE	159.00	Repair River Place valve booster
37502	DLT SOLUTIONS, LLC	1,035.60	AutoCAD 2015 Subscription Renewal - 1 year
37503	ENERGENECS, INC.	427.58	SCADA Support
37504	FABCO RENTS	1,051.75	80' Lift Rental
37505	FASTENAL COMPANY	383.21	Cable ties, drill bits, stainless steel tees, bushings, couplings, & torque wrench
37506	FEDERATED AUTO- RIDGE	6.28	Hydraulic spin for Truck #19
37507	G&K SERVICES	264.75	Uniforms
37508	GAI CONSULTANTS, INC.	4,407.24	GIS Work
37509	GRAEF	955.42	GIS Work

37510	GRAINGER	241.47	Maintenance Supplies
37511	GREAT LAKES QUICK LUBE, LP	31.99	Oil Change for Truck #50
37512	HALLMAN LINDSAY	157.44	North Street office paint
37513	HAWKINS, INC	6,861.16	Sodium Hypochlorite, HFS Acid, Caustic Soda, Liquid Manganese Sulfate, & Sodium Permanganate
37514	HEIN ELECTRIC SUPPLY CO	182.30	Electrical supplies
37515	HOPSON AUTOMOTIVE, LLC	123.00	Tow and scan code for Truck #24
37516	HYDRO DESIGN, INC	2,495.00	Cross Connection Inspection
37517	HYQUIP, LLC	139.76	Hoses for pumps & parts for pressure washer
37518	INNOVYZE, INC.	3,750.00	2015 Water Model Software Maintenance Renewal
37519	JANNSEN & COMPANY, S.C.	2,797.59	IT Support Services, Dell Optiplex computer, & 2nd monitors for cust. service new phone system
37520	JOHN ROHNER	1,000.00	Reimbursement of losses due to water meter failure
37521	JOHNSTONE SUPPLY	15.00	Pipe for Hillcrest Booster
37522	LAKES GAS CO.	20.00	Forklift Fuel
37523	MSA	3,900.00	Government & Media Relations Services
37524	MILPORT ENTERPRISES, INC.	5,287.50	Sodium Silicate
37525	NEW BERLIN REDI-MIX	687.06	Concrete
37526	OLSON'S ACE HARDWARE	65.81	Misc. hardware and supplies
37527	POLLARDWATER.COM	208.38	Worn valve nut socket set
37528	PROHEALTH CARE MEDICAL ASSOCIATES,	300.00	On-Site Weight Management Program (3)
37529	R C GRAPHICS	315.00	Business Cards
37530	R.S. PAINT & TOOLS LLC	615.11	Shovels
37531	REMBRANDT COMMERCIAL CLEANING	937.00	January Office Cleaning Services
37532	TOMCHEK ACE HARDWARE	31.39	Misc. hardware and supplies
37533	USA BLUEBOOK	34.55	Sampling valves for Well #8
37534	VIKING ELECTRIC SUPPLY, INC	228.32	Electrical wire for Wolf Road
37535	WAUKESHA COUNTY/TREASURER	634.32	Vehicle maintenance/repairs for WWU #81
37536	WAUKESHA LIME & STONE CO.	908.33	Stone and Traffic Bond Materials
37537	WI RURAL WATER ASSN	226.17	Consolidated Safety Audit on 1/22/15
37538	WORKSHOE OUTLET	179.95	Safety Shoes
Grand Total:		\$ 89,556.33	

Certified By: _____
City Clerk

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2/19/2015

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Approved:

President

Secretary



General Manager



Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
37475	AECOM TECHNICAL SERVICES, INC.	596.21	Projected Water Demands - LT Planning
37476	BRUCE J. BAKER SERVICES, LLC	825.00	Review of GL Water Application
37477	GRAEF	9,871.27	Inspection for Hickory Flats, Cloverland Farms, Howell Oaks, Good Harvest, Fox River-Major C Building, & Oberlin Filter
37478	MSA	5,850.00	Government & Media Relations Services
37479	PUBLIC SERVICE COMMISSION OF WI	463.22	PSC Assessment - Great Lakes
37480	R A SMITH NATIONAL, INC	49,358.89	Watermain Extension Survey and Design for Les Paul Parkway
37481	REINHART, BOERNER, VAN DUEREN	51.80	Legal Services for Great Lakes Water Application
Grand Total:		\$ 67,016.39	

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City Clerk

WAUKESHA WATER UTILITY

2/6/2015

P.O. Box 1648
Waukesha, WI 53187-1648

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Approved:


President


Secretary


General Manager

Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
37462	A B DATA, LTD	2,500.00	February water bill postage
37463	AXA EQUITABLE	2,768.00	2-6-15 AXA PEDC
37464	MARCO MARQUEE	6,875.74	Refund for overpayment at 319 Williams Street
37465	NEOPOST	391.50	6 mos. postage meter rental (2/13/15-8/12/15)
37466	OFFICETEAM	557.97	Temp. Office Assistant
37467	PETTY CASH	21.96	Jan-Feb 2015 Petty Cash Replenishment
37468	PIRANHA PAPER SHREDDING	95.00	Paper Shredding
37469	RICOH USA, INC	19.13	Maintenance Fee for Customer Service Copier
37470	TDS METROCOM	3,081.15	February Phone Charges & New Phones/Equipment
37471	TRI-COUNTY WATERWORKS ASSN.	160.00	2015 Meeting Costs (8 @ \$20 each)
37472	U.S. CELLULAR	3,404.62	Cell Phone, Modem, & iPad Access Charges & New iPads for Mgrs.
37473	US POSTAL SERVICE	200.00	Refill postage machine - February
37474	WAUKESHA WATER UTILITY	48.62	Wastewater Charges
EFTPS	US Dept of Treasury	19,244.76	FWT & FICA withholding
EFTPS	WI Dept of Revenue	3,700.06	State withholding
ACH	WI SCTF	369.23	2-6-15 WI SCTF
45041-45067	Pay period ending 1/31/15	46,264.24	Net cash - direct deposit payroll
Grand Total:		\$ 89,701.98	

Certified by:


City Clerk

WAUKESHA WATER UTILITY

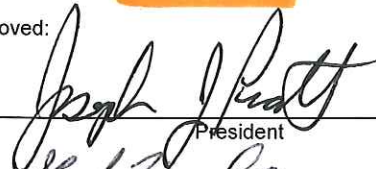
1/23/2015

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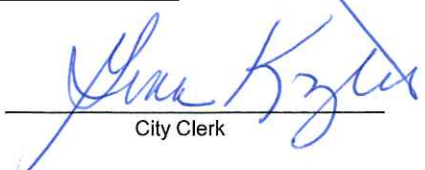


General Manager


Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
37433	ADAM SCHINKER	98.00	Toilet Rebate
37434	ADVANCED DISPOSAL SERVICES	741.09	1st Qtr. Trash & Recycling Services
37435	AETNA	1,876.50	February Medicare Part D Premium
37436	AFLAC	25.90	January Premium
37437	AMA INSURANCE AGENCY, INC	4,809.00	February Medicare Supplement Premium
37438	AXA EQUITABLE	2,768.00	1-23-15 AXA PEDC
37439	BRIAN WOODS	219.99	Reimbursement for Safety Shoes
37440	CARDMEMBER SERVICE	3,791.82	December Cardmember Service Bill
37441	CAROL SELZER	100.00	Toilet Rebate
37442	CITY OF WAUKESHA/LIFE INS	1,619.73	February Life Insurance
37443	DAN DUCHNIAK	60.00	Reimbursement for taxi expenses
37444	DIGGERS HOTLINE	7,222.40	6 mos. prepayment of 2015 hotline tickets
37445	DIVERSIFIED BENEFIT SERVICES, INC	258.08	HRA Renewal & Admin Fees
37446	ERIC SCHOLL	8.34	Reimbursement for mileage
37447	JEFF FIFIELD	165.00	Refund for overpayment at 4136 Stillwater Circle
37448	JOE & AMANDA CARACCI	166.00	Refund for overpayment at 225 Western Avenue
37449	JOE BAGINSKI	175.00	Reimbursement for Safety Shoes
37450	MARGARET LULEY	100.00	Toilet Rebate
37451	MARJORIE DUNN	200.00	Toilet Rebates (2)
37452	MARK KOMP	100.00	Toilet Rebate
37453	METLIFE SBC	2,633.49	February Dental Insurance Premium
37454	NANCEE NEJEDLO	100.00	Toilet Rebate
37455	PREMIERE GLOBAL SERVICES	15.12	Teleconference Service
37456	PRUDENTIAL INSURANCE	551.83	February LTD Premium
37457	SHAWN THIERMANN	89.00	Toilet Rebate
37458	U.S. POSTAL SERVICE	599.00	P.O. Box Rental Fee for 2015 (Jan.-June)
37459	WALTER HAHN	100.00	Toilet Rebate
37460	WE ENERGIES	70,432.73	Electric/gas charges
37461	WISCONSIN COUNTIES ASSOCIATION	46,567.00	February Health Insurance
EFTPS	US Dept of Treasury	18,733.45	FWT & FICA withholding
EFTPS	WI Dept of Revenue	3,554.25	State withholding
ACH	WI SCTF	369.23	1-23-15 WI SCTF
45012-45040	Pay period ending 1/17/15	45,227.83	Net cash - direct deposit payroll
Grand Total:		\$ 213,477.78	

Certified by:



City Clerk

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1/23/2015

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Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
37431	CANADIAN NATIONAL	750.00	Railroad crossing permit for water main at Maple & College Avenue
37432	WI DEPT OF TRANSPORTATION	175.00	Application/permit to access WIDOT railroad property
Grand Total:		\$ 925.00	

Certified By: _____



City Clerk

Bank Type: GENERAL FUND

Paid to: CARDMEMBER SERVICE

Vendor #: 24300

Check Number: 37440

Amount: \$3,791.82

Payment Date: 1/23/2015

Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
		Job #	Phase	Cat.	Account #		
1 DEC-2014					9211-300	Dec. CC Bill - Farm & Fleet (plugs for vac pressure washer)	10.98
2 DEC-2014					6780-300	Dec. CC Bill - AMZ Monoprice (SCADA antenna parts)	33.10
3 DEC-2014					6730-300	Dec. CC Bill - Menards (fence post, block, & lumber)	406.19
4 DEC-2014					9216-300	Dec. CC Bill - Menards (hip roof toolbox)	59.96
5 DEC-2014					6780-300	Dec. CC Bill - Amazon (laptop & stand for SCADA)	70.25
6 DEC-2014					6310-300	Dec. CC Bill - WeEnergies (electric service for 445 Newhall)	392.90
7 DEC-2014					9216-300	Dec. CC Bill - Amazon (iPad cases & keyboards)	231.00
8 DEC-2014					9216-300	Dec. CC Bill - Amazon (iPhone chargers)	28.98
9 DEC-2014					9216-100	Dec. CC Bill - B&H Photo (PPD latching switch for Granicus)	67.50
10 DEC-2014					9267-100	Dec. CC Bill - OCYSC (gift cards for ee recognition)	925.00
11 DEC-2014					9211-300	Dec. CC Bill - Speedway (fuel for WWU #100)	10.00
12 DEC-2014					9218-100	Dec. CC Bill - Taylor's People's Park (lunch mtg.)	34.67
13 DEC-2014					9211-300	Dec. CC Bill - Braeger Chevrolet (repair WWU Fleet #100)	775.38
14 DEC-2014					9267-100	Dec. CC Bill - Hobby Lobby (ee recognition supplies)	12.59
15 DEC-2014					9267-100	Dec. CC Bill - St. Vincent (ee recognition supplies)	4.51
16 DEC-2014					9219-200	Dec. CC Bill - FedEx (shipping SDWL application)	7.25
17 DEC-2014					9300-200	Dec. CC Bill - Bartzs (balloons for iPad winner)	7.15
18 DEC-2014					9320-100	Dec. CC Bill - Adobe Systems (AcrobatPro mthly subscription)	15.75
19 DEC-2014					9267-100	Dec. CC Bill - Multiple Vendors (ee recognition)	271.30
20 DEC-2014					9216-100	Dec. CC Bill - Amazon (wireless headset for Dan D.)	215.13
21 DEC-2014					9216-200	Dec. CC Bill - Amazon (wireless headset for Donna K.)	215.13
22 DEC-2014					9301-200	Dec. CC Bill - Pick'n Save & Panos (supplies for Comm. Mtg.)	37.34
23 DEC-2014					9216-300	Dec. CC Bill - Amazon Tax Refund from purchase on last stmt	-39.17
24 DEC-2014					9320-300	Dec. CC Bill - Amazon Tax Refund from purchase on last stmt	-1.07

WAUKESHA WATER UTILITY
P.O. Box 1648, Waukesha, WI 53187-1648

Bank Type: GENERAL FUND

Paid to: CARDMEMBER SERVICE

Vendor #: 24300

Check Number: 37441

Amount: \$3,791.82

Payment Date: 1/23/2015

Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
		Job #	Phase	Cat.	Account #		
							\$ 3,791.82

PREPARER

APPROVAL FOR PAYMENT

VK

2015 Blanket Purchase Orders

11-Feb-15

Vendor Number	Vendor	PO Number	Prior	Jan	Feb	Total Spent	PO Total	% Spent
22005	AB Data	315017		2,500.00	2,500.00	5,000.00	40,100.00	12.5%
10900	Ace Redi-Mix	315023		7,902.00		7,902.00	28,500.00	27.7%
11510	Advanced Disposal (frmly Veolia)	315045		741.09		741.09	5,000.00	14.8%
14140	Baker Tilly - Audit	315038		2,219.00		2,219.00	12,000.00	18.5%
14435	BGR Government Affairs	315007		4,543.62	4,500.00	9,043.62	58,000.00	15.6%
17970	Bruce Baker	315030		825.00		825.00	15,000.00	5.5%
18005	Bubrick's Complete Office (office supplies)	315046		621.37	288.57	909.94	4,711.00	19.3%
18105	Buelow Vetter Buikema - HR Issues	315025		3,261.00		3,261.00	20,000.00	16.3%
18190	Bytronics, Inc. (mthly support for tickets processed thru Dig Track)	315049		100.00		100.00	2,125.00	4.7%
18565	Certified Products	315037		1,036.00		1,036.00	12,200.00	8.5%
18860	Chubb & Son (equipment failure)	315042				0.00	8,373.00	0.0%
58901	City of Wauk/gas - 2015	315008				0.00	51,000.00	0.0%
58903	City of Wauk/Street Opening Permits & Repairs - 2015	315002				0.00	132,000.00	0.0%
58904	City of Wauk/Qtr GIS Cont	315010				0.00	42,824.00	0.0%
19130	Collector Solutions - Credit Card Fees	315019				0.00	36,000.00	0.0%
22485	Diggers Hotline	315036		7,222.40		7,222.40	13,600.00	53.1%
25100	Energenecs (frmly Kamp/Synergy) SCADA hardware & support	315005		427.58		427.58	74,000.00	0.6%
25680	Erie Insurance Group (worker's comp) 7/1/15-6/30/16	315016				0.00	40,184.00	0.0%
27750	G&K Services	315048		264.75		264.75	2,964.00	8.9%
27745	G2 Insurance - BRIT (liability, property, auto) 7/1/15-6/30/16	315006				0.00	67,626.00	0.0%
28140	Giles Engineering - soil compaction testing	315018				0.00	39,300.00	0.0%
28550	GRAEF - Construction Inspection C-plant	315001				0.00	156,520.00	0.0%
28550	GRAEF - Construction Inspection U-plant	315020				0.00	36,000.00	0.0%
28500	Grainger	315039		241.47		241.47	12,000.00	2.0%
32850	Jannsen & Company	315024		2,797.59		2,797.59	28,000.00	10.0%
38245	Martin Schreiber & Assoc.	315003		9,750.00	9,750.00	19,500.00	117,000.00	16.7%
	Misc.--Main Breaks	315033				0.00	14,000.00	0.0%
	Misc.--Survey Services	315022				0.00	29,214.00	0.0%
40910	MudTech - Infrared Street Repairs	315032				0.00	14,250.00	0.0%
11815	N. Harris (frmly Advanced) for CIS Billing System License & Main.	315012				0.00	42,636.00	0.0%
41800	Net@Work - AccPac Support	315034				0.00	13,722.00	0.0%
43900	Payne & Dolan	315040				0.00	11,200.00	0.0%
60500	PSC	315031				0.00	15,000.00	0.0%
45905	RC Graphics - printing radium notices	315047				0.00	3,184.00	0.0%
46590	Ricoh USA (copier supplies)	315050		19.13		19.13	1,600.00	1.2%
47125	Donald Roecker	315015				0.00	42,000.00	0.0%
51125	TDS Metrocom	315028		810.39	1,744.89	2,555.28	15,396.00	16.6%
20945	US Cellular	315029		1,288.62		1,288.62	15,051.00	8.6%
52901	US Postmaster	315044		300.00	200.00	500.00	5,130.00	9.7%
56800	Wauk County/Vehicle Maintenance/Repairs	315043				0.00	7,500.00	0.0%
57300	Waukesha Lime & Stone	315027		908.33		908.33	15,800.00	5.7%
61900	WE Energies-electric	315000		71,765.22		71,765.22	931,500.00	7.7%
61900	WE Energies-gas	315041		1,221.32		1,221.32	9,600.00	12.7%
61900	WE Energies-office	315021		3,627.14		3,627.14	33,000.00	11.0%
61100	WI State Lab of Hygiene - Radium - 2015	315026				0.00	17,005.00	0.0%
58500	WWU - radium (Treatment Filters - City of Wauk.)	315004				0.00	87,325.00	0.0%



Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

115 DELAFIELD STREET
WAUKESHA, WI 53188-3615

Telephone: (262) 521-5272 • Fax: (262) 521-5265 • E-mail: contactus@waukesha-water.com

MEMORANDUM

DATE: February 12, 2015

TO: Commissioners

FROM: Donna Scholl, CPA
Administrative Services Manager

RE: Purchases between \$7,500 and \$15,000.

The following blanket purchase orders, between \$7,500 and \$15,000, were authorized by the General Manager during the month of January.

PO#	Date	Vendor	Amount	Item
315033	1/7/2015	Various Contractors	14,000.00	Emergency Main Break Repairs
315034	1/7/2015	Net@work	13,722.00	AccPac Consulting
315036	1/7/2015	Diggers Hotline	13,600.00	Locating Tickets
315037	1/7/2015	Certified Products	12,200.00	Disposal of Excess Soils

This information is being provided in accordance with the Commission directive of August 26, 1999, and amended to conform to the current Procurement Policy.