



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Agenda - Final

### City Council

Tuesday, March 15, 2022

6:30 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

*City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.*

#### 4. Approval of Minutes

- A. [ID#22-3714](#) Minutes from March 1, 2022

**Attachments:** [ccmn220301 draft](#)

### **Consent Agenda**

*Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.*

### **1. Other Boards and Commissions**

- A. [ID#22-3650](#) Review and act on an amendment to the Everstream Contract

**Attachments:** [22-3650 Coversheet](#)  
[Everstream Amendment](#)  
[Northview and Grandview Amendment Permit](#)

**Legislative History**

3/2/22	Information Technology Board	approved
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- B. [ID#22-3619](#) Review and Act on Proposed Title VI Plan for 2022-2024 and Supporting Resolution

**Attachments:** [Title VI 2022-2024](#)  
[Resolution - Title VI 2022-2024](#)  
[Title VI Program 2022 Final](#)

**Legislative History**

3/3/22 Transit Commission approved  
 Meeting

- C. [ID#22-3697](#) Review and act on proposed 2022 Springs Park usage contract with the Waukesha YMCA.

**Attachments:** [2022 Council Cover Sheet - Springs Contract](#)  
[2022 YMCA-Springs Park Contract](#)

**Legislative History**

2/28/22 Parks, Recreation and approved  
 Forestry Board

- D. [ID#22-3699](#) Review and act on proposed agreement with TruGreen Lawn Care to provide fertilization and weed control services on various City/park properties.

**Attachments:** [2022 Council Cover Sheet - Fertilizer & Weed Control Contract](#)  
[2022 Fertilizer Weed Control Bid](#)

**Legislative History**

2/28/22 Parks, Recreation and approved  
 Forestry Board

- E. [ID#22-3701](#) Review and act on proposed sponsorship agreement amendment and addendum with Meijer Great Lakes Limited Partnership.

**Attachments:** [2022 Cover Sheet - Tribute Tuesday Meijer Agreement](#)  
[Meijer - City of Waukesha Amendment to MSA Master 2.24.22](#)  
[Meijer -City of Waukesha Sponsorship Addendum 2.25.22](#)  
[Meijer-City of Waukesha Master Agreement 03182019- FULLY EXECUTED](#)

**Legislative History**

2/28/22 Parks, Recreation and approved  
 Forestry Board

- F. [ID#22-3702](#) Review and act on proposed Recreation Services contract with The National Basketball Academy.

**Attachments:** [Cover Sheet - Recreation Service Contracts National](#)  
[2022 The National Basketball Academy Contract](#)

**Legislative History**

2/28/22 Parks, Recreation and approved  
 Forestry Board

- G. [ID#22-3703](#) Review and act on proposed Recreation Services contract with Challenger Sports.

**Attachments:** [Cover Sheet - Recreation Service Contracts Challenger](#)  
[2022 Challenger Sports Contract](#)

**Legislative History**

2/28/22 Parks, Recreation and approved  
Forestry Board

- H. [ID#22-3704](#) Review and act on proposed Recreation Services contract with Youth Cricket Wisconsin.

**Attachments:** [Cover Sheet - Recreation Service Contracts Cricket](#)  
[2022 Youth Cricket Wisconsin Contract](#)

**Legislative History**

2/28/22 Parks, Recreation and approved  
Forestry Board

- I. [ID#22-3705](#) Review and act on proposed Recreation Services contract with Hooper Hands Basketball Academy.

**Attachments:** [Cover Sheet - Recreation Service Contracts Hooper](#)  
[2022 Hoopers Hands Contract](#)

**Legislative History**

2/28/22 Parks, Recreation and approved  
Forestry Board

- J. [ID#22-3706](#) Review and act on proposed Recreation Services contract with Spring Sportz, LLC.

**Attachments:** [Cover Sheet - Recreation Service Contracts Spring Sportz](#)  
[2022 Spring Sportz, LLC Contract](#)

**Legislative History**

2/28/22 Parks, Recreation and approved  
Forestry Board

- K. [ID#22-3707](#) Review and act on proposed Recreation Services contract with Treetop Explorer, LLC.

**Attachments:** [Cover Sheet - Recreation Service Contracts Treetop](#)  
[2022 Treetop Explorer, LLC Contract](#)

**Legislative History**

2/28/22 Parks, Recreation and approved  
Forestry Board

## **2. Plan Commission**

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

- A. [ID#22-3436](#) Review and Act on a recommendation to use unassigned General Fund-Fund Balance in the amount of \$325,500 to reimburse the Water Utility for the purchase of land intended to be used as a city park.

**Attachments:** [Rempe Purchase Cover Sheet](#)

**Legislative History**

1/25/22	Finance Committee	approved
2/1/22	City Council	held

#### **B. Building & Grounds Committee - Ald. E. Payne**

- A. [ID#21-2566](#) Install Stop Sign for the southbound traffic on NW Barstow Street at the intersection with Buena Vista Avenue.

**Sponsors:** E. Payne

**Attachments:** [21-2566 DPW Study and Recommend Alternative for Improved Traffic at NW B B&G Resolution for the 3-07-2022 Consent](#)

**Legislative History**

3/7/22	Building and Grounds	recommended for Council Consent to the City Council
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- B. [ID#22-3657](#) Rescind existing Parking Zones on E. and W. St. Paul Avenue from Mountain Avenue to Albert Street and E. and W. North Street from W. St. Paul Avenue to Pewaukee Road to accommodate the 2-way conversion project.

**Sponsors:** E. Payne

**Attachments:** [22-3657 Rescind Existing Parking on E-W St Paul from Mountain to Albert B&G Resolution for the 3-07-2022 Consent](#)

- C. [ID#22-3658](#) Install Parking Zones on E. and W. St. Paul Avenue from Mountain Avenue to Albert Street and E. and W. North Street from W. St. Paul Avenue to Pewaukee Road to accommodate the 2-way conversion project.

**Sponsors:** E. Payne

**Attachments:** [22-3658 Please Approve New Parking Zones on W St Paul from Mountain to A 22-3658 Attachment B and G Exhibit-20220222 B&G Resolution for the 3-07-2022 Consent](#)

**Legislative History**

3/7/22	Building and Grounds	recommended for Council Consent to the City Council
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- D. [ID#22-3659](#) Rescind the Yield Sign at the intersection of E. North Street and Pewaukee Road.
- Sponsors:** E. Payne
- Attachments:** [22-3659 Please Rescind Yield Sign at North and Pewaukee B&G Resolution for the 3-07-2022 Consent](#)
- E. [ID#22-3660](#) Install Stop Sign at the intersection of E. North Street and Pewaukee Road.
- Sponsors:** E. Payne
- Attachments:** [22-3660 Please Approve Stop Sign at North and Pewaukee 22-3660 Attachment B and G Exhibit STP-BG B&G Resolution for the 3-07-2022 Consent](#)

### **C. Ordinance & License Committee - Ald. Johnson**

#### 1. Licenses

- A. [ID#22-3774](#) Invited Bartenders
- Attachments:** [Invited Bartenders 3-14-22](#)
- Legislative History**
- |         |                               |          |
|---------|-------------------------------|----------|
| 3/14/22 | Ordinance & License Committee | approved |
|---------|-------------------------------|----------|
- B. [ID#22-3775](#) Invited Other Applications
- Attachments:** [Invited Other Applications 3-14-22](#)
- Legislative History**
- |         |                               |          |
|---------|-------------------------------|----------|
| 3/14/22 | Ordinance & License Committee | approved |
|---------|-------------------------------|----------|
- C. [ID#22-3776](#) Other Applications
- Attachments:** [Other Applications 3-14-22](#)
- Legislative History**
- |         |                               |          |
|---------|-------------------------------|----------|
| 3/14/22 | Ordinance & License Committee | approved |
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### **D. Human Resources - Ald. Manion**

### **E. Board of Public Works - Alex Damien**

- A. [ID#22-3694](#) Review and act on the Agreement to host the 2022 Residential E-Waste and Appliance Drop Off Events with Legacy Recycling, LLC.

**Attachments:** [22-3694\\_BPW Cover Sheet - BPW 2022 E-Waste Events Agreement](#)  
[2022 Contract - Ewaste Collection Events](#)

**Legislative History**

3/3/22 Board of Public Works recommended for Council Consent to the City Council

**End of Consent Agenda**

5. New Business

*Format - Introduction by Professional Staff/Hearing/Comments by Council/Official*

- A. [ID#22-3727](#) Woodman's Claim alleging excessive assessment. The City is currently in litigation over several years of tax assessments against this property. The assessment has not changed and Woodman's filed this claim on two separate parcels requesting a refund of the excessive taxes paid. Presumably this claim will be added to the pending litigation for resolution at trial in the circuit court. The city attorney recommends that the common council deny the claim for each property and direct the city clerk to serve the required notice to the tax payer.

**Sponsors:** Attorney's Office

**Attachments:** [Claim-Woodman's.pdf](#)

- B. [ID#22-3728](#) Salem United Methodist Church Claim for recovery of unlawful taxes and/or tax-exempt status. The taxpayer disputes the acreage considered by the city assessor to be taxable and disputes the assessment amount. The city assessor and city attorney met with the taxpayer to discuss with no resolution reached. The Notice of Claim is filed as a prerequisite to filing a lawsuit. The city attorney recommends the common council deny the claim for each property and direct the city clerk to serve the required notice to the taxpayer.

**Sponsors:** Attorney's Office

**Attachments:** [Claim-Salem United Methodist Church.pdf](#)

- C. [ID#22-3729](#) Ethnos 360 claim for tax exempt status. The city assessor determined, based on information provided by the taxpayer, that properties owned by Ethnos 360, Inc. at 609 Arcadian Avenue and 1105 Phoenix Drive did not meet the statutory requirements for exemption. The taxpayer disagrees and filed a Notice of Claim as a prerequisite to filing a lawsuit. The city attorney recommends that the common council deny the claim for each property and direct the city clerk to serve the required notice to the taxpayer.
- Sponsors:** Attorney's Office
- Attachments:** [Claim-Ethnos.pdf](#)
- D. [ID#22-3794](#) Approve the selection of Sherri Meyer as Prairie Home Cemetery Director.
- Attachments:** [Cemetery Director Cover Sheet 3.10.2022](#)  
[Sherri Meyer Resume](#)

## **Reports**

### 7. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. McElderry
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan

## 8. Plan Commission - Jennifer Andrews

## 9. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building &amp; Grounds Committee Report - Ald. E. Payne

C. Ordinance &amp; License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Manion

## 10. Board of Public Works Report - Alex Damien

- A. [ID#22-3691](#) Bids Received: Friday, February 25, 2022, at 11:00 a.m.  
E. and W. North Street and E. St. Paul Avenue Utility and Street Improvements

The Board of Public Works recommends that the low bid from LaLonde Contractors, Inc., in the amount of \$4,886,008.51, be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid-North St Paul Two Way Conversion- Concrete](#)

**Legislative History**

3/3/22 Board of Public Works recommended for approval to the City Council

- B. [ID#22-3692](#) Bids Received: Friday, February 25, 2022, at 11:00 a.m.  
Heyer and Grandview Parks Tennis Courts and Priedeman Park Basketball Court Surface Repair and Color Coating

The Board of Public Works recommends that the low bid from Poblocki Paving Corporation in the amount of \$64,114.00, be awarded.

**Attachments:** [Bid Heyer and Grandview Parks Tennis Courts and Priedeman Park Basketball](#)

**Legislative History**

3/3/22 Board of Public Works recommended for approval to the City Council



- C. [ID#22-3693](#) Bids Received: Friday, February 25, 2022, at 11:00 a.m.  
Concrete Pavement Patching and Concrete Sawing - City Wide
- The Board of Public Works recommends that the low bid from J&A Pohl, Inc., in the amount of \$331,100.00, be awarded.
- Sponsors:** Public Works
- Attachments:** [Bid - 2022 Concrete Street Patching](#)
- Legislative History**
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| 3/3/22 | Board of Public Works | recommended for approval to the City Council |
|--------|-----------------------|--|
- D. [ID#22-3710](#) Review and act on the Contract for the E. and W. North Street and E. St. Paul Avenue Street Utility and Street Improvements Construction Management Services.
- Sponsors:** Public Works
- Attachments:** [22-3710 BPW Agenda Cvr-North and St Paul Consultant for Construction Man](#)
- Legislative History**
- |        |                       |  |
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| 3/3/22 | Board of Public Works | recommended for approval to the City Council |
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## 11. Director of Public Works Report

## 12. City Attorney's Report

## 13. City Administrator's Report

- A. [ID#22-3777](#) Report from the City Administrator
- Attachments:** [Admin Report 3-10-22](#)  
[City of Waukesha 2022 Moodys Presentation](#)

## 14. Mayor's Report &amp; Referrals

- A. [ID#22-3778](#) Demise- Margaret Farrow
- Attachments:** [Demise- Margaret Farrow](#)
- B. [ID#22-3779](#) Board and Committee Appointments
- Attachments:** [Letter for Council 3.15.2022](#)  
[Sarah\\_Smith\\_Resume](#)  
[3.03 Board of Review](#)

## 15. Referrals

16. Adjournment

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.