



COMMUNITY DEVELOPMENT

201 DELAFIELD STREET
WAUKESHA, WISCONSIN 53188-3633
TELEPHONE 262-524-3750

Jennifer Andrews, Director

jandrews@waukesha-wi.gov

February 7, 2024

Brad Egan
W204 N11509 Golden Road
Germantown, WI 53022

Dear Mr. Egan:

On April 24, 2024, the City of Waukesha Plan Commission reviewed the request for Final Site Plan and Architectural Review for a new automotive service building for Griffin Ford to replace the used auto sales office at 1900 E Main St. After careful consideration, the Commission granted architectural approval of the building with all City Department review comments and concerns to be addressed, a copy of the comments is included with this letter. The Plan Commission required the site plans come back before them again for final approval. The Plan Commission has required that updated site plans include the following:

1. Employee parking spaces be identified on the site plan and clearly marked on the lot. Employee spaces should cover the number of employees on the largest work shift at the Griffin Dealership.
2. The new transformer is to be shown on the site plan and incorporated into the landscaping.
3. Griffin Ford should give consideration into providing sidewalk along E Main Street along the site.

Please submit site plan updates by May 3, 2024, to be on the May 22, 2024 Plan Commission Agenda.

If you should have further questions or concerns regarding this issue, please do not hesitate to contact me at (262) 524-3756.

Sincerely,

Douglas J. Koehler
Principal Planner