



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, October 19, 2020

6:00 PM

Virtual

Public can view the meeting live online:

https://waukesha-wi.zoom.us/webinar/register/WN_sHkil-duTs_a_HUa2BsUEsQ

or by calling:

888 788 0099 (Toll Free)

Webinar ID: 947 8454 1887

Passcode: 732313

1. Call to Order

Present 6 - Vehlow, Johnson, Thurston, Schmitz, Volpano, and Riebel

Absent 2 - Merchle, and Wells

2. Approval of Minutes

- A. [ID#20-1283](#) Approve the Minutes of Parks, Recreation & Forestry Board meeting of July 20, 2020.

Attachments: [prmn200720 \(Minutes of July 20, 2020\) DRAFT](#)

A motion was made by Volpano, seconded by Johnson, that the Minutes of Parks, Recreation & Forestry Board meeting of July 20, 2020 be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Thurston, Schmitz, Volpano and Riebel

Absent: 2 - Merchle and Wells

- B. [ID#20-1284](#) Approve the Minutes of Parks, Recreation & Forestry Board meeting of September 14, 2020.

Attachments: [prmn200914 \(Minutes of September 14, 2020\) DRAFT](#)

A motion was made by Volpano, seconded by Johnson, that the minutes of Parks, Recreation & Forestry Board meeting of September 14, 2020 be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Thurston, Schmitz, Volpano and Riebel

Absent: 2 - Merchle and Wells

3. Discussion/Decision Items

- A. [ID#20-1285](#) Review and act on proposed contract between Colonial Flag Foundation

and City of Waukesha benefiting The Moving Wall public event (Spring 2021).

Attachments: [Council Agenda Cover Sheet-Colonial Flag Foundation- 2020](#)
[Fillable - WI Waukesha 20 - Event License Agreement 2020](#)

A motion was made by Johnson, seconded by Vehlow, that a recommendation for the Common Council to approve the proposed contract between Colonial Flag Foundation and City of Waukesha benefiting The Moving Wall public event (Spring 2021) be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Thurston, Schmitz, Volpano and Riebel

Absent: 2 - Merchle and Wells

- B.** [ID#20-1286](#) Review and act on proposed contracts with Clearwing, Inc. to provide digital signage for PRF Department Building and Schuetze Recreation Center.

Attachments: [Council Agenda Cover Sheet-Digital Signage](#)
[Draft Contract.Aviation Digital Signage.20201014 \(002\)](#)
[Draft Contract.Schuetze Rec Center Digital Signage.20201014](#)

A motion was made by Johnson, seconded by Volpano, that a recommendation for Common Council to approve the proposed contracts with Clearwing, Inc. to provide digital signage for PRF Department Building and Schuetze Recreation Center be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Thurston, Schmitz, Volpano and Riebel

Absent: 2 - Merchle and Wells

- C.** [ID#20-1287](#) Review and act on proposed 2021 Executive Operating Budget for the Parks, Recreation & Forestry Department.

Attachments: [2021 Executive PRF Operating Budget - Proposed](#)

A motion was made by Schmitz, seconded by Riebel, that the proposed 2021 Executive Operating Budget for the Parks, Recreation & Forestry Department be approved. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Thurston, Schmitz, Volpano and Riebel

Absent: 2 - Merchle and Wells

4. Board President Report

No Action Required.

5. Director and Staff Report

No Action Required.

6. Adjournment

A motion was made by Mike Volpano, seconded by Steve Johnson, that this meeting be adjourned. The motion carried by the following vote:

Aye: 6 - Vehlow, Johnson, Thurston, Schmitz, Volpano and Riebel

Absent: 2 - Merchle and Wells

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.