

WAUKESHA WATER UTILITY

1/19/2017

P.O. Box 1648
Waukesha, WI 53187-1648

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the Improvement Fund of the WAUKESHA WATER UTILITY.
Approved:

<hr/>		<hr/>	
President		General Manager	
<hr/>		<hr/>	
Secretary		Administrative Services Manager	
CHECK #	VENDOR	AMOUNT	DESCRIPTION
40229	2W TECHNOLOGIES, INC.	12,748.18	PowerEdge R530 Data Server
40230	BADGER METER	3,655.70	12" Flanged Mag Meter for Airport #1 Booster & MCC Upgrade
40231	BAKER TILLY VIRCHOW KRAUSE, LLP	8,288.75	FWS Financial Planning
40232	BGR GOVERNMENT AFFAIRS, LLC	4,541.18	Financial Planning - January
40233	BRUCE J. BAKER SERVICES, LLC	600.00	Future Water Supply Support
40234	CERTIFIED PRODUCTS, INC	20.50	Disposal of Excess Soils
40235	CITY OF WAUKESHA/DPW	640.00	Survey Services for Prairie Avenue, NW Barstow, and Grand Avenue & South Street
40236	DONALD ROECKER	2,400.00	Funding Assistance Development
40237	FERGUSON #1476 (DAVIES)	1,279.60	MJ sleeves & megalugs
40238	GILES ENGINEERING ASSOC, INC.	935.00	Soil Compaction Testing for Tenny Avenue
40239	GREELEY AND HANSEN LLC	376,240.68	FWS PM/CM Services - Phase 1 PH1-03
40240	HD SUPPLY WATERWORKS	3,490.86	Air relief valves & check valve for Airport #1 Booster
40241	JUDITH GYURO	4,629.25	Expenditure Related to Effluent Discharge Site - 2016 Taxes
40242	LYNCH & ASSOCIATES - ENGINEERING CONSULTANTS, LLC	1,516.00	Inspection Services for Fox Lake Village - Addition #2 & Prof. Services for Hydrant Snow Removal Program - iPad Implementation
40243	MSA	2,000.00	Government and Media Relations
40244	MUNICIPAL WELL & PUMP	36,198.00	Well #10 Wolf Rd Emergency installation of temporary pump equipment
40245	R A SMITH NATIONAL, INC	8,520.00	Survey Services for West Avenue to Mountain Avenue
40246	U.S. GEOLOGICAL SURVEY	11,031.00	Return Flow Monitoring
Grand Total:		\$ 478,734.70	

Certified By: _____
City Clerk

WAUKESHA WATER UTILITY

1/19/2017

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To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the GENERAL FUND of the WAUKESHA WATER UTILITY.

Approved:

President	General Manager
Secretary	Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
40247	2W TECHNOLOGIES, INC.	1,535.63	IT Support Services
40248	A B DATA, LTD	818.02	Stuffing, Sorting, Mailing Quarterly Water Bills (S1)
40249	ACE REDI MIX	1,778.25	Slurry and Concrete
40250	AQUA BACKFLOW, INC	3,680.00	Cross Connection Inspection
40251	BAKER TILLY VIRCHOW KRAUSE, LLP	1,995.00	Accounting Services for 2016 Audit
40252	BLIFFERT LUMBER & FUEL	58.68	Lumber and fasteners
40253	BYTRONICS, INC.	100.00	Monthly support for tickets processed through DigTrack
40254	CERTIFIED PRODUCTS, INC	450.00	Disposal of Excess Soils
40255	CHALLENGER BATTERY	297.00	Batteries for forklift, Truck #92, & Fleet #11
40256	CINTAS CORPORATION #447	299.80	Uniforms
40257	CITY OF WAUKESHA/GARAGE	1,958.12	Equipment and vehicle fuel for November 2016
40258	CITY OF WAUKESHA/TREASURER	591,605.00	1st payment of 2016 tax equivalent, due 1/31/17
40259	CITY OF WKSHA/RETIREMENT FUND	21,882.96	December WI Retirement
40260	COMPLETE OFFICE OF WISCONSIN, INC.	299.55	Paper, Office Supplies, & Compact Punch
40261	ENERGENECS, INC.	220.00	SCADA Support
40262	FASTENAL COMPANY	31.40	Batteries
40263	FERGUSON #1476 (DAVIES)	1,041.00	MJ rings & gaskets
40264	GRAINGER	93.23	Safety relief valve & lab supplies
40265	GUETZKE & ASSOC INC	340.00	Annual Fire Alarm Monitoring Service for 115 Delafield
40266	HACH COMPANY	528.00	Pocket Colorimeter II - Fluoride Filter Photometer
40267	HAWKINS, INC	3,362.22	Chemical feed pump parts, Aqua Hawk 375, Sodium Permanganate, & Manganese Sulfate
40268	HD SUPPLY WATERWORKS	3,911.82	Valmatic swing flex valve for Well #13 Booster & 1" to 2" meter adapters
40269	IVY LANE CORPORATION	68.78	Oil Change for Trucks #6 & #84
40270	JETPAY PAYMENT SERVICES	8,296.50	Link Transaction Fees (Oct.-Dec.)
40271	KAESTNER AUTO ELECTRIC CO	325.48	Repair Trucks #48 & #81
40272	L F GEORGE	49.78	Repair #95 Ringomatic
40273	LINCOLN CONTRACTORS SUPPLY	773.88	Trash pumps & tool box
40274	LYNCH & ASSOCIATES - ENGINEERING CONSULTANTS, LLC	1,090.00	Prof. Services for Water Meter Replacement Program- iPad Imp

40275	NET@WORK, INC.	1,050.00	Payroll Customization - Final Pymt
40276	OCCIDENTAL CHEM CORP	5,016.00	Sodium Silicate
40277	POLLARDWATER.COM	1,068.42	Flexi flag 53" hydrant markers
40278	REMBRANDT COMMERCIAL CLEANING	990.00	December Office Cleaning Services
40279	TOMCHEK ACE HARDWARE	49.12	Misc. hardware & supplies
40280	TRI-COUNTY WATERWORKS ASSN.	160.00	2017 Meeting Costs (8 @ \$20 each)
40281	VIKING CHEMICAL CO	19,422.91	Sodium Hypochlorite, Caustic Soda, Manganese Sulfate, Potassium Permanganate, & Drums
40282	WAUKESHA COUNTY TREASURER	3,605.97	Wauk. Cty. 4th Qtr. Sprint cell lease pymts for UWW Tower
40283	WAUKESHA COUNTY/TREASURER	168.76	Vehicle maintenance/repairs on WWU #82
40284	WAUKESHA LIME & STONE CO.	1,374.88	Stone and Traffic Bond Materials
40285	WI DEPT OF REVENUE	1,557.42	Oct.-Dec. (4th Qtr.) Sales Tax Return
40286	WI STATE LAB OF HYGIENE	2,232.00	HFS & Radium Sample Testing
Grand Total:		\$ 683,585.58	

Certified By: _____
City Clerk

WAUKESHA WATER UTILITY

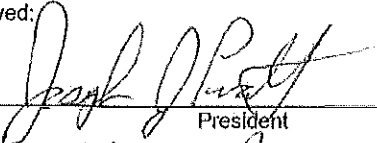
1/6/2017

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Waukesha, WI 53187-1648

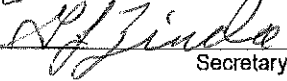
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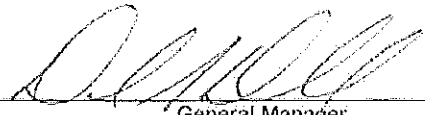
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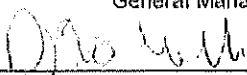
President



Secretary



General Manager



Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
40221	A B DATA, LTD	2,600.00	January water bill postage
40222	AXA EQUITABLE	4,053.00	1-6-17 AXA PEDC
40223	FEDEX	55.60	Shipping radium samples
40224	LINDA HUEBNER	163.87	Refund for overpayment on 1926 Rambling Rose Road
40225	RICOH USA, INC	112.60	Maintenance Fee for Customer Service Copier & Office Copier (Oct.-Dec.)
40226	TDS METROCOM	1,277.85	January Phone Charges
40227	U.S. CELLULAR	991.06	Cell Phone, Modem, & iPad Access Charges
40228	WAUKESHA WATER UTILITY	59.47	Wastewater Charges
EFTPS	US Dept of Treasury	21,182.77	FWT & FICA withholding
EFTPS	WI Dept of Revenue	4,128.94	State withholding
ACH	WI SCTF	369.23	1-6-17 WI SCTF
46526-46556	Pay period ending 12/31/16	52,453.72	Net cash - direct deposit payroll
Grand Total:		\$ 87,448.11	

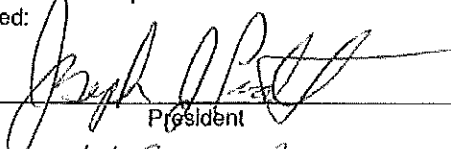
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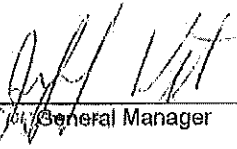
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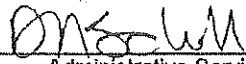
President



Secretary



General Manager



Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
40165	AMERICAN SEWER SERVICES, INC.	30,000.00	Les Paul Pkwy Water Main (Broadway to Sunset) - Pymt #9
40166	BAKER TILLY VIRCHOW KRAUSE, LLP	7,696.50	FWS Financial Planning
40167	CENTURY FENCE	10,452.00	Replace chain link fabric around Crestwood Reservoir
40168	CH2M HILL, INC	14,175.43	Great Lakes Support
40169	CITY OF WAUKESHA/DPW	266,996.64	Street openings, street opening permit fees, additional paving for S. Grand, survey services, archaeological services, and construction costs for E. Moreland Blvd., Tenny Ave., N. Greenfield, Main Street, Summit & Delafield
40170	ENERGENECS, INC.	6,352.00	SCADA Upgrade - Software
40171	FERGUSON #1476 (DAVIES)	3,850.00	Parts for Airport #1 Booster & Motor Control Center Upgrade
40172	GREELEY AND HANSEN LLC	556,410.33	FWS PM/CM Services - Phase 1
40173	HD SUPPLY WATERWORKS	2,402.00	Butterfly valve, MJ sleeve, & megalugs
40174	LYNCH & ASSOCIATES - ENGINEERING CONSULTANTS, LLC	500.00	Inspection Services for Fox Lake Village - Addition #2
40175	PAYNE & DOLAN, INC.	229.19	Hot Patch Asphalt
40176	PUBLIC SERVICE COMMISSION OF WI	279.66	PSC Assessment - Great Lakes
40177	SHAWN REILLY	72.18	Reimburse for parking & mileage to DNR on 12/16/16 for SDWLP
40178	STAFFORD ROSENBAUM LLP	10,676.01	Legal Services for Future Water Supply
40179	WAUKESHA LIME & STONE CO.	548.80	Stone and Traffic Bond Materials
40180	WISCONSIN DEPT. OF TRANSPORTATION	16,004.62	Main replacement on E. Moreland Blvd - Manhattan to I94
	TOTAL	926,645.36	
	CITY OF WAUKESHA/DPW	(210,828.54)	Void Check #40092 dated 12/16/16 - Reissued on Ck#40169 less Inv# 32160302
Grand Total:		\$ 715,816.82	

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City Clerk

WAUKESHA WATER UTILITY

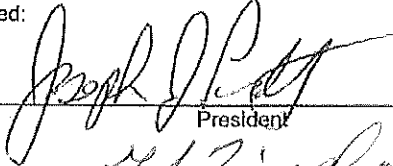
12/23/2016

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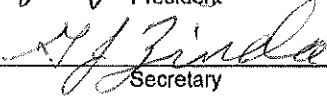
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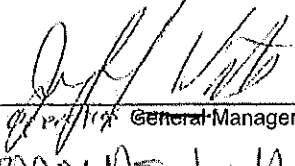
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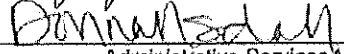
President



Secretary



General Manager



Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
40181	AETNA	2,999.20	January Medicare Part D Premium
40182	AFLAC	25.90	December Premium
40183	AMA INSURANCE AGENCY, INC	6,198.00	January Medicare Supplement Premium
40184	AXA EQUITABLE	4,053.00	12-23-16 AXA PEDC
40185	BRIAN QUELLA	100.00	Toilet Rebate
40186	CARDMEMBER SERVICE	7,271.40	November Cardmember Service Bill
40187	CENTURY FENCE	3,764.00	Replace chain link hatch enclosure for Hillcrest & Crestwood
40188	CHAD SCHESSLER	100.00	Toilet Rebate
40189	CHARLES MARTIN	100.00	Toilet Rebate
40190	CHRIS ZIMMERMAN	100.00	Toilet Rebate
40191	CITY OF WAUKESHA/DPW	15,405.74	Street openings, street opening permit fees, & Chicago Avenue - Reconstruction M00469
40192	CITY OF WAUKESHA/LIFE INS	1,789.20	January Life Insurance
40193	DILLETT MECHANICAL SERVICE	3,530.00	Replace boiler expansion tank at North Street
40194	DIVERSIFIED BENEFIT SERVICES, INC	267.74	FSA & HRA Admin Fees
40195	DONALD ALLEN	100.00	Toilet Rebate
40196	DONNA KOPSHINSKY	59.13	Reimbursement for 2016 mileage
40197	DONNA SCHOLL	50.00	Reimbursement for EE recognition expense
40198	ERIE INSURANCE GROUP	4,664.33	3rd Qtr. Worker's Comp Premium (Jan-March)
40199	FEDEX	9.60	Shipping radium samples
40200	GRANICUS, INC.	300.00	Monthly Managed Service Fees for Granicus (Jan.-March)
40201	JOYCE HARTMANN	200.00	Toilet Rebates (2)
40202	JUDITH BLOEDORN	100.00	Toilet Rebate
40203	LYNCH & ASSOCIATES - ENGINEERING CONSULTANTS, LLC	296.00	Hydrant Flushing
40204	MANGOLD CREATIVE, LLC	60.00	Website Support
40205	MATTHEW GLADEN	344.00	Refund on MOH deposit less water used
40206	METLIFE SBC	2,871.77	January Dental Insurance Premium
40207	NET@WORK, INC.	4,450.00	Payroll Customization
40208	PAYNE & DOLAN, INC.	221.95	Hot Patch Asphalt
40209	PREMIERE GLOBAL SERVICES	111.17	Teleconference Service
40210	R&R INSURANCE SERVICES, INC	10,151.00	3rd Qtr. Liability & Casualty Premium (Jan.-Mar.)
40211	RANDALL VILLARREAL	100.00	Toilet Rebate
40212	RELIANCE STANDARD LIFE INS CO.	567.86	January LTD Premium

40213	SARAH STOUB - RIVERS CROSSING HOME SCHOOLERS	100.00	Toilet Leak Testing & Parent Rebate Notification Project
40214	SCHRANZ ROOFING, INC.	1,009.82	Inspect & repair roof leaks at 132 E. North Street
40215	SUBURBAN PROPERTIES LLC	172.28	Refund for overpayment on 1123 High Pointe Knoll Circle
40216	TIM LISKOWITZ	56.22	Refund for overpayment on 312 Bethesda Court
40217	UNITED WAY OF GREATER MILW & WAUKESHA CTY	1,326.00	Employee Contributions - 6 mos. (July-Dec. 2016)
40218	WAUKESHA WATER UTILITY	20,288.92	Wastewater discharge for radium removal
40219	WISCONSIN COUNTIES ASSOCIATION	47,842.22	January Health Insurance
40220	ZL SERVICES, LLC	1,050.00	Billing Adjustment Spreadsheet
EFTPS	US Dept of Treasury	19,531.94	FWT & FICA withholding
EFTPS	WI Dept of Revenue	3,893.15	State withholding
ACH	WI SCTF	369.23	12-23-16 WI SCTF
46495-46525	Pay period ending 12/17/16	50,627.45	Net cash - direct deposit payroll
Grand Total:		\$ 216,618.22	

Certified by: _____
City Clerk

2016 Blanket Purchase Orders

12-Jan-17

Vendor Number	Vendor	PO Number	Oct	Nov	Dec	Total Spent	PO Total	% Spent
52000	2W Tech Technologies (frmly Janssen & Co) IT Support	316029	1,287.58	1,252.14	1,535.63	15,710.40	25,000.00	62.8%
22005	AB Data	316003	5,156.97	3,122.84	3,418.02	41,880.62	42,650.00	98.2%
10900	Ace Redi-Mix	316004		5,902.75	1,778.25	32,815.50	34,000.00	96.5%
11510	Advanced Disposal (frmly Veolia)	316005	919.91			3,638.29	5,000.00	72.8%
12530	Aqua Backflow - cross connection inspection	316007	3,680.00	3,680.00	3,680.00	44,160.00	44,160.00	100.0%
14140	Baker Tilly - Audit	316008				11,177.00	17,510.00	63.8%
14435	BGR Government Affairs	316009	4,541.60	4,542.26	4,541.18	164,099.02	178,000.00	92.2%
17970	Bruce Baker	316010				12,000.00	12,000.00	100.0%
18105	Buelow Vetter Buikema - HR Issues	316012				5,175.50	10,000.00	51.8%
18190	Bytronics, Inc. (mthly support for tickets processed thru Dig Track)	316013	169.20	127.00	100.00	2,105.20	2,125.00	99.1%
18565	Certified Products	316014	835.45	1,448.25	470.50	10,008.65	12,200.00	82.0%
18860	Chubb & Son (equipment failure)	316015				8,262.00	9,088.00	90.9%
58901	City of Wauk/gas - 2016	316018	1,859.27	1,958.12		23,038.66	48,000.00	48.0%
58903	City of Wauk/Street Opening Permits & Repairs - 2016	316016		24,005.91	35,321.96	147,730.97	108,000.00	136.8%
58904	City of Wauk/Qtr GIS Cont 2016	316019				39,835.00	42,824.00	93.0%
19130	Collector Solutions - Credit Card Fees	316020				17,290.00	17,290.00	100.0%
18005	Complete Office - (frmly Bubrick's) office supplies	316011	148.80	255.46	299.55	3,064.20	3,524.00	87.0%
22485	Diggers Hotline	316021				13,796.80	14,000.00	98.5%
25100	Energenecs (frmly Kamp/Synergy) SCADA hardware & support	316023	431.33	40,160.67		52,000.00	52,000.00	100.0%
25680	Erie Insurance Group (worker's comp) 7/1/16-6/30/17	316024			4,664.33	24,774.65	40,386.00	61.3%
27750	G&K Services	316025				1,390.70	2,964.00	46.9%
27745	G2 Insurance - BRIT (liability, property, auto) 7/1/16-6/30/17	316026				0.00	72,243.00	0.0%
28140	Giles Engineering - soil compaction testing	316027			935.00	1,600.00	31,350.00	5.1%
28500	Grainger	316042	654.55	61.29	93.23	3,371.37	12,000.00	28.1%
32595	Ivy Lane Corporation - (frmly Great Lakes) oil changes	316028	111.16	128.66	68.78	1,095.49	3,750.00	29.2%
38245	Martin Schreiber & Assoc.	316030	9,400.22			108,000.00	108,000.00	100.0%
	Misc.--Construction Inspection C-plant	316048	240.00		796.00	20,684.76	70,300.00	29.4%
	Misc.--Construction Inspection U-plant	316049				0.00	45,900.00	0.0%
	Misc.--Survey Services	316038		2,718.17	9,160.00	14,795.67	30,304.00	48.8%
40910	MudTech - Infrared Street Repairs	316031				0.00	6,500.00	0.0%
11815	N. Harris (frmly Advanced) for CIS Billing System License & Main.	316006	46,012.37			46,012.37	46,893.00	98.1%
41800	Net@Work - AccPac Support	316032	100.00		5,500.00	6,600.00	15,000.00	44.0%
41840	New Berlin Redi-Mix	316033				5,680.25	7,500.00	75.7%
43900	Payne & Dolan	316034	253.31	909.51	451.14	8,062.06	11,200.00	72.0%
60500	PSC	316035	1,879.96	638.81		15,168.31	15,228.00	99.6%
46590	Ricoh USA (copier supplies)	316036	18.91	40.82	112.60	1,594.08	2,000.00	79.7%
47125	Donald Roecker	316022			2,400.00	12,300.00	25,000.00	49.2%
49720	Stafford Rosenbaum LLP	316037	6,071.66			50,000.00	50,000.00	100.0%
51125	TDS Metrocom	316039	1,274.15	1,272.11	1,274.48	15,288.50	16,068.00	95.1%
20945	US Cellular	316040	939.00	1,025.39	991.06	10,827.84	10,062.00	107.6%
52901	US Postmaster	316041	300.00	350.00	1,500.00	4,550.00	4,117.00	110.5%
57300	Waukesha Lime & Stone	316043				15,800.00	15,800.00	100.0%
61900	WE Energies-electric	316044	55,521.24	55,848.82	60,969.23	732,298.79	825,000.00	88.8%
61900	WE Energies-gas	316046	195.29	272.19	1,191.61	6,277.90	9,600.00	65.4%
61900	WE Energies-office	316045	1,297.36	1,334.85	2,086.52	22,055.81	31,000.00	71.1%
61100	WI State Lab of Hygiene - Radium - 2016	316047	625.00	50.00	2,232.00	13,249.00	16,700.00	79.3%
58500	WWU - radium ww discharge (Treatment Filters - City of Wauk.)	316017			20,288.92	83,496.60	90,575.00	92.2%

Bank Type: GENERAL FUND

Paid to: CARDMEMBER SERVICE

Vendor #: 24300

Check Number: 40187

Amount: \$7,271.40

Payment Date: 12/23/2016

	Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
			Job #	Phase	Cat.	Account #		
25	NOV-2016					6751-300	Nov. CC Bill - Menards (galvanized pipe)	46.74
26	NOV-2016					6520-300	Nov. CC Bill - Amazon (fluorescent lamps)	16.32
27	NOV-2016					9320-300	Nov. CC Bill - Amazon (surge protectors)	86.13
28	NOV-2016					6780-300	Nov. CC Bill - Amazon (printer cable for SCADA)	8.52
29	NOV-2016					9320-300	Nov. CC Bill - Amazon (boiler relief valve)	16.38
30	NOV-2016					9320-300	Nov. CC Bill - Menards (PVC pipe for North Street)	10.64
31	NOV-2016					6310-300	Nov. CC Bill - Amazon (sump pump and check valves)	243.86
32	NOV-2016 (CONS)	316367	CONS	20	MIS		November CC Bill - Home Depot (showerheads)	2,848.50
								\$ 7,271.40

PREPARER

VK

APPROVAL FOR PAYMENT



Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

115 DELAFIELD STREET
WAUKESHA, WI 53188-3615



Telephone: (262) 521-5272 • Fax: (262) 521-5265 • E-mail: contactus@waukesha-water.com

MEMORANDUM

DATE: January 13, 2017
TO: Commissioners
FROM: Donna Scholl,
Administrative Services Manager
RE: Purchases between \$7,500 and \$15,000.

The following purchases, between \$7,500 and \$15,000, were authorized by the General Manager during the month of August.

<u>PO#</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>	<u>Item</u>
316370	12/19/2016	Baker Tilly	\$7,696.50	Construction Audit
316371	12/20/2016	Stafford Rosenbaum	\$10,676.01	Legal Services FWS
316372	12/21/2016	City of Waukesha	\$7,562.58	Street Opening Repairs

This information is being provided in accordance with the Commission directive of August 26, 1999; amended to conform to the current Procurement Policy.