



City of Waukesha
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Committee: Board of Public Works	Date: 2/23/2023
Common Council Item Number: ID #23-6169	Date: 3/7/2023
Submitted By: Alex Damien, Interim Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Joseph P. Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the Consultant Contract for a Space Needs Study for DPW City Garage Project.	

Details:
The Department of Public Works solicited proposals from 8 qualified Engineering/Architectural firms to complete a Space Needs Study for the City Garage. 3 firms responded to the Request for Proposals. After reviewing the proposals, the City's review team ranked Barrientos Design and Consulting, Inc. with the highest score. This is the first phase of a multi phased project. This phase will develop a facilities conditions assessment, space needs study which determines the ultimate size and layout for the facility and will determine if this layout will work on the existing site or if a new site is needed. The fee for this phase is \$50,359.00.

Options & Alternatives:
Another consultant could be chosen, but Barrientos Design and Consulting, Inc is recommended due to their experience and expertise along with the cost considerations.

Financial Remarks:
The \$50,359.00 fee is within the estimated costs in the CIP program of \$60,000. Account No. 3124.68220

Executive Recommendation:
Recommend approval of the Consultant Contract with Barrientos Design and Consulting, Inc. for a Space Needs Study for the DPW City Garage project.