

**CITY OF WAUKESHA****Administration**

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<b>Committee:</b> Finance	<b>Date:</b> 3/13/2018
<b>Common Council Item Number:</b> ID#18-0378	<b>Date:</b> 3/20/2018
<b>Submitted By:</b> Kevin Lahner and Rich Abbott	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator <b>KML</b>
<b>Finance Department Review:</b> Rich Abbott, Finance Director <b>RA</b>	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <b>BER</b>
<b>Subject:</b> Review and Act on a request to amend the 2018 City Hall CIP down to \$500,000.	

**Details:**

During the 2018 budget process it was determined that the City would do preliminary design for a new city hall. There was an estimated \$1,000,000 put into the budget to be able to solicit bids. The council has approved \$180,000 for design. There may be additional costs related to the preliminary work, but not the full amount. It was also discussed that some of the remaining \$320,000 would be available should some emergency occur with the current city hall (i.e. – roof, boiler, etc)

**Options & Alternatives:**

- Option 1 – Approve the Budget Amendment (Recommended by Finance Director)
- Option 2 – Keep the full amount available and potential pay unnecessary interest costs

**Financial Remarks:**

The accounts to be impacted are listed below.  
0420.1815.49110 Long term Debt – Decreased 500,000  
0420.1815.68220 Buildings Decreased – 500,000

**Executive Recommendation:**

The City Administrator recommends amending the budget.

