



CITY OF WAUKESHA

Administration

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Committee: Finance	Date: 11/28/2017
Common Council Item Number: 17-1648	Date: 12/5/2017
Submitted By: Kevin Lahner – City Administrator	City Administrator Approval: Kevin Lahner, City Administrator KML
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney’s Office Review: Brian Running, City Attorney BR
Subject: Review and act on a contract regarding the Strategic Plan.	

Details:
 During the Common Council retreat it was identified that the City’s Strategic Plan needed to be updated. Based upon that feedback, an RFP was issued to Strategic Plan consultants and three teams were interviewed. Common Council President Aaron Perry, Finance Chair Joe Pieper, Mayor Shawn Reilly, Assistant to the Mayor/City Administrator Rebecca Pederson and City Administrator Kevin Lahner conducted the interviews. Following the interview process The Mejorando Group was selected for this assignment.

Options & Alternatives:
 The Common Council could elect to decline this contract and choose a different consultant for this work. Alternatively, the project could not be pursued.

Financial Remarks:
 Total contract costs are \$23,000 plus expenses.

Executive Recommendation:
Approve Contract with the Mejorando Group for a new City of Waukesha Strategic Plan.

