



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Tuesday, September 17, 2024

6:00 PM

Council Chambers, City Hall

1. Roll Call

Present: 12 - Mike Chrisien, Eric E. Payne, Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

Absent: 2 - Peter Bartels and Jack Wells

2. Announcement of Closed Session pursuant to Wisconsin Statutes §19.85(1)(g) to consider an offer to purchase WAKC 1000071, .15 acres of City owned land at the corner of Pewaukee Rd. and Buena Vista Ave

3. Pledge of Allegiance

4. Public Comment

Don Richmond, 2133 Rambling Rose Rd, spoke on the Waukesha Dispatch Center.

5. Approval of Minutes

A. [ID#24-10695](#) Minutes from September 3, 2024

Attachments: [ccmn240903 draft](#)

A motion was made by Ald. R. Lemke, seconded by Ald. D. Lemke, to approve Minutes from September 3, 2024. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Eric E. Payne, Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

Absent: 2 - Peter Bartels and Jack Wells

Consent Agenda

The Consent Agenda passed by unanimous consent, with no items removed.

1. Other Boards and Commissions

A. [ID#24-10598](#) Review and Act on Proposed Transit Management Services Agreement with TransDev, Inc.

Attachments: [Transit ManagementContract](#)
[Transit Management Contract 2024-2029 v2](#)

- B. [ID#24-10599](#) Waukesha County Business Item-Review and Act on Proposed Amendment 1 to Purchase Service Agreement with Wisconsin Coach Lines, Inc. for Operation of Routes 901, 904, 905

Attachments: [Wisconsin Coach Lines Amendment](#)
[Transit-Wisconsin Coach Lines Agmt-Amendment1 2024](#)

- C. [ID#24-10584](#) Review and approve the purchase First Due Fire Prevention and Community Risk Reduction Software.

Attachments: [Waukesha City FD First Due SSA Contract Package 29JUL2024 v4 clean for signature](#)

- D. [ID#24-10667](#) Review and act on (recommendation to Common Council) proposed easement with MetalTek International, Inc. for a sanitary sewer lateral in Frame Park.

Attachments: [Common Council Cover Sheet - Park Easement - Frame Park Metaltek Sept 2024](#)
[Proposed Easement - Frame Park - Metaltek International, Inc. with Exhibit 2024](#)

- E. [ID#24-10669](#) Review and act on (recommendation to Common Council) proposed underground distribution easement with WE Energies associated with Prairie Park.

Attachments: [Common Council Cover Sheet - Park Easement - Prairie Park We Energies 2024](#)
[Proposed Easement - Prairie Park - We Energies Rev 81624 2024](#)

- F. [ID#24-10670](#) Review and act on (recommendation to Common Council) proposed grant agreement associated with the Public Health CHIP Funding Healthy Aging Program through Waukesha County.

Attachments: [2024 Program Description - Ballroom Basics - CHIP Grant](#)
[DRAFT Recreation Services Contract 2024 - Ballroom Basics for Balance - Chip Grant](#)

2. Plan Commission

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. P. Wuteska

1. Licenses

- A. [ID#24-10659](#) Invited Bartenders

Attachments: [Invited Bartenders 9.9.pdf](#)

- B. [ID#24-10663](#) Invited Applications

Attachments: [Invited Applications 9.9.pdf](#)

- C. [ID#24-10664](#) Other Applications

Attachments: [Other Applications 9.9.pdf](#)

- D. [ID#24-10626](#) Full service retail permit application, Vennture Brew Co.

Attachments: [ab-105 vennturebrewco](#)

D. Human Resources - Ald. Chrisien**E. Board of Public Works - Alex Damien**

- A. [ID#24-10617](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Central Disposal, Inc. for the property located at 1635 Arcadian Ave.

Sponsors: Public Works

Attachments: [24-10617_BPW_Agenda Cvr-1635 Arcadian Avenue-CDI.pdf](#)
[CDI_SW Maintenance Agreement.pdf](#)

- B. [ID#24-10627](#) Review and act on contract for City buildings refuse and recycling services with Lakeshore Recycling Systems (LRS).

Sponsors: Public Works

Attachments: [24-10627-BPW_Agenda Cover Sheet - City Buildings Dumpsters.pdf](#)
[City Buildings Hauling Contract 2025-2027.pdf](#)
[2024 City Building Proposal Comparisons.pdf](#)

End of Consent Agenda

6. New Business

- [ID#24-10699](#) Consideration and possible action on adopting a revised classification and compensation system.

Attachments: [Classification and Compensation Cover Sheet 2024-09-17.docx](#)
[Segal Market Report - Executive Summary shortened](#)
[Waukesha Compensation Study Executive Briefing 9.16.2024](#)

A motion was made by Ald. Wuteska, seconded by Ald. Halvensleben, to approve the revised classification and compensation system as recommended by staff. The motion carried by the following vote:

Aye: 7 - Joe Pieper, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry and Rick R. Lemke

Nay: 5 - Mike Chrisien, Eric E. Payne, Daniel Manion, Dean D. Lemke and Cory C. Payne

Absent: 2 - Peter Bartels and Jack Wells

- B.** [ID#24-10682](#) Appointment by Mayor of Linda Gourdoux as the Interim Clerk and administration of oath of office

A motion was made by Ald. Halvensleben, seconded by Ald. Chrisien, to approve the appointment of Linda Gourdoux as the Interim Clerk. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Eric E. Payne, Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

Absent: 2 - Peter Bartels and Jack Wells

- A.** [ID#24-10652](#) Further discussion and act on Finance recommendation to approve the 2025-2029 CIP

Attachments: [2025-2029 Executive CIP Budget Book](#)
[2025 CIP Requested Fleet Book](#)
[CIP 2025-2029 Summary - Revisions to Executive - FC](#)

[ORIGINAL MOTION] A motion was made by Ald. Pieper, seconded by Ald. Moltzan, to approve the 2025 budget in the amount of \$37,460,739. 2025-2029 CIP in the amount of \$182,876,096 as recommended by finance committee.

[AMENDMENT TO MOTION] A motion was made by Ald. C. Payne, seconded by Ald. E. Payne, to approve the removal of \$235,000 for the Minaka Playground from the budget. The motion failed by the following vote:

Aye: 4 - Eric E. Payne, Daniel Manion, Dean D. Lemke and Cory C. Payne

Nay: 8 - Mike Chrisien, Joe Pieper, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry and Rick R. Lemke

Absent: 2 - Peter Bartels and Jack Wells

[AMENDMENT TO MOTION] A motion was made by Ald. C. Payne, seconded by Ald. E. Payne, to approve the removal of \$150,000 for the Frame Park River Dredging and Comprehensive Plan from the budget. The motion failed by the following vote:

Aye: 3 - Eric E. Payne, Dean D. Lemke and Cory C. Payne

Nay: 9 - Mike Chrisien, Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry and Rick R. Lemke

Absent: 2 - Peter Bartels and Jack Wells

[AMENDMENT TO MOTION] A motion was made by Ald. C. Payne, seconded by Ald. E. Payne, to approve the removal of \$300,000 for office doors and keyless entry from the budget for the next 5 years. The motion failed by the following vote:

Aye: 4 - Mike Chrisien, Eric E. Payne, Dean D. Lemke and Cory C. Payne

Nay: 8 - Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry and Rick R. Lemke

Absent: 2 - Peter Bartels and Jack Wells

[VOTING ON ORIGINAL MOTION] A motion was made by Ald. Pieper, seconded by Ald. Moltzan, to approve the 2025 budget in the amount of \$37,460,739. 2025-2029 CIP in the amount of \$182,876,096 as recommended by finance committee. The motion carried by the following vote:

Aye: 10 - Mike Chrisien, Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke and Rick R. Lemke

Nay: 2 - Eric E. Payne and Cory C. Payne

Absent: 2 - Peter Bartels and Jack Wells

C. [ID#24-10683](#) Determination of process for replacing Alder for District 3

Attachments: [Memo-Council Vacancy 3- September 9, 2024](#)

[DRAFT - Applications for Ald. Dist. #3 - September 2024](#)

[03-DistrictMap](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the process for replacing Alder for District 3 via appointment by simple majority Council vote until term is over in 2026, following past procedures. The motion carried by the following vote:

Aye: 11 - Mike Chrisien, Eric E. Payne, Joe Pieper, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

Nay: 1 - Daniel Manion

Absent: 2 - Peter Bartels and Jack Wells

Reports

7. Other Boards and Commissions

A. Transit Commission Report - Alex Damien

B. Water Utility Commission - Ald. Bartels

- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 8. Plan Commission - Jennifer Andrews
- 9. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. P. Wuteska
 - D. Human Resources Committee Report - Ald. Chrisien
- 10. Board of Public Works Report - Alex Damien
- 11. Director of Public Works Report
- 12. City Attorney's Report
- 13. City Administrator's Report
 - A. [ID#24-10696](#) City Administrator's Report
 - Attachments:** [Admin Report September 13, 2024](#)
- 14. Mayor's Report & Referrals
 - [ID#24-10702](#) Proclamation for Chamber of Commerce Month
 - Attachments:** [Chamber of Commerce 2024 Proclamation](#)

[ID#24-10701](#) Proclamation for National See Tracks? Think Train Week

Attachments: [See Tracks Think Train Week - 2024 Proclamation](#)

[ID#24-10697](#) Board and Committee Appointments

Attachments: [Council Letter 09.17.2024](#)

A motion was made by Ald. E. Payne, seconded by Ald. Halvensleben, to approve Board and Committee Appointments. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Eric E. Payne, Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

Absent: 2 - Peter Bartels and Jack Wells

15. Referrals

16. Closed Session

Meeting went into Closed Session.

A motion was made by Ald. Eric E. Payne, seconded by Ald. Elizabeth Moltzan, to approve Closed Session to consider the purchase of WAKC1000071, .15 acres of city owned land on the corner of Pewaukee Rd and Buena Vista, according to WI Stats section 19.859(1)(G). The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Eric E. Payne, Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

Absent: 2 - Peter Bartels and Jack Wells

A. [ID#24-10685](#) Review and consider an offer to purchase WAKC 1000071, .15 acres of City owned land at the corner of Pewaukee Rd. and Buena Vista Ave

17. Reconvene in Open Session

Meeting reconvened into Open Session.

A. [ID#24-10686](#) Possible discussion and/or action on matters discussed in closed session

A motion was made by Ald. Halvensleben, seconded by Ald. Manion, to approve the City Attorney's Office to counteroffer as discussed in Closed Session. The motion carried by the following vote:

Aye: 12 - Mike Chrisien, Eric E. Payne, Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Frank McElderry, Dean D. Lemke, Rick R. Lemke and Cory C. Payne

Absent: 2 - Peter Bartels and Jack Wells

18. Adjournment

Meeting Adjourned at 8:58pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).