



City of Waukesha
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Committee: Click here to enter text.	Date: 11/28/2022
Common Council Item Number: 22-5347	Date: 12/6/2022
Submitted By: Brian Running	City Administrator Approval: Click here to enter text.
Finance Department Review: Click here to enter text.	City Attorney's Office Review: Click here to enter text.
Subject: Contract with Thomson Reuters for Westlaw legal research services.	

Details:

The City Attorney's Office uses the Westlaw online legal research service as its primary legal research tool. The term of Westlaw contracts is three years, and the current contract is expiring. For budget preparation purposes, Westlaw provided a quote of \$1440 per month. Further negotiations resulted in a proposal of \$1401 per month, with a 4% increase in years two and three. This is an increase of \$139 per month over the current contract. Current level of service is maintained, with one added service on a one-year trial basis. The monthly amount is within the approved budget line amount.

Options & Alternatives:

There is no recommended alternative.

Financial Remarks:

Payment will be made from account 1610.53230.

Executive Recommendation:

Approve Westlaw contract for 2022-2025 and authorize execution by City Attorney.