



**City of Waukesha**  
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<b>Committee:</b> Parks, Recreation and Forestry Department	<b>Date:</b> November 20, 2023
<b>Common Council Item Number:</b> ID# <b>Varies by Contract</b>	<b>Date:</b> December 8, 2023
<b>Submitted By:</b> Ron Grall, Director of Parks, Recreation and Forestry Mary Berg, Recreation Service Manager	<b>City Administrator Approval:</b> Gina Kozlik, Interim City Administrator <b>GK</b>
<b>Finance Department Review:</b> Joseph Ciurro, Finance Director <b>JC</b>	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <b>BR</b>
<b>Subject:</b> Approval and authorization of contracts between City of Waukesha Parks, Recreation & Forestry Department, and various specialized service providers	

**Details:**  
 Waukesha Parks, Recreation & Forestry Department (WPRF) is working collaboratively with various Independent Contractual Services to provide recreation programs for the Waukesha community. Fees and charges are negotiated using the Fees and Charges guidelines approved by the Park and Recreation Board established fees and charges policy.

**Options & Alternatives:**  
 Staffs' recommendation is to continue to work cooperatively with the 4 providers to meet the Recreation needs of the Waukesha Community.

**Financial Remarks:**  
 WPRF receives 30% of the all the resident fees. Yearly Projected Revenue:

- Zia's Sweets: 5310.45810.58500 - \$1,000; 5310.45810.56000- \$2,800; 5310.45810.51500 - \$1000
- Essence of Fluidity: 5310.45810.51500 - \$1000
- Hemken Honey Company: 5310.45810.56000- \$1,500
- PeppNation: 5310.45810.55600 - \$2,000

**Executive Recommendation:**  
 Recommend approval of the contract between City of Waukesha and the 4 service providers and authorize the Mayor to enter these contracts.