



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Finance Committee

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Tuesday, July 26, 2016

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call To Order

*Ald. Skinner arrived after minutes were approved.*

**Present:** 5 - Pieper, Reiland, Helgestad, Bartels and Skinner

#### 2. Approval of Minutes

**A.** [ID#16-1039](#) Minutes for June 21, 2016

**Hearing no objections, the minutes were approved.**

#### 3. Business Items

**B.** [ID#16-1205](#) Review and act on a request to approve a contract for professional services from Sigma Group to review the construction costs related to the HSA industrial project in TID 25 with any changes required by the City Attorney.

**Sponsors:** Community Development

**A motion was made by Pieper, seconded by Bartels, that this Item be approved.  
The motion carried by the following vote:**

**Aye:** 5 - Pieper, Reiland, Helgestad, Bartels and Skinner

**Aye:** 5 - Pieper, Reiland, Helgestad, Bartels and Skinner

**D.** [ID#16-1207](#) Review and act on a request to approve moving \$5,000 of contingency funds to account 1610.52120, Legal Services, to pay for legal representation for the Landmarks Commission.

**Sponsors:** Community Development

**A motion was made by Skinner, seconded by Pieper, that this Item be approved.  
The motion carried by the following vote:**

**Aye:** 5 - Pieper, Reiland, Helgestad, Bartels and Skinner

- C. [ID#16-1206](#) Review and act on a request to approve the acceptance of a 1934 Pirsch fire engine, formerly owned by the City of Waukesha and donated by the Waukesha Old Car Club, for the purpose of historic preservation. The donation will be accepted in accordance with the agreement drafted by the City Attorney's Office, similar to the previous donation of another fire engine earlier this year.

**Sponsors:** Fire Department

**A motion was made by Helgestad, seconded by Bartels, that this Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Pieper, Reiland, Helgestad, Bartels and Skinner

- E. [ID#16-1216](#) Review and act on a request to amend the Fire Department's 2016 budget to allow for a \$3,000 expenditure using donated funds from the Department's EMS Special Revenue Fund.

**Sponsors:** Fire Department

**A motion was made by Pieper, seconded by Helgestad, that this Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Pieper, Reiland, Helgestad, Bartels and Skinner

- F. [ID#16-1217](#) Review and act on a request to permit the expenditure of Special Revenue funds in the Fire Department's EMS fund that are below \$5,000 to be approved by the Fire Chief, Finance Director and City Administrator.

**Sponsors:** Fire Department and Finance

**A motion was made by Reiland, seconded by Skinner, that this Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Pieper, Reiland, Helgestad, Bartels and Skinner

- A. [ID#16-1012](#) Matter of Report: Capital Project Carryovers

**Sponsors:** Finance

#### 4. Communications and Referrals:

*Finance Director Rich Abbott said the Enterprise carryovers will be reported to Finance soon.*

*He said the 2015 Financial Statements and Management Letter have been completed.*

*Dir. Abbott also remarked that the budget season is upon us.*

*Finance Committee Chairman Pieper said he'd like to have an open discussion of the budget process, including formats and other ideas included in the next agendas.*

#### 5. Adjournment

*Meeting adjourned at 7:36 pm.*

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.