



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Transit Commission Meeting

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Thursday, July 18, 2024

5:30 PM

Council Chambers, City Hall

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1. Call to Order

**Present** 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne, and Joe Pieper

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

A. [ID#24-10256](#) Approval of Minutes  
June 20, 2024

**Attachments:** [tc 24-06-20-draft](#)

**Reilly moved to approve, seconded by E. Payne; motion carried the following vote:**

**Aye:** 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

5. Discussion and Recommendation re:

A. [ID#24-10253](#) Review and Act on Proposed Service Changes Effective August 26, 2024

**Attachments:** [Service Changes](#)

**Pieper moved to approve, seconded by Reilly; motion carried the following vote:**

**Aye:** 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

B. [ID#24-10254](#) Review and Act on Proposed Bus Shelter Policy

**Attachments:** [Bus Shelter Policy cover sheet](#)

[Bus Shelter Policy](#)

**Reilly moved to approve, seconded by E. Payne; motion carried the following vote:**

**Aye:** 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

- C. [ID#24-10255](#) Waukesha County Transit Business Item-Review and Act on Proposed FlexRide Contract with MobilSE Inc.

**Attachments:** [FlexRide Contract](#)  
[Contract-Transit-FlexRide Contract 2024](#)

**E. Payne moved to approve, seconded by Reilly; motion carried the following vote:**

**Aye:** 5 - Chad O'Donnell, Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

## 6. Communications and Referrals

- A. [ID#24-10257](#) Update on Proposals for Transit Management Services

*Proposals were received for Transit Management Services from MCTS and the incumbent TransDev. Interviews will occur in early August and a recommendation will be brought forward in September.*

## 7. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).