

**CITY OF WAUKESHA****Administration**

201 Delafield Street, Waukesha, WI 53188
Tel: 262.524.3701 fax: 262.524.3899
www.waukesha-wi.gov

Committee: Board of Public Works	Date: 10/20/2022
Common Council Item Number: ID #22-5003	
Submitted By: Alex Damien, Interim Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Joseph P. Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the request from the Waukesha Police Department for a one-time sewer credit for 1901 Delafield.	

Details: <p>The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn.</p> <p>On October 6, 2022, WPD requested a credit for sewer service charges for the time period of May 2022 to September 2022. The building was undergoing remodeling during this timeframe and inside water usage was limited with the majority going to maintaining the newly installed landscaping during this timeframe and was not treated by the Clean Water Plant.</p> <p>For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage.</p> <p>High Usage: 639,000 gallons Average Usage: 8,040 gallons Estimated Additional Usage: 630,960 gallons Calculated Refund (2022 - \$8.92/1000 gal): \$5,628.16</p>

Options & Alternatives: To not approve the one-time sewer credit or approve another dollar amount.

Financial Remarks:

Executive Recommendation: Recommend approval of a one-time sewer credit totaling \$5,628.16
