



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Agenda - Final

Parks, Recreation and Forestry Board

Monday, May 16, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

2. Public Comment

City Residents & Taxpayers Only – Limited to three minutes/speaker, ending at 6:00 pm.

3. Approval of Minutes

A. [ID#22-4152](#) Minutes for the Parks, Recreation & Forestry Board Meeting of April 18, 2022.

Attachments: [prmn220418 \(PRF Board Minutes for April 18, 2022\) DRAFT](#)

4. Discussion/Decision Items

A. [ID#22-4153](#) Review and act on proposal received from the City of Waukesha Parade Memorial Commission to endorse the use of Grede Park for the development of a permanent Parade Memorial with potential park name change, and also consider a secondary small permanent memorial location along Main Street in the Riverwalk.

Attachments: [Parade Memorial-Memo PRF May Mtg](#)
[Parade Memorial-Presentation PRF May Mtg](#)

B. [ID#22-4176](#) Review and act on proposed Sparks Complex at William R. Oliver Jr. Park sponsorship program.

Attachments: [Sparks Complex Sponsorships FINAL5.13](#)

C. [ID#22-4154](#) Review and act on (recommendation to Common Council) request received from Waukesha Lofts, LLC to temporarily close a section of the Riverwalk to serve as a staging area to accommodate building repairs, and contingent upon approval, recommend that the City Attorney's Office draft a contract for the Common Council to act on.

Attachments: [Council Cover Sheet Waukesha Lofts Staging Agreement](#)
[Waukesha Lofts - Masonry Work-Temp Riverwalk Closure Request](#)
[Waukesha Lofts Closure Request Picture of Work Area](#)

- D. [ID#22-4155](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Christina P. Hampe, Aqua Zumba classes.
Attachments: [2022 Recreation Services Contract_Christina Hampe](#)
- E. [ID#22-4156](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Kelly Bullard Fitness LLC, Aqua Fitness classes.
Attachments: [2022 Recreation Services Contract_Kelly Bullard](#)
- F. [ID#22-4157](#) Award Bid: ¾ ton Pickup Truck. (Approved CIP Fleet Budget).
Attachments: [2022 Chevrolet Pickup Truck Purchase Packet](#)
- G. [ID#22-4158](#) Award Bid: Playground Equipment – Horeb Springs Park (Approved CIP Major Projects Budget).
Attachments: [Horeb Park Final Design](#)
- H. [ID#22-4159](#) Review and act on (recommendation to Common Council) proposed City Hall Landscape Bed Maintenance contract with Kujawa Enterprises Inc.
Attachments: [2022 City Hall Landscape Bed Maint Proposal-Contract](#)

5. Annual Election of Parks, Recreation & Forestry (PRF) Board Officers

A. Election of PRF Board President

1. [ID#22-4161](#) Open Nominations for PRF Board President.
2. [ID#22-4162](#) Nominations for PRF Board President.
3. [ID#22-4164](#) Close Nominations for PRF Board President.
4. [ID#22-4165](#) Vote for PRF Board President.

B. Election of PRF Board Vice President

1. [ID#22-4166](#) Open Nominations for PRF Board Vice President.
2. [ID#22-4167](#) Nominations for PRF Board Vice President.
3. [ID#22-4168](#) Close Nominations for PRF Board Vice President.
4. [ID#22-4169](#) Vote for PRF Board Vice President.

C. Election of PRF Board Secretary

1. [ID#22-4170](#) Open Nominations for PRF Board Secretary.
2. [ID#22-4171](#) Nominations for PRF Board Secretary.
3. [ID#22-4172](#) Close Nominations for PRF Board Secretary.
4. [ID#22-4173](#) Vote for PRF Board Secretary.

6. Board President Report
7. Director and Staff Report
8. Adjournment

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.