



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Building and Grounds

Monday, December 4, 2023

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 3 - Eric E. Payne, Mike Chrisien, and Cory C. Payne

Absent 2 - Mike Anderson, and Cassandra Rodriguez

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

A. [ID#23-8201](#) Approve the November 6, 2023, Building and Grounds meeting Minutes.

Attachments: [B&G Meeting Minutes 11-6-23-draft](#)

A motion was made by Ald. Mike Chrisien, seconded by Ald. Cory Payne, that the November 6, 2023 Minutes be approved. The motion carried by the following vote:

Aye: 3 - Eric E. Payne, Mike Chrisien and Cory C. Payne

Absent: 2 - Mike Anderson and Cassandra Rodriguez

5. Discussion and Recommendation re:

A. [ID#23-8202](#) Put reflectors to highlight the median just north of Summit Avenue ½ block into Woodland Hills Subdivision.

Attachments: [23-8202_Woodland Hills Dr keep right signs](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)

A motion was made by Ald. Mike Chrisien, seconded by Ald. Cory Payne to install keep right signs at both ends of the median island on Woodland Hills Drive that is just north of Summit Avenue (USH 18) be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Eric E. Payne, Mike Chrisien and Cory C. Payne

Absent: 2 - Mike Anderson and Cassandra Rodriguez

- B. [ID#23-8203](#) Please investigate the installation of speed limit signs, curve warning signs, and stop signs along Mohican Trail east of Huron Lane.

Attachments: [23-8203 Mohican Trl signage](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)

Derrin Wolford with the Engineering Department requested that the funding for the installation of the signs for this item come from the Building & Grounds Special Budget as the other items on this agenda will deplete the Building & Grounds routine budget.

A motion was made by Ald. Mike Chrisien, seconded by Ald. Cory Payne to install speed limit signs on Mohican Trail east of Huron Lane, install horizontal alignment signs for the 90° horizontal curve on Mohican Trail, install a stop sign for White Deer Trail at Mohican Trail, and install a stop sign for Sauk Trail at Mohican Trail be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Eric E. Payne, Mike Chrisien and Cory C. Payne

Absent: 2 - Mike Anderson and Cassandra Rodriguez

- C. [ID#23-8204](#) Please investigate a referral aimed at larger trucks/semi-trucks for going eastbound on Dolphin Drive. This is a dead-end road and sometimes it's difficult to turn around in the northbound or southbound cul-de-sacs on Marlin Court.

Attachments: [23-8204 Dolphin Dr no outlet](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)

Ald. Mike Chrisien said he takes student driver semi-trucks into this area for learning purposes, and it is tight on Dolphin Drive and Marlin Court. This will provide awareness for truck drivers to not come into this area if not required.

A motion was made by Ald. Cory Payne, seconded by Ald. Mike Chrisien to install a "No Outlet" sign for eastbound Dolphin Drive east of Nike Drive be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Eric E. Payne, Mike Chrisien and Cory C. Payne

Absent: 2 - Mike Anderson and Cassandra Rodriguez

- D. [ID#23-8205](#) Please investigate the parking problem in the south cul-de-sac of Marlin Court.

Attachments: [23-8205 Marlin Ct no parking zone](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)

Ald. Mike Chrisien recommended that the no parking zone be further shifted to the east than what was presented to provide better clearance for the mailboxes and allow semi-trucks to move more freely around the cul-de-sac.

A motion was made by Ald. Mike Chrisien, seconded by Ald. Cory Payne to establish no parking in the south cul-de-sac of Marlin Court from 15' north of the southern Marlin Court driveway of #1825 Dolphin Drive to 50' east of the driveway of #1101 Marlin Court be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Eric E. Payne, Mike Chrisien and Cory C. Payne

Absent: 2 - Mike Anderson and Cassandra Rodriguez

- E.** [ID#23-8206](#) Please raise and/or place larger no trucking signs on Springdale Road (CTH SR) and Bluemound Road (CTH JJ) going southbound. Please ask the County to place (as there are none) signs on Springdale Road.

Attachments: [23-8206_Springdale Rd no trucking sign](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)

Ald. Eric Payne asked if there has been any communication with the County. Yes, the DPW has received preliminary permit approvals to install the no trucking ahead sign and relocated the existing no trucking sign higher on the traffic signal pole. Ald. Mike Chrisien made mention of at least two instances where trucks proceeded south on Springdale Road in the no trucking area, hit trees, and proceeded to go after the City for damages.

A motion was made by Ald. Mike Chrisien, seconded by Ald. Cory Payne to install an advance no trucking over 3 tons ahead warning signs for southbound Springdale Road (CTH SR) north of Bluemound Road (CTH JJ) be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Eric E. Payne, Mike Chrisien and Cory C. Payne

Absent: 2 - Mike Anderson and Cassandra Rodriguez

- F.** [ID#23-8240](#) Rescind the previously approved resolution dated 10/15/2012 of "Install a Deaf Child sign on northbound S. Grand Ave. for #1723."

Attachments: [23-8240_Grand Ave deaf child sign removal](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)

A motion was made by Ald. Mike Chrisien, seconded by Ald. Cory Payne to rescind the previously approved resolution dated 10/15/2012 of "Install a Deaf Child sign on northbound S. Grand Ave. for #1723" be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Eric E. Payne, Mike Chrisien and Cory C. Payne

Absent: 2 - Mike Anderson and Cassandra Rodriguez

- G.** [ID#23-8241](#) Title: Rescind the previously approved resolution dated 10/16/2012 of "Install a Deaf Child sign on eastbound Dodie Dr. for #1723 S. Grand Ave."

Attachments: [23-8241_Dodie Dr deaf child sign removal](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)

A motion was made by Ald. Mike Chrisien, seconded by Ald. Cory Payne to rescind the previously approved resolution dated 10/16/2012 of "Install a Deaf Child sign on eastbound Dodie Dr. for #1723 S. Grand Ave." be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Eric E. Payne, Mike Chrisien and Cory C. Payne

Absent: 2 - Mike Anderson and Cassandra Rodriguez

- H. [ID#23-8242](#) Please approve no parking between the driveways of 2712 Welsh Court and 2710 Welsh Court from November 1st to April 1st.

Attachments: [23-8242_Welsch Ct no parking area](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)

A motion was made by Ald. Mike Chrisien, seconded by Ald. Cory Payne to establish a no parking zone from November 1st to April 1st on Welsh Court from the east side of the driveway for #2712 to 20' west of the driveway for #2710 be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Eric E. Payne, Mike Chrisien and Cory C. Payne

Absent: 2 - Mike Anderson and Cassandra Rodriguez

- I. [ID#23-8243](#) Please approve no parking between the driveways of 2704 Albany Court and 2702 Albany Court from November 1st to April 1st.

Attachments: [23-8243_Albany Ct no parking area](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)

A motion was made by Ald. Cory Payne, seconded by Ald. Mike Chrisien to establish a no parking zone from November 1st to April 1st on Albany Court from the east side of the driveway for #2704 to the west side of the driveway for #2702 be recommended for Council Consent. The motion carried by the following vote:

Aye: 3 - Eric E. Payne, Mike Chrisien and Cory C. Payne

Absent: 2 - Mike Anderson and Cassandra Rodriguez

6. Communications and Referrals

- A. [ID#23-8207](#) Current Building and Grounds Budget.

7. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).