



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, December 6, 2018

5:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order

Present 5 - Kassens, O'Donnell, E. Payne, Pieper, and Michalowski

2. Public Comment

No public comments.

3. Approval of Minutes

A. [ID#18-1773](#) Approve Minutes of November 8, 2018.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 11-08-18 - draft.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the Minutes of November 8, 2018, be approved. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Michalowski

Absent: 1 - Pieper

4. Approval of Bonds

A. [ID#18-1774](#) Approval of Bonds

Sponsors: Public Works

A motion was made by Ald. Eric Payne, seconded by Vice Chair Chad O'Donnell, that the Bonds be approved. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Michalowski

Absent: 1 - Pieper

5. Approval of Payments

A. [ID#18-1775](#) Approval of Payments

Sponsors: Public Works

Attachments: [_Summary Table for Partial Payments.pdf](#)

[Absolute-3990.Signed.pdf](#)

[Advance-4042.Signed.pdf](#)

[Denler-4068.Signed.pdf](#)

[MP Systems-4073.Signed.pdf](#)

[Robinson-4078.Signed.pdf](#)

[Stark-4060.Signed.pdf](#)

[Zenith-4074.Signed.pdf](#)

A motion was made by Vice Chair Chad O'Donnell, seconded by Member Kim Michalowski, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Michalowski

Absent: 1 - Pieper

6. Bids Received:

- A.** [ID#18-1776](#) Bids Received: Friday, November 30, 2018, at 11:00 A.M.
Replacement of Two (2) Street Light Control Cabinets

The Board of Public Works recommends that the low bid from McKenna Electric, LLC, in the amount of \$23,000.00 be awarded.

Sponsors: Public Works

Attachments: [18-1776 Bid Tab Street Light Cabinet Replacement.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kim Michalowski, that the low bid from McKenna Electric, LLC, for the Replacement of Two (2) Street Light Control Cabinets be recommended for approval. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Michalowski

Absent: 1 - Pieper

7. Discussion and Recommendation to Council Regarding:

- A.** [ID#18-1642](#) Review and act on the request of Barbara Donaldson, who is the property owner of 627 E. Newhall Avenue, to release a 10-foot-wide City of Waukesha public alley reservation on her parcel with Tax Key Number WAKC 1338-982.

Sponsors: Public Works

Attachments: [18-1642 BPW Agenda Cover Sheet - Release of Reservation for City Alley.pdf](#)
[Abstract of Title.pdf](#)
[Donaldson letter.pdf](#)
[DRAFT CSM.pdf](#)
[Owner's Policy.pdf](#)
[Plat of Survey.pdf](#)

A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, to release the 10-foot-wide City of Waukesha Public Alley Reservation on Tax Key Number WAKC1338-982 be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Michalowski

Absent: 1 - Pieper

- B.** [ID#18-1777](#) Review and act on the Storm Water Management Practice Maintenance Agreement between Linden Grove Communities and the City of Waukesha.

Sponsors: Public Works

Attachments: [18-1777 BPW Agenda Cover-Linden Grove Communities-425-427 N Univeristy Dr.pdf](#)
[SWMA-Linden Grove Communities.pdf](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, that this Discussion and Recommendation be approved. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- C.** [ID#18-1785](#) Review and act on the contract extension for bio-solids hauling for the City's Clean Water Plant at \$18.50 per ton with United Liquid Waste.

Sponsors: Public Works

Attachments: [18-1785 1 BPW Agenda Cover-United Liquid Waste-Contract Extension Bio Solids.pdf](#)
[18-1785 1 United Liquid Waste Extension Request.pdf](#)
[18-1785 2 2019 United Liquid Waste Recycling Contract .pdf](#)
[18-1785 3 xBids-Biosolids Hauling and Land.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Chad O'Donnell, that the contract extension with United Liquid Waste for the bio-solids hauling for the Clean Water Plant be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Michalowski

Absent: 1 - Pieper

- D. [ID#18-1786](#) Review and act on the contract for Operational Assistance Services with Strand Associates not to exceed \$20,000 for services related to the recent improvements at the Clean Water Plant.

Sponsors: Public Works

Attachments: [18-1786 BPW Agenda Cover-Strand Contract-Operational Asst Services.pdf](#)
[18-1786 Strand Contract 1226.043.\(Final-120518\).pdf](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Chad O'Donnell, that the Contract with Strand Associates for Operational Assistance Services be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Michalowski

Absent: 1 - Pieper

- E. [ID#18-1787](#) Review and act on Contract Change Order No. 1 with Robinson Brothers Environmental, Inc., for the Demolition and Asbestos Abatement of 200-310 Delafield St. project

Sponsors: Public Works

Attachments: [18-1787 BPW Agenda Cover-Robinson Bros CCO1-200-310 Delafield.pdf](#)
[18-1787 CCO1-Robinson Brothers-Demo 310 Delafield St.pdf](#)

Katie Jelacic, P.E., Public Works Engineering, presented the change order.

A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Contract Change Order No. 1 with Robinson Brothers Environmental, Inc., for the Demolition and Asbestos Abatement of 200-3109 Delafield St. be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

8. Discussion and Authorization re:

- A. [ID#18-1789](#) Review and act on the request from 1241 Swallow Road, Joe and Kim Kitelinger, for a one-time water and wastewater credit.

Sponsors: Public Works

Attachments: [18-1789 BPW Agenda Cover-Sewer Credit 1241 Swallow Rd-Kitelinger.pdf](#)
[18-1789 Request 1241 Swallow Rd-Kitelinger.docx.pdf](#)

A motion was made by Member Kim Michalowski, seconded by Vice Chair Chad O'Donnell, that the one-time water and wastewater credit for 1241 Swallow Road, Joe and Kim Kitelinger, be approved. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Michalowski

Absent: 1 - Pieper

9. Matter of Report

10. Communications and Referrals:

11. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.