



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, December 19, 2023

6:00 PM

Council Chambers, City Hall

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 6:30 p.m.

4. Approval of Minutes

- A. [ID#23-8487](#) Minutes from December 5, 2023

Attachments: [ccmn231205 draft.pdf](#)

5. Presentation to the Common Council

- A. [ID#23-8499](#) City Hall Gallery Art Presentation

Attachments: [Donna Lexa- Gallery Art Presentation](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#23-8209](#) Review and Act on the UKG Payroll software contract renewal

Attachments: [2023-12-01T16_52_24.0846751Z](#)
[City of Waukesha - CIT1008 - Opp-517388 - 24mo renewal \(003\)](#)

Legislative History

12/6/23	Information Technology Board	approved
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- B.** [ID#23-8210](#) Review and Act on the First Two data intelligence software contract
- Attachments:** [2810](#)
 [FirstTwo-Customer-Guide](#)
- Legislative History**
- 12/6/23 Information Technology approved
 Board
- C.** [ID#23-8213](#) Review and act on Proposed Elimination of Operating Route 2/3 on
 Sundays Effective January 15, 2024
- Attachments:** [Eliminate Route 2-3 Sundays](#)
 [Route 2-3 Sunday Ridership](#)
 [hearing notice Proposed elimination of Route 2-3 Sunday January 2024](#)
- Legislative History**
- 12/7/23 Transit Commission approved
 Meeting
- D.** [ID#23-8214](#) Review and act on Proposed Intergovernmental Agreement with
 Milwaukee Transport Services, Inc. to Operate Route 1 in Milwaukee
 County
- Attachments:** [Route 1 Service Agreement-Milwaukee County](#)
 [IGA for Route 1 - MCTS Waukesha Metro 2024](#)
- Legislative History**
- 12/7/23 Transit Commission approved
 Meeting
- E.** [ID#23-8215](#) Waukesha County Business Item- Review and Act on Proposed
 Agreement with WI Transportation, LLC to Provide Paratransit Service to
 Grandfathered Passengers of Waukesha County Route 901 Paratransit
 Service
- Attachments:** [Waukesha County Business Item-Grandfathered Paratransit service with WI Tr](#)
 [ADA Paratransit 2023-2024-Grandfathered Passengers](#)
- Legislative History**
- 12/7/23 Transit Commission approved
 Meeting
- F.** [ID#23-8482](#) Review and act on 2024 proposed pricing changes
- Attachments:** [Cover Sheet- PHC price increases for 2024](#)
 [2024 Proposed Price Increases](#)
- Legislative History**
- 12/13/23 Cemetery Commission approved

2. Plan Commission

- A. [PC23-0480](#) Certified Survey Map - Springs at Meadowbrook/Summit Fields Project (north side of Summit Avenue east of Meadowbrook Road) – A request to approve a 3 lot CSM over approximately 63 acres of vacant land.

Attachments: [Cover Sheet - CSM Springs at Meadowbrook Summit Fields](#)
[Project Reviews - CSM23-00017](#)
[2827.00 CSM 20231030](#)
[APPL PC Development Review Application \(2022\) Signed](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#23-8221](#) Consider approval of a contract for consultant services with Houseal Lavigne Associates, LLC for an update to the City's Zoning and Sign Ordinances

Attachments: [Cover Sheet - Houseal Lavigne Contract](#)
[Zoning Code Update Proposal Waukesha WI Houseal Lavigne](#)
[Waukesha Zoning HL Executed Contract](#)

Legislative History

12/12/23 Finance Committee approved

- B. [ID#23-8474](#) Review and accept funding from the Office of Community Oriented Services for the Implementing Crisis Intervention Teams- Community Policing Development program in the amount of \$375,244

Attachments: [Cover Sheet - CRU Grant](#)

Legislative History

12/12/23 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

- A. [ID#23-8202](#) Put reflectors to highlight the median just north of Summit Avenue ½ block into Woodland Hills Subdivision.

Sponsors: R. Lemke

Attachments: [23-8202_Woodland Hills Dr keep right signs](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)

Legislative History

12/4/23 Building and Grounds recommended for Council Consent to the City Council

- F. [ID#23-8240](#) Rescind the previously approved resolution dated 10/15/2012 of "Install a Deaf Child sign on northbound S. Grand Ave. for #1723."
- Sponsors:** Anderson
- Attachments:** [23-8240 Grand Ave deaf child sign removal](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)
- Legislative History**
- 12/4/23 Building and Grounds recommended for Council Consent to the City Council
- G. [ID#23-8241](#) Title: Rescind the previously approved resolution dated 10/16/2012 of "Install a Deaf Child sign on eastbound Dodie Dr. for #1723 S. Grand Ave."
- Sponsors:** Anderson
- Attachments:** [23-8241 Dodie Dr deaf child sign removal](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)
- Legislative History**
- 12/4/23 Building and Grounds recommended for Council Consent to the City Council
- H. [ID#23-8242](#) Please approve no parking between the driveways of 2712 Welsh Court and 2710 Welsh Court from November 1st to April 1st.
- Sponsors:** Bartels
- Attachments:** [23-8242 Welsch Ct no parking area](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)
- Legislative History**
- 12/4/23 Building and Grounds recommended for Council Consent to the City Council
- I. [ID#23-8243](#) Please approve no parking between the driveways of 2704 Albany Court and 2702 Albany Court from November 1st to April 1st.
- Sponsors:** Bartels
- Attachments:** [23-8243 Albany Ct no parking area](#)
[BG Resolution from the 12-4-2023 Consent.pdf](#)
- Legislative History**
- 12/4/23 Building and Grounds recommended for Council Consent to the City Council

C. Ordinance & License Committee - Ald. R. Lemke

1. Licenses

“A motion was made to hold the Bartender Application for Lee H. Johnson due to current legal proceedings. The motion passed 5-0.” ID#23-8423

“A motion was made to approve the denial of the Bartender Application for Juliana S. May. The motion passed 5-0.” ID#23-8423

“A motion was made to approve the Bartender Application for Heather L. Ward. The motion passed 5-0.” ID#23-8423

“A motion was made to approve the Reserve “Class B” Beer & Liquor application for Birdie Boyz Indoor Golf. The motion passed 5-0.” ID#23-8424

“A motion was made to approve the Reserve “Class B” Beer & Liquor for Tap In Golf Bar. The motion passed 5-0.” ID#23-8424

“A motion was made to approve the denial of the Class “B” Beer & “Class C” Wine application for Waukesha Skateland. The motion passed 5-0.” ID#23-8424

“A motion was made to approve the Other License Applications. The motion passed 5-0.” ID#23-8424

“A motion was made to approve Adjustment to Ordinance 25.08 to allow Community Service Officers the ability to enforce 11.05(1). 25.08 is the ordinance that gives authority to Police Officers and Community Service Officers to issues citations based on violations of municipal code. The motion passed 5-0.” ID#23-8472

“A motion was made to approve the Adjustment to Ordinance 30.04 to allow for an effective means to collect payment for False Alarms with the amendment to weather related incidents. The motion passed 5-0.” ID#23-8424

A. [ID#23-8423](#) Invited Bartender Applications

Attachments: [Invited Bartender Applications 12-11](#)

Legislative History

12/11/23	Ordinance & License Committee	held
12/11/23	Ordinance & License Committee	denied
12/11/23	Ordinance & License Committee	approved

B. [ID#23-8424](#) Invited Other Applications

Attachments: [Invited Other 12-11](#)

Legislative History

12/11/23	Ordinance & License Committee	approved
12/11/23	Ordinance & License Committee	approved

12/11/23	Ordinance & License Committee	approved
12/11/23	Ordinance & License Committee	denied

C. [ID#23-8425](#) Other Applications

Attachments: [Other License Application 12-11](#)

Legislative History

12/11/23	Ordinance & License Committee	approved
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D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

A. [ID#23-8239](#) Review and act on Contract Change Order No. 2 with H & H Civil Construction LLC for the Artificial Turf Installation at Mindiola Park project.

Sponsors: Public Works

Attachments: [23-8239 BPW Agenda Cvr-CCO2 H&H Construction-Artificial Turf Install at Mir](#)
[23-8239 CCO2-H&H Construction-Artificial Turf Install.pdf](#)

Legislative History

12/7/23	Board of Public Works	recommended for Council Consent to the City Council
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B. [ID#23-8248](#) Review and act on Contract Change Order No. 1 with Ford Construction Co., Inc., for the Silurian Springhouse Foundation Alteration project.

Sponsors: Public Works

Attachments: [23-8248 BPW Agenda Cvr-CCO1 Ford Construction-Silurian Springhouse Fou](#)
[23-8248 CCO1 for Ford Construction_Silurian Springhouse Foundation Alterati](#)

Legislative History

12/7/23	Board of Public Works	recommended for Council Consent to the City Council
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C. [ID#23-8249](#) Review and act on Contract Change Order No. 2 with The MRD Group Inc. for the Demolition and Asbestos Abatement of 315 N. West Ave. project.

Sponsors: Public Works

Attachments: [23-8249 BPW Agenda Cvr-CO2-MRD-Demo 315 N West Ave.pdf](#)
[23-8249 CCO 2 for MRD Group-315 N West Ave.pdf](#)

Legislative History

12/7/23	Board of Public Works	recommended for Council Consent to the City Council
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- D. [ID#23-8250](#) Review and act on the Contract for Street Sweepings Disposal Services.

Sponsors: Public Works

Attachments: [23-8250_BPW_Agenda_Cvr-Contract for Street Sweeping Disposal Services.pdf](#)
[2023 Memo to BPW - RFP Results.pdf](#)

Legislative History

12/7/23	Board of Public Works	recommended for Council Consent to the City Council
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End of Consent Agenda

6. Public Hearing

- A. [ID#23-8131](#) Review and act on an ordinance adopting the 2023 Update to the Comprehensive Plan for the City of Waukesha.

Attachments: [Cover Sheet - Comp Plan](#)
[Cover Sheet - Comprehensive Plan Edits and Corrections for December 13 Pla](#)
[Waukesha Comp Plan Appendix - Draft with title page](#)
[DRAFT City of Waukesha Comprehensive Plan](#)
[2023 Comprehensive Plan Adoption Ordinance 2023-19](#)

Legislative History

11/15/23	Plan Commission	recommended for approval to the City Council
12/13/23	Plan Commission	recommended for approval

7. Action on Public Hearing

- A. [ID#23-8131](#) Review and act on an ordinance adopting the 2023 Update to the Comprehensive Plan for the City of Waukesha.

Attachments: [Cover Sheet - Comp Plan](#)
[Cover Sheet - Comprehensive Plan Edits and Corrections for December 13 Pla](#)
[Waukesha Comp Plan Appendix - Draft with title page](#)
[DRAFT City of Waukesha Comprehensive Plan](#)
[2023 Comprehensive Plan Adoption Ordinance 2023-19](#)

Legislative History

11/15/23	Plan Commission	recommended for approval to the City Council
12/13/23	Plan Commission	recommended for approval

Reports

8. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. C. Payne

- A. [ID#23-8483](#) Discussion and possible action regarding endowment programs

Attachments: [Cover Sheet- PHC Endowment Program](#)

A motion made by Pat Grulke seconded by Terry Timm end current endowment programs, but continue to honor current endowment contracts in perpetuity and offer annual opportunities for silks and wreaths.

A motion made by Ald. Payne seconded by Don Browne to amend the motion to allow a grace period of a year before ending the endowment programs. Votes: Aye - Ald. Payne, Don Paul Browne, Ed Raether and Terry Timm. Nay - Pat Grulke and Ald. Chrisien

An amended motion was made by Pat Grulke and seconded by Terry Timm to discontinue current endowment program as of January 1, 2025 but continue annual program for wreaths and silk flowers and continue honoring current contracts in perpetuity.

Legislative History

12/13/23 Cemetery Commission approved

- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 9. Plan Commission - Jennifer Andrews

A. [ID#23-8234](#) Code Amendments - Chapter 16 Building Code

Attachments: [Cover Sheet - Ordinance Amending Sections 16.03 and 16.04 of the Building Code](#)
[16.03\(3\) and \(4\) Permit and Plan Expiration and Renewal rev 4](#)

Legislative History

12/13/23 Plan Commission recommended for approval

10. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

“A motion was made to approve the Rooming House Application for Kasper Roth contingent on passing of inspections before the license lapses on December 31, 2023. The motion passed 5-0.” ID#23-8424

A. [ID#23-8424](#) Invited Other Applications

Attachments: [Invited Other 12-11](#)

Legislative History

12/11/23	Ordinance & License Committee	approved
12/11/23	Ordinance & License Committee	approved
12/11/23	Ordinance & License Committee	approved
12/11/23	Ordinance & License Committee	denied

B. [ID#23-8472](#) Adjustment to Ordinance 25.08 to allow Community Service Officers the ability to enforce 11.05(1). 25.08 is the ordinance that gives authority to Police Officers and Community Service Officers to issue citations based on violations of municipal code.

Attachments: [OL Ordinance 25.08 Modification \(CSO-Loitering\) - AGENDA COVER LETTER](#)
[CSO Loitering Enforcement](#)
[Ordinance 25.08-CSO Citation Authority-Loitering](#)

Legislative History

12/11/23	Ordinance & License Committee	approved
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- C. [ID#23-8473](#) Adjustment to Ordinance 30.04 to allow for an effective means to collect payment for False Alarms.

Attachments: [OL Ordinance 30.04 Modification \(False Alarms\) - AGENDA COVER LETTER](#)

[30.04 False Alarms Amendment rev2](#)

[30.04 - False Alarms - O&L Rev](#)

Legislative History

12/11/23	Ordinance & License Committee	approved
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D. Human Resources Committee Report - Ald. Rodriguez

11. Board of Public Works Report - Alex Damien

12. Director of Public Works Report

13. City Attorney's Report

14. City Administrator's Report

- A. [ID#23-8504](#) City Administrator's Report

Attachments: [Admin Report December 15, 2023](#)

15. Mayor's Report & Referrals

16. Referrals

17. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).