



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, December 5, 2019

5:30 PM

Council Chambers, City Hall
Use upper level doors off Buena Vista Ave.

1. Call to Order

Present 4 - Kassens, O'Donnell, E. Payne, and Pieper

Absent 1 - Michalowski

2. Public Comment

No public comments.

3. Approval of Minutes

A. [ID#19-1624](#) Approve Minutes of November 21, 2019.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 11-21-19 - Final.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Minutes of November 21, 2019 be approved. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

4. Discussion and Recommendation to Council Regarding:

A. [ID#19-1627](#) Review and act on Contract Change Order No. 1 with Northway Fence, Inc., for the Prairie Home Cemetery Fence Replacement.

Sponsors: Public Works

Attachments: [19-1627_BPW_Agenda_Cover-CCO1-Northway Fence-Prairie Home Cemetery](#)
[19-1627_CCO1-Northway Fence-Prairie Home Cemetery](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 1 with Northway Fence, Inc., for the Prairie Home Cemetery Fence Replacement project be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

- B.** [ID#19-1633](#) Review and act on Contract Change Order No. 1 with R.A. Smith, Inc., for Construction Management Services for the Greenmeadow Sanitary Interceptor Sewer project.

Sponsors: Public Works

Attachments: [19-1633_BPW_Agenda_Cover-CO1-RA_Smith-Greenmeadow_Sanitary_Interceptor_Sewer-Construction_Management_Services](#)
[19-1633_C107_CCO1-RA_Smith-Greenmeadow_Sanitary_Interceptor_Sewer-Construction_Management_Services](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Change Order No. 1 with R.A. Smith, Inc., for Construction Management Services for the Greenmeadow Sanitary Interceptor Sewer project be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

- C.** [ID#19-1635](#) Approve Storm Water Management Practice Maintenance Agreement between Frame Park MF, LLC located south of East Moreland Boulevard, east and west of White Rock Avenue and north of Elm Street and Niagara Street, and the City of Waukesha.

Sponsors: Public Works

Attachments: [19-1635_BPW_Agenda_Cover - Frame Park Commons](#)
[SWMA-Frame Park Commons](#)

Matt Cary from Pinnacle Engineering Group, the civil engineer onboard for the project, addressed what an Up-Flow Filter is for the Board. It is a storm sewer manhole with an insert that captures the sediment that gets picked-up, mainly from parking lots, and then, inside this filtration device, it filters out this sediment and then every couple of years these cartridges need to be taken out and replaced as part of the annual maintenance package.

Ald. Pieper questioned whether there are other project using similar technology. Engineer Damien stated this is a private facility and will be maintained by the group there. He is not aware of any other projects using this technology in the area.

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Storm Water Management Practice Maintenance Agreement Between Frame Park MF, LLC and the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

5. Approval of Bonds

- A.** [ID#19-1625](#) Approval of Bonds

Sponsors: Public Works

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Bonds be approved. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

6. RESOLUTIONS

- A. [ID#19-1626](#) 2020 CIP Projects (Department of Public Works Program).

Sponsors: Public Works

Attachments: [2020 CIP Public Works Program](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the 2020 CIP Projects (Department of Public Works Program) Resolution be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

7. Approval of Payments

- A. [ID#19-1628](#) Approval of Payments

Sponsors: Public Works

Attachments: [Summary Table for Partial Payments 12-5-19](#)

[Crowley-4116.Signed](#)

[Northway Fence-4134.Signed](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Chad O'Donnell, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Kassens, O'Donnell, E. Payne and Pieper

Absent: 1 - Michalowski

8. Matter of Report

9. Communications and Referrals:

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.