



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes

Human Resources Committee

Wednesday, March 15, 2017

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call To Order

Present: 5 - Thieme, Johnson, Cummings, Boyle and Pieper

2. Approval of Minutes

[ID#17-0358](#) Approval of the minutes of the August 17, 2016 meeting.

Attachments: [HR Committee Minutes - 8-17-16 - DRAFT](#)

A motion was made by Ald. Johnson, seconded by Ald. Pieper to approve the minutes of the August 17, 2016 meeting. The motion carried by the following vote:

Aye: 5 - Thieme, Johnson, Cummings, Boyle and Pieper

3. Business Items

A. [ID#17-0375](#) Review and approve changes to Human Resources Policy C-1 - Holidays

Attachments: [HR Policy C-1 - Holidays](#)

[Council Agenda Cover Sheet - HR Policy C-1 - Holidays](#)

A motion was made by Ald. Pieper, seconded by Ald. Boyle to approve the changes to Human Resources Policy C-1. The motion carried by the following vote:

Aye: 5 - Thieme, Johnson, Cummings, Boyle and Pieper

B. [ID#17-0379](#) Review and approve changes to Human Resources Policy B-4 - Separation Procedure

Attachments: [Cover Sheet-B-4 Amendment](#)

[B4 Separation Procedure DRAFT - 4-19-17](#)

This item was placed on hold and will be discussed at the next meeting.

Aye: 5 - Thieme, Johnson, Cummings, Boyle and Pieper

- C. [ID#17-0359](#) Review and approve changes to Human Resources Policy B-16 - Staffing Resolution

Attachments: [Council Agenda Cover Sheet - HR Policy B-16 - Staffing Resolution](#)
[HR Policy B-16 Draft 3-16-17](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson to remove May 1, August 1 and November 1 from Section 2 of the policy and add "or or about" prior to February 1. The motion carried by the following vote:

Aye: 5 - Thieme, Johnson, Cummings, Boyle and Pieper

A motion was made by Ald. Johnson, seconded by Ald. Pieper to approve the changes to Policy B-16 - Staffing Resolution with the amended language. The motion carried by the following vote:

Aye: 5 - Thieme, Johnson, Cummings, Boyle and Pieper

4. Adjournment

The meeting adjourned at 7:30 p.m.