



City of Waukesha
 201 Delafield St. Waukesha, WI 53188
 Tel: 262.524.3700
 waukesha-wi.gov

Committee: Board of Public Works	Date: 11/20/2024
Common Council Item Number: ID #24-11221	Date: 12/3/2024
Submitted By: Alex Damien, Director of Public Works	City Administrator Approval: Anthony W. Brown, City Administrator
Finance Department Review: Joseph P. Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the Consultant Contracts for 2025, 2027, and 2029 Road Ratings.	

Details:

The Department of Public Works solicited proposals for consultants to provide professional services for 2025, 2027, and 2029 Road Ratings. The City is required by WisDOT to submit pavement inspection data to the Wisconsin Information System for Local Roads (WISLR) every odd year. Two firms responded to the request for proposals for professional services. The City's review committee evaluated the responses based on the credentials of the team, project understanding, project approach, and cost/rates. Below are the rankings of the firms:

	Ayres	ICC IMS
Credentials of Team (30%) Score Average	2.70	2.85
Project Understanding (15%) Score Average	1.43	1.35
Project Approach (15%) Score Average	1.28	1.50
Project Cost (40%) Score Average	4.00	3.60
Total Score	9.40	9.30
Rank	1	2

The selection committee is recommending moving forward with Ayres Associates as they have the required qualified professionals and have provided a lower cost than ICC IMS.

The Road Ratings for 2025, 2027, 2029, and parking lots ratings will be paid at the approved per segment rates below:

	Ayres		ICC IMS	
	Rate	Total	Rate	Total
2025 Road Ratings	\$8.00	\$ 28,000.00	\$11.20	\$ 39,200.00
2027 Road Ratings	\$8.50	\$ 29,750.00	\$11.88	\$ 41,580.00
2029 Road Ratings	\$9.00	\$ 31,500.00	\$12.61	\$ 44,135.00
2025 Parking lots	\$75.00	\$ 9,225.00	\$39.84	\$ 4,900.32

Options & Alternatives:

Another consultant could be chosen, however, Ayres Associates has successfully completed this project in the past for the City and was the highest rated.

Financial Remarks:

The estimated costs associated with inspection services is included in the 2025 CIP as follows:

Road Rating Services – Total Expense: \$37,225.00.

Executive Recommendation:

Approve the Contract with Ayres Associates 2025, 2027, and 2029 Road Ratings for the per segment cost listed in the proposals pending final approval by the City Attorney.