



**City of Waukesha**  
201 Delafield St. Waukesha, WI 53188  
Tel: 262.542.3700  
waukesha-wi.gov

<b>Committee:</b> Transit Commission	<b>Date:</b> 1/19/2023
<b>Common Council Item Number:</b> ID#23-5561	<b>Date:</b> 2/7/2023
<b>Submitted By:</b> Alex Damien, Interim Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator KL
<b>Finance Department Review:</b> Joseph Ciurro, Finance Director JC	<b>City Attorney's Office Review:</b> Brian Running, City Attorney BR
<b>Subject:</b> Waukesha County Business-Review and Act on Amendment 2 to Purchase Service Agreement with National Express Transit Corporation for Operation of Waukesha County Paratransit	

**Details:**

This is a Waukesha County Business item to review and act on the second amendment to the purchase service agreement with National Express Transit Corporation (NEXT) for the Operation of Waukesha County Paratransit service that covers the service area around Waukesha County Commuter Route 901. The proposed amendment would extend the existing agreement six (6) months from May 1, 2023 to October 31, 2023 to allow more time for Waukesha County to determine the best long term action for this service.

Due to reductions in trips on Route 901 that took effect January 2, 2023, paratransit service on this route is no longer required per the ADA as the route now meets the definition of a commuter route and commuter routes are exempt from the paratransit service requirement. In addition, ridership has continued to decrease and now averages less than a round trip per service day and only has four active riders. These factors coupled with numerous changes to the specialized transportation industry in the Milwaukee-Waukesha area would likely result in a non-competitive Request for Proposals with either no firms responding or only the incumbent responding with a significant cost increase. The extension would allow Waukesha County to determine if the service should be continued or not and allow clients time to find alternative transportation if the service was eliminated. Due to the reduced number of trips, NEXT has requested a 12% increase in the rate per trip due to the reduced volume of trips. Waukesha County has agreed to the extension.

**Options & Alternatives:**

There is no viable alternative as Waukesha County has already approved the request.

**Financial Remarks:**

All funds for this service come from Waukesha County Transit and there is no impact to the City. The increase is estimated to add about \$2,500 in total cost over the extension period but the paratransit service still will be significantly below budget due to much lower than expected ridership.

**Executive Recommendation:**

Recommend approval.