



Meeting Minutes - Draft

Waukesha Water Commission

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Thursday, August 15, 2024

6:00 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

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1. Call to Order

2. Roll Call

**Present** 5 - Joan Francoeur, Shawn Reilly, Peter Bartels, Gerald Couri, and Joe Piatt

**Absent** 2 - Paul Ybarra, and Jeff Fowle

3. Public Comment

4. Approval of Minutes

**4. Approval of Minutes**

**Aye:** 5 - Joan Francoeur, Shawn Reilly, Peter Bartels, Gerald Couri and Joe Piatt

**Absent:** 2 - Paul Ybarra and Jeff Fowle

A. [ID#24-10534](#) Approve Minutes of July 18, 2024 Meeting.

**Attachments:** [7-18-2024 Meeting Minutes](#)

**A. ID#24-10534 Approve Minutes of July 18, 2024 Meeting.**

**Aye:** 5 - Joan Francoeur, Shawn Reilly, Peter Bartels, Gerald Couri and Joe Piatt

**Absent:** 2 - Paul Ybarra and Jeff Fowle

5. Action Items

A. [ID#24-10535](#) Approve Payments from the General Fund and the Improvement Fund

**Attachments:** [July Vouchers](#)

**A. ID#24-10535 Approve Payments from the General Fund and the Improvement Fund**

**Aye:** 5 - Joan Francoeur, Shawn Reilly, Peter Bartels, Gerald Couri and Joe Piatt

**Absent:** 2 - Paul Ybarra and Jeff Fowle

**A. ID#24-10535 Approve Payments from the General Fund and the Improvement Fund**

**Aye:** 5 - Joan Francoeur, Shawn Reilly, Peter Bartels, Gerald Couri and Joe Piatt

**Absent:** 2 - Paul Ybarra and Jeff Fowle

- B. [ID#24-10536](#) Approve writing off \$11,743.31 of water related charges, as recommended by staff.

**Attachments:** [Bankruptcy Writeoffs - 2024](#)

**B. ID#24-10536 Approve writing off \$11,743.31 of water related charges, as recommended by staff.**

**Aye:** 5 - Joan Francoeur, Shawn Reilly, Peter Bartels, Gerald Couri and Joe Piatt

**Absent:** 2 - Paul Ybarra and Jeff Fowle

- C. [ID#24-10537](#) Approve the water main extension and Developer's Agreement for Waukesha County Courthouse, at no cost to the Utility.

**Attachments:** [Memo to Approve DA](#)

**C. ID#24-10537 Approve the water main extension and Developer's Agreement for Waukesha County Courthouse, at no cost to the Utility.**

**Aye:** 5 - Joan Francoeur, Shawn Reilly, Peter Bartels, Gerald Couri and Joe Piatt

**Absent:** 2 - Paul Ybarra and Jeff Fowle

- D. [ID#24-10538](#) Approve replacement of PLCs at Well No. 3 and Well No. 8 by Energenecs for a total cost of \$56,600.

**Attachments:** [Memo for PLC Replacements](#)

**D. ID#24-10538 Approve replacement of PLCs at Well No. 3 and Well No. 8 by Energenecs for a total cost of \$56,600.**

**Aye:** 5 - Joan Francoeur, Shawn Reilly, Peter Bartels, Gerald Couri and Joe Piatt

**Absent:** 2 - Paul Ybarra and Jeff Fowle

6. Discussion Items

7. Information Items

- A. [ID#24-10540](#) Utility Performance Report/Administrative Activities

**Attachments:** [2024 performance report1](#)

- B. [ID#24-10541](#) Financial Report

**Attachments:** [July Financials](#)

8. Adjourn