

WAUKESHA WATER UTILITY

3/16/2017

P.O. Box 1648
Waukesha, WI 53187-1648

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the **Improvement Fund** of the WAUKESHA WATER UTILITY.

Approved:

President

General Manager

Secretary

Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
40434	2W TECHNOLOGIES, INC.	3,420.63	IT Support Services for New Server, Workstation, & WiFi Upgrade
40435	ACE REDI MIX	703.00	Slurry and Concrete
40436	AMERICAN COPPER & BRASS, LLC	52.76	Misc. parts for Airport #1 Booster & MCC Upgrade
40437	AUER STEEL	4.56	Parts for Office HVAC Upgrades
40438	BADGER METER	2,520.30	1" meter bodies for new hydrant meters
40439	BGR GOVERNMENT AFFAIRS, LLC	4,548.92	Financial Planning - March
40440	BRUCE J. BAKER SERVICES, LLC	2,250.00	Future Water Supply Support
40441	CERTIFIED PRODUCTS, INC	343.50	Disposal of Excess Soils
40442	CH2M HILL, INC	5,470.41	Great Lakes Support
40443	DILLETT MECHANICAL SERVICE	11,770.00	Office HVAC Controller Module Upgrades
40444	FASTENAL COMPANY	236.01	Parts for Airport #1 Booster & MCC Upgrade
40445	FERGUSON #1476 (DAVIES)	21,804.20	R900 V4 radio units, 1-1/2" and 2" meters
40446	HD SUPPLY WATERWORKS	3,096.00	Waterous hydrant extensions
40447	HOGEN ELECTRIC	31,649.00	Airport #1 Booster & Motor Control Center Upgrade
40448	JOHNSTONE SUPPLY	370.64	Parts for Office HVAC Controller Module Upgrades
40449	LYNCH & ASSOCIATES - ENGINEERING CONSULTANTS, LLC	1,317.50	Prof. Services for Hydrant Snow Removal Program - iPad Imp
40450	MUNICIPAL WELL & PUMP	21,195.00	Booster Pump for Airport #1 Booster & MCC Upgrade
40451	SUNBELT RENTALS, INC.	33.10	Portable Mixer Rental for Airport #1 Booster & MCC Upgrade
40452	WAUKESHA LIME & STONE CO.	829.52	Stone and Traffic Bond Materials
Grand Total:		\$ 111,615.05	

Certified By: _____
City Clerk

WAUKESHA WATER UTILITY

3/16/2017

P.O. Box 1648
Waukesha, WI 53187-1648

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the GENERAL FUND of the WAUKESHA WATER UTILITY.

Approved:

President

General Manager

Secretary

Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
40453	2W TECHNOLOGIES, INC.	1,106.25	IT Support Services
40454	A B DATA, LTD	524.35	Stuffing, Sorting, Mailing Quarterly Water Bills (S3)
40455	ACE REDI MIX	256.50	Slurry and Concrete
40456	AQUA BACKFLOW, INC	3,680.00	Cross Connection Inspection
40457	AUTOMOTIVE PARTS & EQUIP CORP	26.34	Thermostat for Truck #11 & Belts for Well #10 air handler
40458	BAKER TILLY VIRCHOW KRAUSE, LLP	5,783.00	Accounting Services for 2016 Audit
40459	BATTERIES PLUS LLC	119.75	Batteries
40460	BYTRONICS, INC.	100.00	Monthly support for tickets processed through DigTrack
40461	CERTIFIED PRODUCTS, INC	306.00	Disposal of Excess Soils
40462	CHALLENGER BATTERY	85.00	Battery for Truck #79
40463	CINTAS CORPORATION #447	304.83	Uniforms
40464	CITY OF WAUKESHA/GARAGE	2,494.59	Equipment and vehicle fuel for January 2017
40465	CITY OF WAUKESHA/TREASURER	591,605.00	2nd payment of 2016 tax equivalent, due 3/31/17
40466	CITY OF WKSHA/RETIREMENT FUND	23,171.96	February WI Retirement
40467	COREY OIL LTD	765.70	Oil and grease for pump station generators
40468	E H WACHS	498.03	ERV brake handle assembly
40469	FASTENAL COMPANY	55.67	Batteries
40470	FEDERATED AUTO- RIDGE	109.09	Filters and fuel line for station generators
40471	FERGUSON #1476 (DAVIES)	140.00	Rubber drain valves for Eddy hydrants
40472	GRAINGER	289.02	Maintenance Supplies
40473	GRANICUS, INC.	300.00	Monthly Managed Service Fees for Granicus (Apr-June)
40474	HAWKINS, INC	3,056.47	Sodium Permanganate & Manganese Sulfate
40475	HD SUPPLY WATERWORKS	562.00	Rubber meter gaskets
40476	HOPSON AUTOMOTIVE, LLC	265.14	Repair shifter lever, plunger, & tube on Truck #50
40477	IVY LANE CORPORATION	52.46	Oil Change for Fleet #102
40478	JOHNSON ANDERSON AND ASSOCIATES, INC.	8,853.00	#9 Envelopes & #10 Window Envelopes
40479	KOHNE'S KUSTOM WELDING, INC.	315.00	Repair #95 Big Vac Trailer
40480	LAKES GAS CO.	20.00	Forklift Fuel
40481	M. M. SCHRANZ ROOFING, INC.	443.40	Repair roof at Well #3 Moreland
40482	MAREK AND ASSOCIATES	999.50	Blue marking paint
40483	MSA	2,000.00	Government and Media Relations
40484	OCCIDENTAL CHEM CORP	5,016.00	Sodium Silicate

40485	PROHEALTH CARE MEDICAL ASSOCIATES, INC.	172.00	Random Drug Testing (2)
40486	REMBRANDT COMMERCIAL CLEANING	990.00	February Office Cleaning Services
40487	RICHLONN'S	420.08	Tires for Truck #50
40488	SPECTRA PRINT CORPORATION	115.00	Courtesy Cards
40489	TOMCHEK ACE HARDWARE	65.36	Misc. hardware & supplies
40490	VIKING CHEMICAL CO	3,425.39	Caustic Soda, Sodium Hypochlorite, HFS Acid, & Drums
40491	WAUKESHA LIME & STONE CO.	398.56	Stone and Traffic Bond Materials
40492	WI STATE LAB OF HYGIENE	1,460.50	HFS & Radium Sample Testing
40493	WILLIAM/REID LTD, LLC	1,611.63	Prominent Treatment Repair Parts
40494	WISCONSIN STEAM CLEANER	215.00	Repair Ring-O-Matic

TOTAL **\$ 662,177.57**

Bond interest pymts due 4/1/17:

Series 2008	\$ 52,559.38	Chase Bank NYC
Series 2013B	156,408.13	City of Waukesha
Series 2014B	83,131.25	City of Waukesha
Series 2015B	100,300.00	City of Waukesha
Series 2016D	208,605.42	City of Waukesha
	<u>\$ 601,004.18</u>	

Grand Total: **\$1,263,181.75**

Certified By: _____
City Clerk

WAUKESHA WATER UTILITY

3/3/2017

P.O. Box 1648
Waukesha, WI 53187-1648

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I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the **Improvement Fund** of the WAUKESHA WATER UTILITY.

Approved:



President

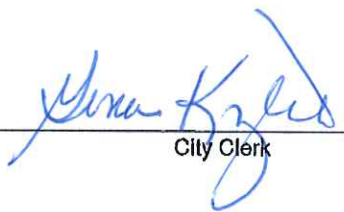

Secretary



General Manager


Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
40418	FEDEX	35.36	Shipping for FWS Financial Planning
40419	KELLY ZYLSTRA	31.03	Reimbursement for mileage - UW-Parkside FWS Route Determination
40420	WAUKESHA CO REGISTER OF DEEDS	30.00	Record Easement w/County - West Ave to Mountain Avenue
	TOTAL	<u>96.39</u>	
	WAUKESHA CO REGISTER OF DEEDS	(30.00)	Void Check #39694 dated 9/2/16
Grand Total:		<u>\$ 66.39</u>	

Certified By: 

City Clerk

WAUKESHA WATER UTILITY

3/3/2017

P.O. Box 1648
Waukesha, WI 53187-1648

To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the General Fund of the WAUKESHA WATER UTILITY.

Approved:



President


Secretary



General Manager


Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
40421	A B DATA, LTD	2,600.00	March water bill postage
40422	AXA EQUITABLE	4,078.00	3-3-17 AXA PEDC
40423	CLYSMIC III, INC.	53.80	Refund for overpayment on 304 W. College Avenue, Suite B
40424	CORTNEY NAGEL	25.00	Reimbursement for Wellness Challenge
40425	FEDEX	12.18	Shipping radium samples
40426	KELLY ZYLSTRA	16.05	Reimbursement for mileage - RA Smith & Tri-County
40427	LIN GUO	255.68	Refund for overpayment on 223 Dairy Avenue
40428	NET@WORK, INC.	300.00	AcoPac Support
40429	PUBLIC SERVICE COMMISSION OF WI	305.18	PSC Intervenor Compensation
40430	RICOH USA, INC	52.00	Maintenance Fee for Customer Service Copier & Operations Copier (3 mos.)
40431	U.S. CELLULAR	1,728.83	Cell Phone, Modem, iPad Access Charges, & new iPhones
40432	WAUKESHA WATER UTILITY	142.58	Wastewater Charges
40433	WEBB & GERRITSEN, INC.	178.60	Refund for overpayment on 1308 Poplar Drive
EFTPS	US Dept of Treasury	20,928.56	FWT & FICA withholding
EFTPS	WI Dept of Revenue	4,075.21	State withholding
ACH	WI SCTF	369.23	3-3-17 WI SCTF
46650-46680	Pay period ending 2/25/17	52,076.82	Net cash - direct deposit payroll
Grand Total:		\$ 87,197.72	

Certified by: 

City Clerk

WAUKESHA WATER UTILITY

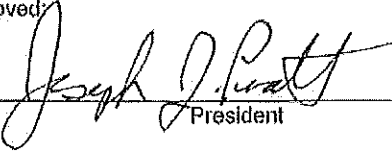
2/17/2017

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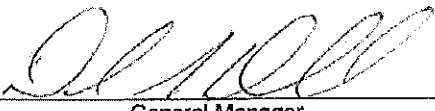
To the City Clerk:

I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the Improvement Fund of the WAUKESHA WATER UTILITY.

Approved:



President



General Manager

Secretary



Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
40395	CARDMEMBER SERVICE	1,809.58	January Cardmember Service Bill
40396	PUBLIC SERVICE COMMISSION OF WI	6,434.09	PSC - Qtr 2 DNR Assessment
40397	TERRY THIEME	49.22	Reimburse mileage for Racine CC Mtg on 2/7/17 RE: Eff. Discharge
Grand Total:		\$ 8,292.89	

Certified By: _____
City Clerk

WAUKESHA WATER UTILITY

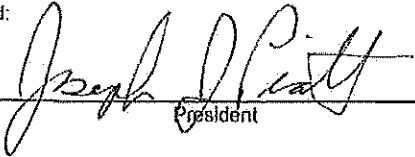
2/17/2017

P.O. Box 1648
Waukesha, WI 53187-1648

To the City Clerk:

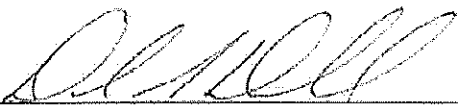
I hereby certify that the following have been authorized and approved as just, true, correct and recommend payment from the General Fund of the WAUKESHA WATER UTILITY.

Approved:




President

Secretary



General Manager



Administrative Services Manager

CHECK #	VENDOR	AMOUNT	DESCRIPTION
40398	AETNA	3,129.60	March Medicare Part D Premium
40399	AFLAC	25.90	February Premium
40400	AMA INSURANCE AGENCY, INC	6,377.00	March Medicare Supplement Premium
40401	AXA EQUITABLE	4,053.00	2-17-17 AXA PEDC
40402	CARDMEMBER SERVICE	3,062.86	January Cardmember Service Bill
40403	CHRIS WALTER	96.30	Reimbursement for mileage - AWWA Distribution Seminar
40404	CITY OF WAUKESHA/LIFE INS	1,789.20	March Life Insurance
40405	DIVERSIFIED BENEFIT SERVICES, INC	406.46	FSA & HRA Admin Fees & FSA Renewal Fee
40406	EDUCATION & TRAINING SERVICES	499.00	Registration for Mgmt Leadership Training 3/20-3/22/17
40407	JOE BAGINSKI	116.07	Reimbursement for Safety Shoes
40408	MSA	125.00	Reimburse Lobbying Fee
40409	METLIFE SBC	2,871.77	March Dental Insurance Premium
40410	NET@WORK, INC.	250.00	AccPac Support
40411	PREMIERE GLOBAL SERVICES	17.38	Teleconference Service
40412	RANDY DEHN	45.00	Reimbursement for WDNR Water Operator Certification (3 yrs.)
40413	RELIANCE STANDARD LIFE INS CO.	567.86	March LTD Premium
40414	TDS METROCOM	1,282.16	February Phone Charges
40415	WE ENERGIES	39,412.77	Electric/Gas Charges
40416	WISCONSIN CENTRAL LIMITED	181.72	Storage Yard Rental Fee
40417	WISCONSIN COUNTIES ASSOCIATION	47,225.52	March Health Insurance
EFTPS	US Dept of Treasury	20,735.70	FWT & FICA w/holding
EFTPS	WI Dept of Revenue	4,029.77	State withholding
ACH	WI SCTF	369.23	2-17-17 WI SCTF
46819-46649	Pay period ending 2/11/17	51,641.28	Net cash - direct deposit payroll
Grand Total:		\$ 188,310.55	

Certified by: _____
City Clerk

WAUKESHA WATER UTILITY
P.O. Box 1648, Waukesha, WI 53187-1648

Bank Type: IMPROVEMENT FUND

Paid to: CARDMEMBER SERVICE

Vendor #: 24300

Check Number: 40395

Amount: \$1,809.58

Payment Date: 2/17/2017

Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
		Job #	Phase	Cat.	Account #		
1 JAN-2017 (JOBS)		GLC-W0002	10	MIS		Jan CC Bill - Multiple (travel exp for DC fin. plng. 1/25/17)	1,699.38
2 JAN-2017 (JOBS)		GLC-W0003	10	MIS		Jan CC Bill - Multiple (travel exp for Madison permitting)	110.20
							\$ 1,809.58

PREPARER

VK

APPROVAL FOR PAYMENT

WAUKESHA WATER UTILITY
P.O. Box 1648, Waukesha, WI 53187-1648

Bank Type: GENERAL FUND

Paid to: CARDMEMBER SERVICE

Vendor #: 24300

Check Number: 40403

Amount: \$3,062.86

Payment Date: 2/17/2017

Invoice	PO #	ACCOUNT NUMBERS				Description	Amount
		Job #	Phase	Cat.	Account #		
25 JAN-2017					9216-300	Jan. CC Bill - Amazon (refund)	-8.73
							\$ 3,062.86

PREPARER

VK

APPROVAL FOR PAYMENT

2017 Blanket Purchase Orders

9-Mar-17

Vendor Number	Vendor	PO Number	Jan	Feb	Mar	Total Spent	PO Total	% Spent
52000	2W Tech Technologies (frmly Janssen & Co) IT Support	317010	1,382.07	1,512.02		2,894.09	23,000.00	12.6%
22005	AB Data	317016	3,178.71	3,124.35	2,600.00	8,903.06	41,207.00	21.6%
10900	Ace Redi-Mix	317035	4,752.75	959.50		5,712.25	28,500.00	20.0%
11510	Advanced Disposal (frmly Veolia)	317046	967.31			967.31	3,200.00	30.2%
12530	Aqua Backflow - cross connection inspection	317052	3,680.00	3,680.00	3,680.00	11,040.00	44,160.00	25.0%
14140	Baker Tilly - Audit	317020	3,562.00	5,783.00		9,345.00	12,360.00	75.6%
14140	Baker Tilly - Construction Audit	317029				0.00	39,500.00	0.0%
14435	BGR Government Affairs - Financial Planning 2017	317008	4,556.65	4,548.92	4,500.00	13,605.57	55,000.00	24.7%
17970	Bruce Baker	317011	3,225.00	2,250.00		5,475.00	30,000.00	18.3%
18105	Buelow Vetter Buikema - HR Issues	317059				0.00	10,000.00	0.0%
18190	Bytronics, Inc. (mthly support for tickets processed thru Dig Track)	317048	100.00	100.00		200.00	2,550.00	7.8%
18565	Certified Products	317041	1,276.00	649.50		1,925.50	10,500.00	18.3%
18860	Chubb & Son (equipment failure)	317021				0.00	9,981.00	0.0%
18825	Cintas (uniforms)	317060	299.80			299.80	2,964.00	10.1%
58901	City of Wauk/fuel - 2017	317034	2,494.59			2,494.59	45,000.00	5.5%
58903	City of Wauk/Street Opening Permits & Repairs - 2017	317031	13,321.89			13,321.89	103,000.00	12.9%
58904	City of Wauk/Qtr GIS Cont 2017	317053				0.00	42,000.00	0.0%
19130	Collector Solutions - Credit Card Fees	317017				0.00	21,303.00	0.0%
19135	Collins Engineers	317118				0.00	4,000.00	0.0%
18005	Complete Office - (frmly Bubrick's) office supplies	317022	216.93			216.93	4,343.00	5.0%
22485	Diggers Hotline	317029	10,107.20			10,107.20	13,600.00	74.3%
25100	Energenecs (frmly Kamp/Synergy) SCADA hardware & support	317089	785.00			785.00	4,000.00	19.6%
25100	Energenecs (frmly Kamp/Synergy) SCADA hardware & support	317116				0.00	42,600.00	0.0%
25680	Erie Insurance Group (worker's comp) 7/1/17-6/30/18	317015				0.00	39,893.00	0.0%
28140	Giles Engineering - soil compaction testing	317056	4,812.00			4,812.00	10,300.00	46.7%
28500	Grainger	317043		289.02		289.02	9,800.00	2.9%
28970	Greeley and Hansen LLC GLCW0005	316347	88,678.99	214,435.49		1,578,040.06	2,405,458.00	65.6%
28970	Greeley and Hansen LLC GLCW0005	317058				0.00	8,068,177.00	0.0%
32595	Ivy Lane Corporation - (frmly Great Lakes) oil changes	317049		52.46		52.46	3,350.00	1.6%
35440	Lynch & Associates - Construction Inspection	317051				0.00	18,000.00	0.0%
35440	Lynch & Associates - Electronic Conversion	317057				0.00	5,000.00	0.0%
35440	Lynch & Associates - Survey Services	317055				0.00	7,200.00	0.0%
38245	Martin Schreiber & Assoc.	317006	2,000.00	2,500.00	2,000.00	6,500.00	24,000.00	27.1%
	Misc.-- Various Contractors (main breaks)	317040				0.00	20,000.00	0.0%
41210	MPIC-Mutal Property Ins. Co. (property ins.) 7/1/17-6/30/18	317062				0.00	29,082.00	0.0%
40910	MudTech - Infrared Street Repairs	317047				0.00	10,500.00	0.0%
11815	N. Harris (frmly Advanced) for CIS Billing System License & Main.	317061				0.00	48,000.00	0.0%
41800	Net@Work - AccPac Support	317019	250.00	300.00		550.00	12,000.00	4.6%
41840	New Berlin Redi-Mix	317050				0.00	7,500.00	0.0%
43900	Payne & Dolan	317042				0.00	6,500.00	0.0%
60500	PSC - Assessment & Review	317018	6,434.09			6,434.09	16,112.00	39.9%
60500	PSC - FWS Construction Authorization	317013	1,492.47			1,492.47	12,000.00	12.4%
49575	RA Smith National - Survey Services	317054				0.00	8,000.00	0.0%
45840	R&R Insurance - LWMMI (liability & casualty ins.) 7/1/17-6/30/18	317063				0.00	42,633.00	0.0%
45905	R C Graphics	317027				0.00	3,471.00	0.0%
46590	Ricoh USA (copier supplies)	317026	13.96	52.00		65.96	2,137.00	3.1%
47125	Donald Roecker	317009				0.00	15,000.00	0.0%
49410	Springsted Inc.	317028	11,736.78			11,736.78	30,000.00	39.1%
49720	Stafford Rosenbaum LLP	317007	24,847.56	38,712.23		63,559.79	75,000.00	84.7%
51125	TDS Metrocom	317023	1,277.85	1,282.16	1,307.75	3,867.76	15,300.00	25.3%
20945	US Cellular	317025	992.32	915.08		1,907.40	13,473.00	14.2%
52901	US Postmaster	317024				0.00	3,500.00	0.0%
56800	Wauk County/Vehicle Maintenance/Repairs	317045				0.00	7,500.00	0.0%
57300	Waukesha Lime & Stone	317037	2,600.32	1,228.08		3,828.40	12,000.00	31.9%
61900	WE Energies-electric	317030	34,959.00	67,007.06		101,966.06	958,000.00	10.6%
61900	WE Energies-gas	317044	1,365.44	825.78		2,191.22	7,800.00	28.1%
61900	WE Energies-office	317036	3,088.33	2,449.83		5,538.16	30,000.00	18.5%
61701	WI DNR GLCW0003 (FWS - Permitting Review)	317012				0.00	12,000.00	0.0%
61100	WI State Lab of Hygiene - Radium - 2017	317038	25.00	1,460.50		1,485.50	17,125.00	8.7%
58500	WWU - radium ww discharge (Treatment Filters - City of Wauk.)	317033				0.00	63,000.00	0.0%



Waukesha Water Utility

SERVING WAUKESHA SINCE 1886

115 DELAFIELD STREET
WAUKESHA, WI 53188-3615



Telephone: (262) 521-5272 • Fax: (262) 521-5265 • E-mail: contactus@waukesha-water.com

MEMORANDUM

DATE: March 10, 2017

TO: Commissioners

FROM: Donna Scholl,
Administrative Services Manager

RE: Purchases between \$7,500 and \$15,000.

The following purchases, between \$7,500 and \$15,000, were authorized by the General Manager during the month of January.

<u>PO#</u>	<u>Date</u>	<u>Vendor</u>	<u>Amount</u>	<u>Item</u>
317122	2/22/17	Dublin Contractors	\$9,138	Paint/Tuckpoint 115 Delafield
317123	2/23/2017	John Anderson & Assoc	\$8,853	#9 & #10 Envelopes
317112	2/17/2017	Municipal Well & Pump	\$36,691	Ship, Inspect, Maintain Well 10 Pump
317111	2/17/2017	Hogen Electric	\$9,377	Install New Motor – Airport Booster
317115	2/20/2017	Occidental Chemical	\$10,500	Sodium Silicate

This information is being provided in accordance with the Commission directive of August 26, 1999; amended to conform to the current Procurement Policy.