



**Public Special Event Application**  
 (Includes Large-Scale Public Gatherings)

Office Use
Date Received _____
Time _____ Initial _____
Permit # _____

Please fill in the information below and return to Waukesha Parks, Recreation & Forestry Department (WPRF) office along with \$50 non-refundable application fee. Please print using blue or black ink.

**General Information**

Name/Description of Event Summer Water Ski Skidule Organization Bedgerland  
 Organization Website Bedgerland.org Tax Exempt number (attach proof) \_\_\_\_\_  
 Name of Event Coordinator Nick Findlay  
 Address N66 W 23922 Vista Ln City Sussex State WI Zip 53089  
 Email Nickj Findlay@gmail.com Fax \_\_\_\_\_  
 Day Phone 414 852 4165 Evening Phone \_\_\_\_\_ Cell \_\_\_\_\_  
 Name of Alternative Contact Steve Sievers Email Steve.Sievers@hotmail.com  
 Day Phone 262 376 7637 Evening Phone \_\_\_\_\_ Cell \_\_\_\_\_

**Event Information**

Date(s) See Attached Attendance per Day \_\_\_\_\_  
 Facility and/or park areas requested Waterway access/Ramp Ski area behind Schuetze Bld  
 Event hours: 5:30 - sunset Set-up begins 5:30 Clean-up ends sunset

Will Wine/Beer be served?	Yes	<input checked="" type="radio"/> No	If yes, contact City Clerk at 262-524-3550
Will Wine/ Beer be sold?	Yes	<input checked="" type="radio"/> No	If yes, contact City Clerk at 262-524-3550
Will Food be given away?	Yes	<input checked="" type="radio"/> No	
Will Food be sold?	Yes	<input checked="" type="radio"/> No	If yes, contact County Health 262-896-8300
Will admission fee be charged?	Yes	<input checked="" type="radio"/> No	Amount?
Will entry fee be charged?			
Will fees be charged for merchandise?	Yes	No	
Will Signs/Banners be displayed?	<input checked="" type="radio"/> Yes	No	Where? <u>Park Entrance</u>
Will you have security?	Yes	<input checked="" type="radio"/> No	Who?
Will you have items left overnight?	<input checked="" type="radio"/> Yes	No	What? <u>Pier, floaters in water</u>
Have you received a Special Event Handbook?	Yes	No	Do <u>not</u> sign application until you read and understand.
Will you need Street Closures?	Yes	<input checked="" type="radio"/> No	If yes, contact Police Department 262-524-3831
Will you need No Parking Areas?	Yes	<input checked="" type="radio"/> No	If yes, contact City Clerk at 262-524-3550

**Additional Equipment available from WPRF for a fee**

Picnic Tables	Yes	<input checked="" type="radio"/> No	How many? (max. 24) _____
Trash barrels	Yes	<input checked="" type="radio"/> No	How many? _____
Water Hook up	Yes	<input checked="" type="radio"/> No	Needed for? _____
Electricity - WPRF can provide limited service.	<input checked="" type="radio"/> Yes	No	
Trash liners (100 bags per package)	Yes	<input checked="" type="radio"/> No	How many packages? _____
Toilet Paper	Yes	<input checked="" type="radio"/> No	Number of rolls? _____

**Additional Equipment provided by sponsor**

Electricity- Generators	Yes	<input checked="" type="radio"/> No	How many? _____
Tent/ canopy	Yes	<input checked="" type="radio"/> No	How many? _____ Size(s) _____
Portable Toilets	Yes	<input checked="" type="radio"/> No	How many? _____
Inflatable/ moonwalk	Yes	<input checked="" type="radio"/> No	Describe? _____
Amplified sound	Yes	<input checked="" type="radio"/> No	Purpose/type _____
Golf Carts/ Motorized vehicles	Yes	<input checked="" type="radio"/> No	Attach list of vehicles
Other _____	Yes	<input checked="" type="radio"/> No	

By signing below, the signee states that the information given on this form is true and accurate. The signee also understands that he/she will be held accountable for all information/policies set forth in the Public Special Events Handbook, City of Waukesha Ordinances and Wisconsin/ United States Legislature.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

◀ Mar 2016		April 2016					May 2016 ▶	
Sun	Mon	Tue	Wed	Thu	Fri	Sat		
					1	2		
3	4	5	6	7	8	9		
10	11	12	13	14	15	16		
17	18	19	20 Pier Installatoin	21 Pier Installatoin	22	23		
24	25	26	27 Pier Installatoin - Rain Date	28 Pier Installatoin - Rain Date	29	30		

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Water Practice 5:30 - Sundown	3 Water Practice 5:30 - Sundown	4 Water Practice 5:30 - Sundown Jump Installation	5 Water Practice 5:30 - Sundown	6	7
8	9 Water Practice 5:30 - Sundown	10 Water Practice 5:30 - Sundown	11 Water Practice 5:30 - Sundown	12 Water Practice 5:30 - Sundown	13	14
15	16 Water Practice 5:30 - Sundown	17 Water Practice 5:30 - Sundown	18 Water Practice 5:30 - Sundown	19 Water Practice 5:30 - Sundown	20	21
22	23 Water Practice 5:30 - Sundown	24 Water Practice 5:30 - Sundown	25 Water Practice 5:30 - Sundown	26 Water Practice 5:30 - Sundown	27	28
29	30 First Home Show 5:30 - Sundown	31	Notes:			



# June 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 Home Show 5:30 - Sundown	2	3	4 Saturday Water Practice 7:30 - 12:00
5	6 Water Practice 5:30 - Sundown	7	8 Home Show 5:30 - Sundown	9	10	11 Saturday Water Practice 7:30 - 12:00
12	13 Water Practice 5:30 - Sundown	14	15 Home Show 5:30 - Sundown	16	17	18 Saturday Water Practice 7:30 - 12:00
19	20 Water Practice 5:30 - Sundown	21	22 Home Show 5:30 - Sundown	23	24	25
26	27 Water Practice 5:30 - Sundown	28	29 Home Show 5:30 - Sundown	30	Notes:	

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2 Saturday Water Practice 7:30 - 12:00
3	4 No Practice,	5	6 Home Show 5:30 - Sundown	7	8	9 Saturday Water Practice 7:30 - 12:00
10	11 Water Practice 5:30 - Sundown	12 Water Practice 5:30 - Sundown	13 Home Show 5:30 - Sundown	14	15	16
17	18 Water Practice 5:30 - Sundown	19	20 Home Show 5:30 - Sundown	21	22	23 Saturday Water Practice 7:30 - 12:00
24	25 Water Practice 5:30 - Sundown	26	27 Home Show 5:30 - Sundown	28	29	30 Saturday Water Practice 7:30 - 12:00
31	<b>Notes:</b>					

# August 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	<b>1</b> Water Practice 5:30 - Sundown	<b>2</b>	<b>3</b> Fun night out. Request to start show early: Home Show 5:30 - Sundown	<b>4</b>	<b>5</b>	<b>6</b> Saturday Water Practice 7:30 - 12:00
<b>7</b>	<b>8</b> Water Practice 5:30 - Sundown	<b>9</b>	<b>10</b> Home Show 5:30 - Sundown	<b>11</b>	<b>12</b>	<b>13</b> Possible: Saturday Water Practice 7:30 - 12:00
<b>14</b>	<b>15</b> Water Practice 5:30 - Sundown	<b>16</b>	<b>17</b> Home Show 5:30 - Sundown	<b>18</b>	<b>19</b>	<b>20</b> Saturday Water Practice 7:30 - 12:00
<b>21</b>	<b>22</b> Water Practice 5:30 - Sundown	<b>23</b>	<b>24</b> Home Show 5:30 - Sundown	<b>25</b>	<b>26</b>	<b>27</b> Saturday Water Practice 7:30 - 12:00
<b>28</b>	<b>29</b> Water Practice 5:30 - Sundown	<b>30</b>	<b>31</b> Home Show 5:30 - Sundown	<b>Notes:</b>		

# September 2016

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						3 Saturday Water Practice 7:30 - 12:00
4	5 Final Home Show 5:30 - Sundown	6	7 Water Practice 5:30 - Sundown	8	9	10
11	12 Water Practice 5:30 - Sundown	13	14 Water Practice 5:30 - Sundown	15	16	17 Saturday Water Practice 7:30 - 12:00
18	19 Water Practice 5:30 - Sundown	20	21 Water Practice 5:30 - Sundown	22	23	24 Saturday Water Practice 7:30 - 12:00
25	26 Water Practice 5:30 - Sundown	27	28 Water Practice 5:30 - Sundown Possible Jump removal Pier removal	29 Pier Removal	30	Notes:

More Calendars from [WfnCalendar.com](http://WfnCalendar.com): [2016 Calendar](#), [2017 Calendar](#), [Web Calendar with Holidays](#)