



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Board of Public Works

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Thursday, April 18, 2024

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne, and Joe Pieper

**Absent** 1 - Chad O'Donnell

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No public comment.*

#### 4. Approval of Minutes

##### A. [ID#24-9522](#) Approve the Minutes of April 4, 2024.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 4-04-24-Final.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Minutes of April 4, 2024, be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

#### 5. Approval of Payments

##### A. [ID#24-9523](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [\\_Payments 4-18-24.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

#### 6. Bids Received:

*Chairman Chad O'Donnell arrived.*

- A. [ID#24-9524](#) Bids Received: Friday, April 12, 2024, at 11:00 a.m.  
2024 Asphalt Street Utility Repairs - City Wide

The Board of Public Works recommends that the low bid from All-Ways Contractors, Inc., in the amount of \$159,965.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Asphalt Street Utility Repairs-City Wide - BT.pdf](#)

**A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the low bid from All-Ways Contractors, Inc., for the 2024 Asphalt Street Utility Repairs - City Wide project be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B. [ID#24-9525](#) Bids Received: Friday, April 12, 2024, at 11:00 a.m.  
2024 Buchner Park Ball Diamond Lighting Upgrades

The Board of Public Works recommends that the low bid from Pieper Electric, Inc., in the amount of \$115,359.80, be awarded.

**Sponsors:** Public Works

**Attachments:** [Buchner Park Baseball Lighting-BT.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Member Steve Kassens, that the low bid from Pieper Electric, Inc., for the 2024 Buchner Park Ball Diamond Lighting Upgrades be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C. [ID#24-9526](#) Bids Received: Friday, April 12, 2024, at 11:00 a.m.  
2024 Carroll Street and Lot #11 Lighting Upgrades

The Board of Public Works recommends that the low bid from Wil-Surge Electric, Inc., in the amount of \$84,160.85, be awarded.

**Sponsors:** Public Works

**Attachments:** [Carroll Street Lighting - BT.pdf](#)

**A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the low bid from Wil-Surge Electric, Inc., for the 2024 Carroll Street and Lot #11 Lighting Upgrades base and alternate bid be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- D. [ID#24-9527](#) Bids Received: Friday, April 12, 2024, at 11:00 a.m.  
2024 Priedeman Park Lighting Upgrades

The Board of Public Works recommends that the only bid from Wil-Surge Electric, Inc., in the amount of \$29,115.25, be awarded.

**Sponsors:** Public Works

**Attachments:** [Priedeman Park Lighting Upgrades-BT.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the only bid from Wil-Surge Electric, Inc., for the 2024 Priedeman Park Lighting Upgrades be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

7. Discussion and Recommendation to Council Regarding:

- A. [ID#24-9528](#) Review and act on the Public Sanitary Sewer Easement Agreement (Lot 2) between Continental 665 Fund, LLC, and the City of Waukesha.

**Sponsors:** Public Works

**Attachments:** [24-9528 BPW Agenda Cover Sheet -Sanitary Sewer Easement Lot 2 through Contental 665 Fund Property.pdf](#)  
[24-9528 Sanitary Sewer Easement-Lot 2.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Public Sanitary Sewer Easement Agreement (Lot 2) between Continental 665 Fund, LLC, and the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- B. [ID#24-9529](#) Review and act on the Public Sanitary Sewer Easement Agreement (Outlot 1) between Continental 665 Fund, LLC, and the City of Waukesha.

**Sponsors:** Public Works

**Attachments:** [24-9529 BPW Agenda Cover Sheet -Sanitary Sewer Easement Outlot 1 through Contental 665 Fund Property.pdf](#)  
[24-9529 Sanitary Sewer Easement-Outlot 1.pdf](#)

**A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the Public Sanitary Sewer Easement Agreement (Outlot 1) between Continental 665 Fund, LLC, and the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

- C. [ID#24-9530](#) Review and act on the Storm Water Management Practice Maintenance Agreement between City of Waukesha and GE HealthCare for the property located at 3114 N. Grandview Blvd.

**Sponsors:** Public Works

**Attachments:** [24-9530\\_BPW\\_Agenda\\_Cvr-GE\\_Healthcare-3114\\_N\\_Grandview\\_SW\\_Agreement.pdf](#)  
[24-9530\\_Storm\\_Water\\_Management\\_Practice\\_Maintenance\\_Agreement\\_\(April\\_2024\).pdf](#)

A motion was made by Member Steve Kassens, seconded by Ald. Eric Payne, that the the Storm Water Management Practice Maintenance Agreement between City of Waukesha and GE HealthCare for the property located at 3114 N. Grandview Blvd. be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

8. Discussion and Authorization re:

- A. [ID#24-9531](#) Review and act on the requests from Mark Dropp, Tom Theisen, and Glenn Smiley for one-time sewer credits.

**Sponsors:** Public Works

**Attachments:** [24-9531-Sewer\\_Credits\\_3 - 4-18-24.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Steve Kassens that the requests from Mark Dropp of 518 Rempe Dr., Tom Theisen of 934 River Park Dr., and Glenn Smiley of 1610 Rockridge Dr. for one-time sewer credits be approved. The motion carried by the following vote:

**Aye:** 5 - Steve Kassens, Chad O'Donnell, Kevin Reilly, Eric E. Payne and Joe Pieper

9. Matter of Report

10. Communications and Referrals:

- A. [ID#24-9532](#) Official Notice: Bids to Close on Friday, May 3, 2024, at 11:00 a.m. Priedeman Park Ball Diamond & Roberta Park Fence

**Sponsors:** Public Works

**Attachments:** [Official\\_Notice\\_Priedeman\\_Park\\_Ball\\_Diamond\\_and\\_Roberta\\_Park\\_Fence.pdf](#)

11. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).