

**CITY OF WAUKESHA****Administration**

201 Delafield Street, Waukesha, WI 53188
Tel: 262.524.3701 fax: 262.524.3899
www.waukesha-wi.gov

Committee: Board of Public Works	Date: 11/9/2023
Common Council Item Number: ID #23-8116	
Submitted By: Alex Damien, Director of Public Works	City Administrator Approval: Gina Kozlik, Interim City Administrator
Finance Department Review: Joseph Ciurro, Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the request from Randy and Melissa Brinkmann for a one-time sewer credit for 2501 Abbey Road.	

Details: The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as filling of a swimming pool or establishing a new lawn. Randy and Melissa Brinkmann, on August 3, 2023, requested a credit for sewer service charges for the time period of June to September 2023 for the replacement of a portion of the existing yard over 3,000 square feet. This outdoor water use was not treated by the Clean Water Plant. For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage. High Usage: 72,100 gallons Average Usage: 14,952 gallons Estimated Additional Usage: 57,148 gallons Calculated Refund (2023 - \$10.48/1000 gal): \$598.91

Options & Alternatives: To not approve the one-time sewer credit or approve another dollar amount.
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Financial Remarks:

Executive Recommendation: Recommend approval of a one-time sewer credit totaling \$598.91
