

**CITY OF WAUKESHA****Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 6/9/2022
<b>Common Council Item Number:</b> ID #22-4252	
<b>Submitted By:</b> Alex Damien, Interim Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Denise Vandebush-Kohlmann, Interim Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the request from Mary Ann Edwards for a one-time sewer credit for 2600 Algoma Terrace.	

**Details:**

The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn.

Mary Ann Edwards, on May 3, 2022, requested a credit for sewer service charges for the time period of March 2022. During this period, an outdoor faucet was inadvertently left running after using for washing of car floor mats. This outdoor water use was not treated by the Clean Water Plant.

For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage.

High Usage: 35,200 gallons

Average Usage: 4,846 gallons

Estimated Additional Usage: 30,354 gallons

Calculated Refund (2022 - \$8.92 /1000 gal): \$270.75

**Options & Alternatives:**

To not approve the one-time sewer credit or approve another dollar amount.

**Financial Remarks:****Executive Recommendation:**

Recommend approval of a one-time sewer credit totaling \$270.75