



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Parks, Recreation and Forestry Board

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Monday, August 19, 2019

6:00 PM Parks Recreation and Forestry

Administration and  
Service Center

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#### 1. Call to Order

**Present** 8 - Merchle, Schmitz, Volpano, Wells, Vehlow, Riebel, Thurston, and Johnson

#### 2. Public Comment

*No Action Required*

#### 3. Matter of Report

- A. [ID#19-1163](#) Presentation and discussion regarding proposal received from SHARP Literacy to donate interactive sculpture piece for placement in City park system.

**Attachments:** [Sharp Literacy Sculpture Proposal-Exhibit A.pdf](#)

*No Action Required*

- B. [ID#19-1164](#) Presentation and discussion regarding proposed message board sign design and placement location within Cutler Park.

**Attachments:** [75959\\_CUTLER PARK\\_MON-04\\_C03\\_PROPOSAL\\_8.16.19.pdf](#)  
[Sign placement at Wisconsin & Grand.pdf](#)

*No Action Required*

#### 4. Discussion/Decision Items

- A. [PC19-0091](#) Approve Recreation Services Contract with Sara Van Weeldon to provide Kiddy Keys music program.

**Attachments:** [Kiddie Keys - RSC.pdf](#)

**A motion was made by Johnson, seconded by Volpano, that a recommendation for Common Council to approve Recreation Services Contract with Sara Van Weeldon to provide Kiddy Keys music program be approved. The motion carried by the following vote:**

**Aye:** 8 - Merchle, Schmitz, Volpano, Wells, Vehlow, Riebel, Thurston and Johnson

- B. [ID#19-1167](#) Approve Recreation Services Contract with Kids Manners Matter program.

**Attachments:** [Kids Manners Matter - RSC.pdf](#)

**A motion was made by Merchle, seconded by Vehlow, that a recommendation for Common Council to approve Recreation Services Contract with Kids Manners Matter program be approved. The motion carried by the following vote:**

**Aye:** 8 - Merchle, Schmitz, Volpano, Wells, Vehlow, Riebel, Thurston and Johnson

- C. [ID#19-1165](#) To recommend to Finance Committee approval of proposed 2020-2024 Executive Community Investment Program Budget for the Parks, Recreation & Forestry Department.

**Attachments:** [2020-24 Executive CIP Budget PRF Dept.pdf](#)

**A motion was made by Johnson, seconded by Wells, that a recommendation to Finance Committee to approve proposed 2020-2024 Executive Community Investment Program Budget for the Parks, Recreation & Forestry Department be approved. The motion carried by the following vote:**

**Aye:** 8 - Merchle, Schmitz, Volpano, Wells, Vehlow, Riebel, Thurston and Johnson

## 5. Board President Report

*No Action Required*

## 6. Director and Staff Report

*No Action Required*

## 7. Adjournment

**A motion was made by Wayne Merchle, seconded by Steve Johnson, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 8 - Merchle, Schmitz, Volpano, Wells, Vehlow, Riebel, Thurston and Johnson

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.