



City of Waukesha

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| Committee: Board of Public Works | Date: 1/5/2023 |
| Common Council Item Number: ID #23-5501 | Date: 1/17/2023 |
| Submitted By: Alex Damien, Interim Director of Public Works | City Administrator Approval: Kevin Lahner, City Administrator |
| Finance Department Review: Joseph P. Ciarro, Finance Director | City Attorney's Office Review: Brian Running, City Attorney |
| Subject: Review and act on the Consulting Contracts for the 2023-2024 Construction Site Representation for Private Development Construction Projects. | |

Details:
Construction Site Representation will be needed on Private Development construction projects for construction oversight and site representation in lieu of City Staff. Construction oversight is required when a private development constructs new public infrastructure such as new sanitary, storm sewer and roadways. Following Section 7 of the City of Waukesha Development handbook, the Department of Public Works intends on providing to Private Developers a list of qualified consultants and their billing rates for this construction monitoring.

The Engineering Division solicited for proposals on November 29, 2022, and 3 consulting firms responded by the deadline of December 16, 2022. The Department recommends listing Ayres, raSmith, and DAAR Engineering as qualified firms for work as they have the required qualified professionals and have provided acceptable hourly rates.

Options & Alternatives:
No other options are available as we chose to work with all the firms that submitted proposals

Financial Remarks:
When a Private Development requires the installation of new public infrastructure, the work requires City oversight. Prior to construction starting, the City will collect funds from the Developer to pay for the Consultant construction oversight of the project according to Section 7 of the City of Waukesha Development Handbook. The expenses related to this work are variable and unique to each project and dependent on the type and amount of Private Development that occurs. A small project may cost \$500 and a large project (new subdivision) may cost \$45,000.

The nature of the revenues coming from the developer qualify it for a Special Revenue Fund which allows the City to pay the consultant not out of the General Fund. The anticipated cost for 2023 is \$75,000.
Account Breakdown: Revenue: 3291.45320 - \$75,000 Expense: 3291.52190 - \$75,000

Executive Recommendation:
Recommend approval of the hourly wages in the proposals and to contract with Ayres Associates, DAAR Engineering and raSmith for Construction Site Representation for Private Development construction.