



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Transit Commission Meeting

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Thursday, April 20, 2023

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne, and Joe Pieper

**Absent** 1 - Chad O'Donnell

#### 2. Pledge of Allegiance

#### 3. Public Comment

*No comments*

#### 4. Approval of Minutes

##### A. [ID#23-6528](#) Approval of Minutes March 9, 2023

**Attachments:** [tc 23-03-09-draft](#)

**E. Payne moved to approve, seconded by Reilly; motion carried the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

#### 5. Discussion and Recommendation re:

##### A. [ID#23-6532](#) Review and Act on Proposed Bus Stop Changes

**Attachments:** [Bus Stop Changes](#)

[Bus Stop Changes June 4, 2023](#)

*Kevin Reilly questioned the changes on North and St Paul as to whether it affected traffic. Brian Engelking stated it has helped transit operations.*

**Pieper moved to approve, seconded by Reilly; motion carried the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- B.**     [ID#23-6535](#)     Review and Act on Intergovernmental Agreement with Waukesha County to Operate Route 1

**Attachments:**   [Route 1 Waukesha County Contract](#)  
[Intergovernmental Agreement - Route 1 - 2023](#)

*Ald. Pieper questioned, why isn't the City or Town of Brookfield paying for the transit service. Also, does the City get any Waukesha County funds to operate Metro within the City? Brian Engelking stated no County funds fund Metro service in the City of Waukesha.*

**E. Payne moved to approve, seconded by Reilly; motion carried the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- C.**     [ID#23-6537](#)     Waukesha County Business Item- Review and Act on Purchase Service Agreement with Wisconsin Coach Lines, Inc. for Operation of Routes 901, 904, 905

**Attachments:**   [Route 901-904-905 Contract](#)  
[Wisconsin Coach Lines 901 904 905 2023-2028](#)

**Pieper moved to approve, seconded by Reilly; motion carried the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

- D.**     [ID#23-6542](#)     Review and Act on Request to Decommission 2008 Gillig Buses

**Attachments:**   [Decommission 2008 Buses](#)

**E. Payne moved to approve, seconded by Reilly; motion carried the following vote:**

**Aye:** 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

**Absent:** 1 - Chad O'Donnell

## 6. Communications and Referrals

- A.**     [ID#23-6541](#)     Waukesha Metro Transit Won Transit Mutual Insurance 2022 Safety Award - Division III

**B.** [ID#23-6543](#) First Quarter Ridership Increased 13.75%

**Attachments:** [Ridership Q1 2023](#)

*Ald. Pieper questioned the ridership on Waukesha County 901. Brian Engelking responded its about 30% of pre-pandemic.*

*Brian Engelking reported that the Mayor and he attended the launch of the WisGo Fare Payment System in Milwaukee County and we are hoping to have WisGo this fall.*

*Also, SEWRPC is studying possible transit enhancements on Bluemound Road and public comments are open until April 30. There is a link on the Metro website to the study and comment page. .*

**7. Adjournment**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.