



Meeting Minutes - Final

Waukesha Water Commission

Thursday, November 20, 2025

6:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

Announcement of closed Session pursuant to Wis. Stat. 19.85(1)(g) - A motion will be made to convene in closed session pursuant to Wis. Stat. 19.85(1)(g) to confer with legal counsel regarding status and strategy with respect to the continuing lawsuit, S.J. Louis Construction v. City of Waukesha.

2. Roll Call

Present 4 - Joan Francoeur, Gerald Couri, Dale Matthews, and Shawn Reilly

Absent 2 - Jeff Fowle, and Joe Piatt

3. Public Comment

4. Closed Session

Present 4 - Joan Francoeur, Gerald Couri, Dale Matthews, and Shawn Reilly

Absent 2 - Jeff Fowle, and Joe Piatt

- A. [ID#25-02547](#) A motion will be made to convene in closed session pursuant to Wis. Stat. §19.85(1)(g) to confer with legal counsel regarding status and strategy with respect to the continuing lawsuit, S.J. Louis Construction v. City of Waukesha.

Meeting went into Recess

approved

- B. [ID#25-02548](#) A motion may thereafter be made to reconvene in open session pursuant to Wis. Stat. §19.85(2) whereupon action may be taken on matters discussed in closed session.

Meeting Reconvened

approved

Aye: 4 - Joan Francoeur, Gerald Couri, Dale Matthews and Shawn Reilly

Absent: 2 - Jeff Fowle and Joe Piatt

5. Approval of Minutes

A. [ID#25-02549](#) Approval of Minutes

Attachments: [Meeting Minutes 10-21-25](#)

approved

Aye: 5 - Paul Ybarra, Joan Francoeur, Gerald Couri, Dale Matthews and Shawn Reilly

Absent: 2 - Jeff Fowle and Joe Piatt

6. Action Items

A. [ID#25-02550](#) Approve Payments from the General Fund and the Improvement Fund

Attachments: [October Voucher List](#)

approved

Aye: 5 - Paul Ybarra, Joan Francoeur, Gerald Couri, Dale Matthews and Shawn Reilly

Absent: 2 - Jeff Fowle and Joe Piatt

B. [ID#25-02551](#) Approve Change order for 2024 Resurfacing Project

Attachments: [CO Memo 2024 Resurfacing](#)

approved

Aye: 5 - Paul Ybarra, Joan Francoeur, Gerald Couri, Dale Matthews and Shawn Reilly

Absent: 2 - Jeff Fowle and Joe Piatt

C. [ID#25-02552](#) Approve the 2026 Operating Plan and Capital Improvement Plan

Attachments: [2026 Budget Packet](#)

approved

Aye: 5 - Paul Ybarra, Joan Francoeur, Gerald Couri, Dale Matthews and Shawn Reilly

Absent: 2 - Jeff Fowle and Joe Piatt

7. Information Items

A. [ID#25-02553](#) Utility Performance Report/Administrative Activities

Attachments: [2025 performance report](#)

B. [ID#25-02554](#) Financial Report

Attachments: [October Financials](#)

8. Adjourn