



CITY ADMINISTRATOR

Kevin M. Lahner

TELEPHONE 262/524-3701 FAX 262/524-3899

klahner@ci.waukesha.wi.us

MEMO

To: Mayor, City Attorney and City Council
CC: Department Directors
From: City Administrator
Subject: Administrator's Report
Date: February 3, 2017

1. **Oak Creek City Hall Tour.** As a reminder, we have scheduled a tour of the Oak Creek City Hall on Tuesday, February 21. We are meeting with the Mayor of Oak Creek and Matt Wolfert from Bray Architects to see their new City Hall and hear about their opportunities/challenges. Please plan on leaving Waukesha City Hall at 5:30 p.m.
2. **Life Saving Award Presented at the Police Department.** Please see the enclosed memo regarding the Life Saving Award presented to Officer Dan Riess. A special thank you goes out to Officer Riess for his quick and decisive action.

