



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Transit Commission Meeting

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Thursday, December 8, 2022

5:30 PM

Council Chambers, City Hall

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1. Call to Order

**Present** 5 - Chad O'Donnell, Steve Kassens, Joe Pieper, Eric E. Payne, and Kevin Reilly

2. Pledge of Allegiance

3. Public Comment

*No public comments.*

4. Approval of Minutes

A. [ID#22-5348](#) Approval of Minutes  
October 20, 2022

**Attachments:** [tc 22-10-20-draft](#)

**A motion was made by Vice Chairperson Steve Kassens, seconded by Member Kevin Reilly, that the Minutes of October 20, 2022, be approved. The motion carried by the following vote:**

**Aye:** 5 - Chad O'Donnell, Steve Kassens, Joe Pieper, Eric E. Payne and Kevin Reilly

5. Discussion and Recommendation re:

A. [ID#22-5349](#) Review and Act on Proposed 2023-2027 Transit Development Plan and Supporting Resolution

**Attachments:** [Transit Development Plan](#)  
[TDP-City Recommendations](#)  
[TDP Presentation to Common Council December 2022-final](#)  
[Presentation to Transit Commission 12-8-22](#)  
[resolution-transit- TDP Adoption](#)  
[Chapter 5 v2](#)

*Jennifer Sarnecki, Transportation Planner, Southeastern Wisconsin Regional Planning Commission presented the 5-year plan for the City and County as a guide for future transit services to be more effective.*

*Ald. Pieper asked about rte 15, specifically the industrial area south of the bypass on Travis Lane. Brian Engelking responded no service is currently there and is not in the plan. Ald. Pieper commented that bus service should be getting employees to business in areas like that. Brian Engelking stated its hard to serve outlining industrial areas with a traditional bus and that an on demand solution like flex ride would be more feasible. He did state that he and SEWRPC will look into the feasibility of Route 15 serving the Travis Lanes business area.*

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the 2023-2027 Transit Development Plan and Supporting Resolution be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Chad O'Donnell, Steve Kassens, Joe Pieper, Eric E. Payne and Kevin Reilly

B. [ID#22-5350](#) Waukesha County Business Item-Review and Act on Proposed Termination of the Waukesha County Transit Route 79 Purchase of Service Contract with Milwaukee Transport Services, Inc.

**Attachments:** [Termination of Route 79](#)

**A motion was made by Ald. Eric Payne, seconded by Vice Chairperson Steve Kassens, that the proposed termination of the Waukesha County Transit Route 79 Purchase of Services Contract with Milwaukee Transport Services, Inc., be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Chad O'Donnell, Steve Kassens, Joe Pieper, Eric E. Payne and Kevin Reilly

C. [ID#22-5351](#) Waukesha County Business Item-Review and Act on Amendment 7 to Purchase Service Agreement with Wisconsin Coach Lines, Inc. for Operation of Routes 901, 904, 905

**Attachments:** [Amendment 7 901-904-905 Service Contract](#)  
[Transit-Wisconsin Coach Lines Agmt-Amendment7](#)

**A motion was made by Vice Chairperson Steve Kassens, seconded by Member Kevin Reilly, that the Amendment 7 to the Purchase Service Agreement With Wisconsin Coach Lines, Inc., for Operation of Routes 901, 904, and 905 be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Chad O'Donnell, Steve Kassens, Joe Pieper, Eric E. Payne and Kevin Reilly

**D.** [ID#22-5352](#) Review and act on Proposed Bus Stop Eliminations

**Attachments:** [Elimination of Bus Stops](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the proposed bus stop eliminations be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Chad O'Donnell, Steve Kassens, Joe Pieper, Eric E. Payne and Kevin Reilly

**6. Communications and Referrals**

**A.** [ID#22-5373](#) Update-Transit Changes Related to North St. Two Way Conversion

*Brian Engelking reported that the changes to service with the Two-Way conversion of North St. have done quite well.*

**7. Adjournment**

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.