



CITY OF WAUKESHA

Administration

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Committee: ITB	Date: 5/6/2015
Common Council Item Number: 15-2510	Date: Click here to enter a date.
Submitted By: Chris Pofahl, Project Manager	City Administrator Approval: Kevin Lahner, City Administrator Click here to enter text.
Finance Department Review: Click here to enter text.	City Attorney's Office Review: Click here to enter text.
Subject: ITB agenda item 15-2510 (Building Permit and Code Enforcement status report)	

The team that is part of the vendor selection process consists of staff from multiple departments:

- (2) Community Development
- (2) Engineering
- (2) Fire
- (3) Information Technology

Since IT is not a user of the system, IT is verifying the technical requirements and giving input, but not making selection recommendations as far as application effectiveness for the respective departments. IT will be representing the departments as the Project Manager, making sure it moves along at the agreed upon timeline and working with the selected vendor to ensure technical specifications and needs are taken care of.

Out of the 12 RFPs that we received, we had four vendors come in and give demonstrations of their product. Of the four vendors that gave demonstrations, we were able to narrow it down to two. We then had some very specific uses for the system and gave the two vendors proof of concept scenarios. Each vendor has given the proof of concept demo, and we are now waiting for them to answer some additional questions. Based on the answers to those questions, we will ask the vendors for best and final pricing.

Options & Alternatives:
 The project was approved for 2015. RFP was released and the city is still in the interview/selection process.

Financial Remarks:
 Project was budgeted at \$335,000.00

Executive Recommendation:
 None needed at this time – Status report only



Committee Recommendation:

None needed at this time – Status report only