



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Transit Commission Meeting

Thursday, November 9, 2023

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Steve Kassens, Kevin Reilly, Eric E. Payne, and Joe Pieper

Absent 1 - Chad O'Donnell

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

- A. [ID#23-7933](#) Approval of Minutes
July 20, 2023

Attachments: [tc 23-07-20-draft](#)

E. Payne moved to approve, seconded by Pieper; motion carried the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

5. Discussion and Recommendation re:

- A. [ID#23-7934](#) Review and Act on Proposed Bus Advertising Sales Agreement with Houck Transit Advertising

Attachments: [Bus Ad Sales Agreement](#)
[Houck 2024-2029](#)

Pieper moved to approve, seconded by Kassens ; motion carried the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

B. [ID#23-7935](#) Review and Act on Proposed Bus Stop Changes

Attachments: [Bus Stop Changes](#)

Kassens moved to approve, seconded by E. Payne; motion carried the following vote:

Aye: 4 - Steve Kassens, Kevin Reilly, Eric E. Payne and Joe Pieper

Absent: 1 - Chad O'Donnell

6. Communications and Referrals**A.** [ID#23-7936](#) Ridership Update

Attachments: [2023 Ridership Summary thru Q3](#)

Ridership update through Sept 30, 2023 has increased 25% from 2022.

B. [ID#23-7941](#) WisGo Fare System Update

Launched the UMO app 2 mos ago and is doing very well. The WisGo cards started distribution on Monday. The early transition is going well.

Other communications

1) Received a compliance letter from FTA that our drug and alcohol program is compliant with federal regulations.

2) Bus 154 was decommissioned earlier this year could not sell it so the bus was sent to the Police Department for training purposes.

7. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).