

**CITY OF WAUKESHA****Administration**

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Committee: Board of Public Works	Date: 4/7/2022
Common Council Item Number: ID #22-3894	
Submitted By: Alex Damien, Interim Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator
Finance Department Review: Denise Vandebush-Kohlmann, Interim Finance Director	City Attorney's Office Review: Brian Running, City Attorney
Subject: Review and act on the request from Katie and Adam Scott for a one-time sewer credit for 1406 White Deer Trail.	

Details: The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn. Katie Scott, on March 17, 2022, requested a credit for sewer service charges for the time period of May, June, and September 2021 for the establishment of landscaping and a seeded lawn for their newly built home. This outdoor water use was not treated by the Clean Water Plant. For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage. High Usage: 46,400 gallons Average Usage: 11,790 gallons Estimated Additional Usage: 34,610 gallons Calculated Refund (2021 - \$8.54 /1000 gal): \$295.57
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Options & Alternatives: To not approve the one-time sewer credit or approve another dollar amount.
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Financial Remarks:

Executive Recommendation: Recommend approval of a one-time sewer credit totaling \$295.57
