



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes

### Human Resources Committee

---

Wednesday, January 17, 2018

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

---

#### 1. Call To Order

#### Rollcall

**Present:** 5 - Thieme, Johnson, Cummings, Pieper and Manion

#### 2. Public Comment

#### 3. Approval of Minutes

[ID#18-0085](#) Approval of the minutes of the October 18, 2017 meeting.

**Attachments:** [HR Minutes - 10-18-17](#)

Minutes were approved unanimously.

#### 4. Business Items

- A.** [ID#18-0078](#) Request of the Department of Public Works to create a Transit Security Guard position for evening patrol at the Transit Center Monday through Saturday, 5 p.m. to 10 p.m.

**Attachments:** [Transit Security Guard - Coversheet](#)  
[Transit Security Guard - Job Des](#)

A motion was made by Ald. Pieper, second by Ald. Cummings to approve the request of the Department of Public Works to create a Transit Security Guard position for evening patrol at the Transit Center Monday through Saturday, 5 p.m. to 10 p.m. The motion carried by the following vote:

**Aye:** 5 - Thieme, Johnson, Cummings, Pieper and Manion

- B. [ID#18-0084](#) Request of City Administrator Lahner to review and act on proposed changes to HR Policy C-2 - Vacation Leave and HR Policy F-2 - Salary Plan and Administration.

**Attachments:** [Human Resources Vacation Leave Policy Change - Coversheet](#)  
[C2 Vacation Leave Edits 12.11.2017](#)  
[F2 Salary Plan and Administration 12.11.2017 Edits](#)  
[Vacation Accruals - Survey of Other Municipalities](#)

**This item was tabled.**

## 5. Adjournment

**Meeting adjourned at 6:48 p.m.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.