



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

Thursday, April 4, 2024

6:00 PM

Council Chambers, City Hall

1. Roll Call

Present: 11 - Joe Pieper, Peter Bartels, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 4 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke and Frank McElderry

2. Pledge of Allegiance

3. Public Comment

No speakers present.

4. Approval of Minutes

A. [ID#24-9416](#) Minutes from March 19, 2024

Attachments: [ccmn240319 draft.pdf](#)

A motion was made by Ald. Moltzan, seconded by Ald. R. Lemke, to approve the Minutes from March 19, 2024. The motion carried by the following vote:

Aye: 11 - Joe Pieper, Peter Bartels, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 4 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke and Frank McElderry

Consent Agenda

Ald. C. Payne removed items: ID#24-9358 , ID#24-9363 , ID#24-9364 , ID#24- 9366. Ald. E. Payne removed item: ID#24-0513. The remainder of the Consent Agenda passed by unanimous consent.

1. Other Boards and Commissions

- A. [ID#24-9336](#) Review and Act on Proposed Service Changes Effective June 17, 2024 and Supporting Resolution
- Attachments:** [Service Revisions](#)
[Resolution - Route Revisions June 2024](#)
[route 4,5, 7 descriptions June 2024](#)
[Rt 5 Shoppes at Fox River Re-route](#)
[Route 7 Proposed School Trip](#)
- B. [ID#24-9337](#) Review and Act on Resolution Authorizing the Filing of the 2024 Federal Grant
- Attachments:** [Federal Grant filling](#)
[Resolution - 2024 Grants](#)
- C. [ID#24-9338](#) Review and Act on Resolution Supporting the Wisconsin Department of Transportation Request to Transfer Congestion Mitigation and Air Quality (CMAQ) Funds from the Federal Highway Administration to the Federal Transit Administration on behalf of the City of Waukesha
- Attachments:** [CMAQ Fund Transfer](#)
[resolution-transit- 2024 CMAQ Transfer](#)
- D. [ID#24-0513](#) Review and act on (recommendation to Common Council) proposed contract with BrightView Landscapes, LLC, to provide City Hall & Annex Mowing, Trimming and Landscape Bed Maintenance services.
- Attachments:** [Common Council Cover Sheet - Maintenance Contract - BrightView 2024-2025](#)
[2024 Landscape Maintenance Contract -City Hall and Annex-BrightView LLC](#)
[Bid Proposal Summary - City Hall and Annex Landscape Maintenance 2024-2025](#)
[2024 City Hall and Annex Landscape Maintenance Bid](#)
[City of Waukesha Proposal. BrightView](#)
- Removed from Consent*

- E. [ID#24-9358](#) Review and act on (recommendation to Common Council) proposed agreement with TruGreen Lawn Care to provide fertilization and weed control services on various City/park properties.
- Attachments:** [Common Council Cover Sheet - Maintenance Contract - Fertilizer and Weed Control 2024](#)
[2024 Service Maintenance Contract - Fertilizer Weed Control - Trugreen](#)
[Bid Proposal Summary - Fertilization & Weed Control 2024](#)
[2024 Fertilizer Weed Control Bid Package](#)
[2024 Fertilizer Weed Control Bid-Trugreen](#)
- Removed from Consent*
- F. [ID#24-0522](#) Review and act on (recommendation to Common Council) proposed 2024 Springs Park usage contract with the Waukesha YMCA.
- Attachments:** [Common Council Cover Sheet - YMCA Contract 2024](#)
[2024 YMCA-Springs Park Contract 2024](#)
- G. [ID#24-9363](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with The National Basketball Academy.
- Attachments:** [Common Council Cover Sheet - Recreation Service Contract - National Basketball Academy 2024](#)
[2024 Recreation Services Contract - The National Basketball Academy](#)
- Removed from Consent*
- H. [ID#24-9364](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Hooper Hands Basketball Academy.
- Attachments:** [Common Council Cover Sheet - Recreation Service Contract - Hooper Hands 2024](#)
[2024 Recreation Services Contract - Hoopers Hands](#)
- Removed from Consent*
- I. [ID#24-9366](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Springs Sports.
- Attachments:** [Common Council Cover Sheet - Recreation Service Contract - Spring Sports 2024](#)
[2024 Recreation Services Contract - Spring Sports](#)
- Removed from Consent*

- J. [ID#24-9367](#) Review and act on (recommendation to Common Council) proposed contract with School and Sports Pics to provide Youth Sports Photography Services.

Attachments: [Common Council Cover Sheet - Youth Sports Photography Contract 2024](#)
[2024 Youth Sports Photography Contract](#)
[Bid Proposal Summary- Youth Sports Photography 2024](#)

2. Plan Commission

- A. [PC24-0500](#) Certified Survey Map - 1405 E. St. Paul Avenue, MetalTek – A request to approve a One-lot CSM over approximately 38,416 sq. ft. of land along the east side of E. St. Paul Avenue to combine two existing parcels in anticipation of the proposed construction of new executive office center on the site.

Attachments: [Cover Sheet - CSM - Metal Tek csm 240221](#)
[City Department Review Comments](#)
[Application - CSM](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. R. Lemke

1. Licenses

- A. [ID#24-9382](#) Invited Bartenders

Attachments: [Invited Bartender 3.25.24](#)

- B. [ID#24-9383](#) Invited Other Applications

Attachments: [Invited Other Application 3.25.24](#)

- C. [ID#24-9384](#) Other Applications

Attachments: [Other Application 3.25.24](#)

D. Human Resources - Ald. Rodriguez

E. Board of Public Works - Alex Damien

End of Consent Agenda

5. New Business

- A.** [ID#24-9404](#) Consideration and Possible Action on a Three-Party Construction Contract between the City of Waukesha, the Waukesha County Community Foundation, and VJS Construction Services for the Waukesha Parade Memorial at Grede Park.

Attachments: [M-Grede Parade Memorial_2024-04-02Cover Sheet](#)
[Parade Memorial Contract-Final](#)

A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve a Three-Party Construction Contract between the City of Waukesha, the Waukesha County Community Foundation, and VJS Construction Services for the Waukesha Parade Memorial at Grede Park. The motion carried by the following vote:

Aye: 9 - Joe Pieper, Eric E. Payne, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Nay: 1 - Peter Bartels

Absent: 5 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke, Jack Wells and Frank McElderry

- B.** [ID#24-9412](#) Approve contract with County for provision of HHS Clinical Therapist to PD Crisis Response Unit.

Attachments: [Waukesha PD - Crisis Worker - 2 - Final](#)
[Cover Sheet-CRU County-City Contract](#)

A motion was made by Ald. Pieper, seconded by Ald. Bartels, to approve the contract with County for provision of HHS Clinical Therapist to PD Crisis Response Unit. The motion carried by the following vote:

Aye: 11 - Joe Pieper, Peter Bartels, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 4 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke and Frank McElderry

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Alex Damien

- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Rodriguez
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells

[ID#24-0513](#) Review and act on (recommendation to Common Council) proposed contract with BrightView Landscapes, LLC, to provide City Hall & Annex Mowing, Trimming and Landscape Bed Maintenance services.

Attachments: [Common Council Cover Sheet - Maintenance Contract - BrightView 2024-2025](#)
[2024 Landscape Maintenance Contract -City Hall and Annex-BrightView LLC](#)
[Bid Proposal Summary - City Hall and Annex Landscape Maintenance 2024-2025](#)
[2024 City Hall and Annex Landscape Maintenance Bid](#)
[City of Waukesha Proposal. BrightView](#)

A motion was made by Ald. Wells, seconded by Ald. Wuteska, to approve the contract with BrightView Landscapes, LLC, to provide City Hall & Annex Mowing, Trimming and Landscape Bed Maintenance services. The motion carried by the following vote:

Aye: 9 - Joe Pieper, Peter Bartels, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Nay: 2 - Eric E. Payne and Cory C. Payne

Absent: 4 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke and Frank McElderry

[ID#24-9358](#) Review and act on (recommendation to Common Council) proposed agreement with TruGreen Lawn Care to provide fertilization and weed control services on various City/park properties.

Attachments: [Common Council Cover Sheet - Maintenance Contract - Fertilizer and Weed Control 2024](#)
[2024 Service Maintenance Contract - Fertilizer Weed Control - Trugreen](#)
[Bid Proposal Summary - Fertilization & Weed Control 2024](#)
[2024 Fertilizer Weed Control Bid Package](#)
[2024 Fertilizer Weed Control Bid-Trugreen](#)

A motion was made by Ald. Wells, seconded by Ald. Wuteska, to approve the agreement with TruGreen Lawn Care to provide fertilization and weed control services on various City/park properties. The motion carried by the following vote:

Aye: 11 - Joe Pieper, Peter Bartels, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 4 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke and Frank McElderry

[ID#24-9363](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with The National Basketball Academy.

Attachments: [Common Council Cover Sheet - Recreation Service Contract - National Basketball Academy 2024](#)
[2024 Recreation Services Contract - The National Basketball Academy](#)

A motion was made by Ald. Wells, seconded by Ald. Wuteska, to approve the Recreation Services contract with The National Basketball Academy. The motion carried by the following vote:

Aye: 11 - Joe Pieper, Peter Bartels, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 4 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke and Frank McElderry

[ID#24-9364](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Hooper Hands Basketball Academy.

Attachments: [Common Council Cover Sheet - Recreation Service Contract - Hooper Hands 2024](#)
[2024 Recreation Services Contract - Hoopers Hands](#)

A motion was made by Ald. Wells, seconded by Ald. Wuteska, to approve the Recreation Services contract with Hooper Hands Basketball Academy. The motion carried by the following vote:

Aye: 9 - Joe Pieper, Peter Bartels, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Nay: 2 - Eric E. Payne and Cory C. Payne

Absent: 4 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke and Frank McElderry

[ID#24-9366](#) Review and act on (recommendation to Common Council) proposed Recreation Services contract with Springs Sports.

Attachments: [Common Council Cover Sheet - Recreation Service Contract - Spring Sports 2024](#)
[2024 Recreation Services Contract - Spring Sports](#)

A motion was made by Ald. Wells, seconded by Ald. Wuteska, to approve the Recreation Services contract with Springs Sports. The motion carried by the following vote:

Aye: 10 - Joe Pieper, Peter Bartels, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Nay: 1 - Cory C. Payne

Absent: 4 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke and Frank McElderry

G. Library Board Report - Ald. Halvensleben

H. Cemetery Commission Report - Ald. C. Payne

I. Waukesha Housing Authority Report - Ald. Pieper

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Moltzan

7. Plan Commission - Jennifer Andrews

8. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. R. Lemke

D. Human Resources Committee Report - Ald. Rodriguez

9. Board of Public Works Report - Alex Damien

A. [ID#24-9349](#) Bids Received: Friday, March 15, 2024, at 11:00 a.m.
S. Greenfield Avenue, Post Office Circle, and Genesee Street Utility and
Street Improvements

The Board of Public Works recommends that the low bid from Musson Bros., Inc., in the amount of \$1,966,869.47, be awarded.

Sponsors: Public Works

Attachments: [S Greenfield Ave, Genesee St and Post Office Circle Utility & Street Improvements CONCRETE BT.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from Musson Bros., Inc., in the amount of \$1,966,869.47 for the S. Greenfield Avenue, Post Office Circle, and Genesee Street Utility and Street Improvements. The motion was carried by:

Aye: 11 - Joe Pieper, Peter Bartels, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 4 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke and Frank McElderry

- B.** [ID#24-9350](#) Bids Received: Friday, March 15, 2024, at 11:00 a.m.
Concrete Pavement Patching and Concrete Sawing - City Wide

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$422,050.00, be awarded.

Sponsors: Public Works

Attachments: [Concrete Street Patching 2024 BT.pdf](#)

A motion was made by Ald. Pieper, seconded by Ald. E. Payne, to approve the low bid from State Contractors, Inc., in the amount of \$422,050.00 for Concrete Pavement Patching and Concrete Sawing - City Wide. The motion carried by the following vote:

Aye: 11 - Joe Pieper, Peter Bartels, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 4 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke and Frank McElderry

- 10. Director of Public Works Report
- 11. City Attorney's Report
- 12. City Administrator's Report
- 13. Mayor's Report & Referrals

13. Mayor's Report & Referrals

Aye: 11 - Joe Pieper, Peter Bartels, Eric E. Payne, Jack Wells, Elizabeth Moltzan, Rick R. Lemke, Cory C. Payne, Mike Chrisien, Mike Anderson, Alicia Halvensleben and Paul Wuteska

Absent: 4 - Daniel Manion, Cassandra Rodriguez, Dean D. Lemke and Frank McElderry

- A.** [ID#24-9399](#) Board and Committee Appointments
Attachments: [Council Letter 04.04.2024](#)
- B.** [ID#24-9400](#) Proclamation for Arbor Day
Attachments: [Arbor Day - 2024 Proclamation](#)
- C.** [ID#24-9413](#) Proclamation for Monarch Butterfly Month
Attachments: [Monarch Butterfly Month- 2024 Proclamation](#)

D. [ID#24-9401](#) Proclamation for Public Safety Telecommunicators Week

Attachments: [Public Safety Telecommunicators Week - 2024 Proclamation](#)

E. [ID#24-9402](#) Proclamation for National Library Week

Attachments: [National Library Week - 2024 Proclamation](#)

F. [ID#24-9403](#) Proclamation for Sexual Assault Awareness Month

Attachments: [Sexual Assault Awareness Month- 2024 Proclamation](#)

14. Referrals

No referrals.

15. Adjournment

The meeting adjourned at 7:08pm.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).