



# City of Waukesha

1900 Aviation Drive  
Waukesha, WI 53188

## Meeting Minutes - Final Parks, Recreation and Forestry Board

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Monday, January 5, 2015

6:00 PM Park Recreation and Forestry

Administration and  
Service Center

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### 1. Call to Order

**Present** 6 - Hunsanger, Vehlow, Merchle, Hall, C. Payne, and Johnson

**Absent** 2 - Hoppe, and Pehringer

### 2. Public Comment

### 3. Approval of Minutes

#### A. [ID#14-1783](#) Minutes for September 8, 2014

**A motion was made by Johnson, seconded by Vehlow, that the Minutes for September 8, 2014 be approved. The motion carried by the following vote:**

**Aye:** 6 - Hunsanger, Vehlow, Merchle, Hall, C. Payne and Johnson

**Absent:** 2 - Hoppe and Pehringer

### 4. Discussion/Decision Items

#### A. [ID#14-1784](#) Award bid/proposal for park master planning professional services (4 sites) 1/5/15 Parks, Recreation & Forestry Board Approved

**Attachments:** [Consulting Services Contract-Drafted by City Attorney](#)  
[Bid-Proposal Summary PRF 1 15 15](#)

**A motion was made by C. Payne, seconded by Merchle, to Award bid/proposal for park master planning professional services (4 sites) to SAA Design Group for \$32,337 be approved. The motion carried by the following vote:**

**Aye:** 6 - Hunsanger, Vehlow, Merchle, Hall, C. Payne and Johnson

**Absent:** 2 - Hoppe and Pehringer

#### B. [ID#14-1785](#) February Parks, Recreation & Forestry Board regular meeting date

**A motion was made by Johnson, seconded by Hunsanger, that the February Parks, Recreation & Forestry Board regular meeting date be approved. The motion carried by the following vote:**

**Aye:** 6 - Hunsanger, Vehlow, Merchle, Hall, C. Payne and Johnson

**Absent:** 2 - Hoppe and Pehringer

**C.** [ID#14-1786](#) Proposed 2015 Financial Assistance Program

**A motion was made by Johnson, seconded by C. Payne, that the proposed 2015 Financial Assistance Program be approved. The motion carried by the following vote:**

**Aye:** 6 - Hunsanger, Vehlow, Merchle, Hall, C. Payne and Johnson

**Absent:** 2 - Hoppe and Pehringer

5. Board President Report

*No Action Required.*

6. Director and Staff Report

*No Action Required.*

7. Adjournment

**A motion was made by Steve Johnson, seconded by Ben Hunsanger, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 6 - Hunsanger, Vehlow, Merchle, Hall, C. Payne and Johnson

**Absent:** 2 - Hoppe and Pehringer