

**CITY OF WAUKESHA****Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 12/5/2019
<b>Common Council Item Number:</b> ID #19-1694	
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Rich Abbott, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the request from Mike Moskopf for a one-time sewer credit for 2930 Makou Trail.	

**Details:**

The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.6(d) titled One-Time Unmetered Credit, residential users may request an adjustment of sewer service charges for special circumstances such as installation of a new swimming pool or establishing a new lawn.

The property owner, Mike Moskopf, in a letter dated November 19, 2018, has requested to receive a credit for sewer service charges for the quarter ending September 20, 2018. As stated in the letter, they had a new lawn installed at their new house and needed to establish it.

For comparison and calculation of a refund, the average water usage was compared with the quarter of heavy usage.

High Usage Quarter: 124,900 gallons  
Average Usage / quarter: 52,000 gallons  
Estimated Additional Usage: 72,900 gallons  
Calculated Refund (2018 - \$6.62 /1000 gal): \$482.60

The Department of Public Works recommends approval of a one-time sewer credit totaling \$482.60.

**Options & Alternatives:**

To not approve the one-time sewer credit or approve another dollar amount.

**Financial Remarks:****Executive Recommendation:**

Recommend approval of a one-time sewer credit totaling \$482.60.

